

வ.உ.சிதம்பரனார் துறைமுக பொறுப்புக் கழகம்

व.उ.चिदम्बरनार पत्तन न्यास

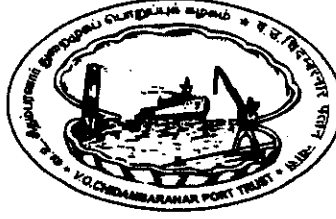
V.O. CHIDAMBARANAR PORT TRUST  
GENERAL ADMINISTRATION DEPARTMENT

தந்தி போர்ட் டிரஸ்ட்  
தார போர்ட் டிரஸ்ட்  
GRAMS PORT TRUST

தொலைபேசி } 2352290 (40 Lines)  
தூர்பாஷ / PHONE }

தொலைபேசி அக்க } 0461 - 2352658  
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ई-मेल / E-Mail }

தூத்துக்குடி : 628 004

தூத்துக்குடி : 628 004

TUTICORIN : 628 004

CERTIFIED UNDER  
ISO : 9001:2008, ISO : 14001:2004 & ISPS COMPLIANT PORT  
GENERAL ADMINISTRATION DEPARTMENT

No. S-4/15/2013-E.I/D. 1195

Date: 25.04.2014

To  
The Secretary to the Govt. of India,  
Department of Personnel & Training,  
Ministry of Personnel, Public Grievances and Pension,  
279, North Block,  
NEW DELHI 110 003.

Kind Attn.: Shri J.A. Vaidyanathan, Director/Estt.

Sub: Filling up of the post of Financial Adviser & Chief Accounts  
Officer in V.O.Chidambaranar Port Trust on deputation basis -  
Applications called for - reg.

Sir,

Applications are invited from eligible Officers of Major Port Trusts, Central Government, Autonomous Bodies, State Governments, Public Sector Undertakings who possess the prescribed qualifications, experience and satisfy other conditions as mentioned in the Recruitment Rules (Annexure-I) for filling up of the post of Financial Adviser & Chief Accounts Officer in V.O. Chidambaranar Port Trust in the Class I Scale of pay of Rs. 43200-66000 (Pre-revised: Rs.18500-23900) in V.O. Chidambaranar Port Trust by deputation basis. The total emoluments at the initial pay scale will be Rs.1,02,820/- (approx.) (Basic pay: Rs.43200/- + IDA Rs.39316/- + Cafeteria @47% Rs.20304). The normal period of deputation is three years. The application format may be downloaded from the Port's Website.

2. The application, as enclosed in the prescribed Proforma along with the following documents, to the undersigned on or before 26-05-2014, received from the Officers, who satisfy the provisions contained in the approved Recruitment Rules for the post of Financial Adviser & Chief Accounts Officer will be considered

....2....

- (a) Photo copy of ACRs of the applicant for the last five years duly attested. (in each page)
- (b) Photo copy of all educational qualification Certificates duly attested.
- (c) No objection Certificate of respective Organisation.
- (d) Undertaking of the applicant not to withdraw, if selected.
- (e) To ensure the veracity of the University certificates, the recognition of the Degree certificates obtained by the candidates, Genuineness of Caste Certificates and Vigilance clearance in the prescribed form as per Ministry's letter No. A-12022/10/2005-PE-I, dated 27.08.2010 (copy enclosed)
- (f) Certificate to be given by the Head of Office as prescribed in the application.
- (g) Three copies of recent colour passport size photographs.

3. As per provisions contained in the Recruitment Rules for the post of Financial Adviser & Chief Accounts Officer, the vacancy circular has to be circulated among the Government/ Semi Government/Public Sector Undertakings or Autonomous Bodies. Since, our organisation is not having the communication addresses of all Government/ Semi Government/Public Sector Undertakings or Autonomous Bodies, it is requested that the vacancy circular may be sent to the above said organisations for wide publicity.

4. This issues with approval of Chairman, V.O.Chidambaranar Port Trust.

Yours faithfully,

  
(SECRETARY

Encl: (a) Proforma (Bio-Data)  
(b) Copy of Recruitment Rule  
(c) Copy of Ministry's letter

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	Period of probation, if any	Method of recruitment, whether by Direct Recruitment or by Promotion or by Deputation/absorption, and percentage of the posts To be filled by various methods	In case of recruitment by promotion/ deputation/absorption grades from which promotion/ deputation/absorption to be made	If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
(9)	(10)	(11)	(12)	(13)	(14)
Age : No Qualification : Yes.	Not applicable	By absorption through composite method failing which by deputation from other Government organisations and failing both by direct recruitment.	For absorption through composite method, officers holding the post of Senior Deputy Chief Accounts Officer or Deputy Chief Accounts Officer and Senior Deputy Chief Accounts Officer in the respective discipline of Finance Department in scale of pay of Rs. 13000-18250 with 3 years regular service in the grade Rs. 13000-18250 in a Major Port Trust or Deputy Chief Accounts Officer and Senior Deputy Chief Accounts Officer in respective discipline of Finance Department with 2 years regular service in the grade and combined regular service of 7 years in the scales of pay of Rs. 10750-16750 and Rs. 13000-18250 in the respective discipline of Finance Department in a Major Port Trust will be eligible.  For deputation, officers holding the post of Senior Deputy Accounts Officer or holding post of Deputy Chief Accounts Officer and Senior Deputy Chief Accounts Officer in the respective discipline of Finance Department in the scale of pay of Rs.13000-18250 in Government/Semi Government/Public Sector Undertakings or Autonomous Body with 3 years regular service in the grade will be eligible. The selection by merit for which the bench mark in overall grading in the Annual Confidential Reports will not be below "Very Good"	i) Chairman - Chairman ii) Deputy Chairman - Member  (iii) Head of Department in charge of the Department in which the vacancy occurs - Member  (iv) Head of Department in charge of the Personnel - Member  (v) Representative of Scheduled Caste/Scheduled Tribe & Other Backward Class nominated by the Chairman - Member	

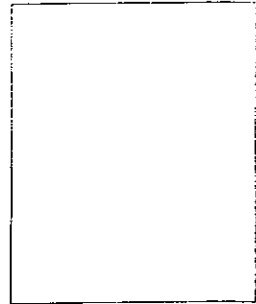
**RECRUITMENT RULES FOR CLASS I POSTS OF FINANCE DEPARTMENT  
TUTICORIN PORT TRUST.**

Name of the Post	Number of Post	Classification	Scale of Pay (Rs.)	Whether selection by merit or Selection-cum-seniority or Non-selection post	Age limit for direct recruits	Whether benefit of added years of service is admissible under Rule 30 of the Central Civil Services (Pension) Rules, 1972	Educational and other qualifications required for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Financial Adviser and Chief Accounts Officer	1	Class I (Head of Department)	18500-450-23900	Selection by merit	45	No	<b>Essential:</b> (i) Member of Institute of Chartered Accountants of India OR of Institute of Cost and Works Accountants of India. (ii) Fifteen years experience in executive cadre in the field of Finance, Accounting in an Industrial/Commercial/Government Undertakings.

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	Period of probation, if any	Method of recruitment, whether by Direct Recruitment or by Promotion or by Deputation/absorption, and percentage of the posts To be filled by various methods	In case of recruitment by promotion/ deputation/absorption grades from which promotion/ deputation/absorption to be made	If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
(9)	(10)	(11)	(12)	(13)	(14)
Age : No Qualification : Yes.	Not applicable	By absorption through composite method failing which by deputation, failing both by direct recruitment.	For absorption through composite method, officers holding the post of Financial Adviser and Chief Accounts Officer or Officers holding post in the scale of pay of Rs. 17500-22300 with 2 years regular service in the grade or Officers holding posts in scale of pay of Rs. 16000-20800 with 3 years regular service in the grade in the Finance Department of a Major Port Trust will be eligible.  For deputation, officers holding the post of Financial Adviser and Chief Accounts Officer or officers holding post of Senior Deputy Chief Accounts Officer and the post of Financial Adviser and Chief Accounts Officer in the Finance Department in the scale of pay of Rs. 16000-20800 and above in Government/Semi Government/Public Sector Undertakings or Autonomous Body with 3 years regular service in the grade will be eligible. The selection by merit for which the bench mark in overall grading in the Annual Confidential Reports will not be below "Very Good"	(i) Joint Secretary (Ports) of the Ministry of Shipping - Chairman  (ii) Chairman/Deputy Chairman of the Port - Member  (iii) Any other Port Chairman or an officer having wide experience in the field to be nominated by the Ministry of Shipping  (iv) Representative of Scheduled Caste/Scheduled Tribes/Other Backward Classes nominated by Ministry of Shipping.	

**V.O.CHIDAMBARANAR PORT TRUST**  
**TUTICORIN**

**PROFORMA**



1. Name of the Officer :
2. Address for communication with Telephone No. :
3. Present Designation :
4. Date of Birth :
5. Age as on :
6. Date of initial appointment :
7. Qualification possessed by the Officer (If qualification has been treated as equivalent to one prescribed, state the authority for the same) :
8. Present post held along with the details of earlier post held in chronological order :
9. Whether belongs to SC/ST :
10. Present pay and pay scales of the post indicating detailed break up of emoluments :
11. Service to which the officer belongs :
12. Educational qualifications :
13. Other qualifications :
14. Experience :
15. Date of Retirement :
16. Any other points required to be mentioned :

Place:

**(SIGNATURE OF THE APPLICANT)**

**Particulars of the officer for whom vigilance Comments/clearance is being sought**

**(To be furnished and signed by the CVO or HOD)**

1. Name of Officer (in full) :
2. Father's name :
3. Date of Birth. :
4. Date of Retirement :
5. Date of entry into service :
6. Service to which the officer belongs including batch/year cadre etc. wherever applicable :
7. Positions held (during the ten preceding years)

Sl. No.	Designation & Place of Posting	From	To

8. Whether the officer has been

Placed on the "Agreed List" or "List of officers of Doubtful Integrity" (If yes, details to be given.)

9. Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so, with what result.(\*)

10. Whether any punishment was awarded to the officer during the last 10 years and if so, the date of imposition and details of the penalty(\*)

11. Is any disciplinary/criminal proceedings Or charge sheet pending against the Officer as on date. (If so, details to be furnished including reference no., if any, of the Commission)

12. Is any action contemplated against the officer as on date (if so, details to be furnished) (\*)

Date:

(Name & Signature)

(\*) If Vigilance clearance had been obtained from the Ministry/CVC in the past, the information may be provided for the period thereafter.

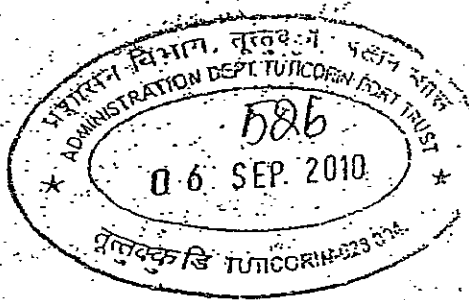
CERTIFICATE TO BE GIVEN BY THE HEAD OF OFFICE

1. The particulars furnished by ----- are correct.
2. It is certified that no disciplinary/Vigilance case is either pending or being contemplated against him and he is clear from vigilance angle.
3. His integrity is certified.
4. It is certified that no major/minor penalties have been imposed on him during last 10 years.
5. Attested copies of ACRs of past five years are enclosed.

**SIGNATURE OF THE CHAIRMAN  
WITH SEAL**

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**CONFIDENTIAL**  
**Speed Post**

No. A-12022/10/2005-PE.I  
GOVERNMENT OF INDIA  
MINISTRY OF SHIPPING  
(PORTS WING)

*Secretary* / ~~07/08~~

7/9/10

Transport Bhawan  
1, Parliament Street  
New Delhi-110001  
Dated the 27<sup>th</sup> August, 2010

To  
The Chairman,  
All Major Port Trusts

Subject: Appointment of HODs in Major Port Trust-issue of Instructions.

Sir,  
I am directed to say that various complaints are being received regarding furnishing false material facts while obtaining Job/promotion, false caste certificate in r/o of port employees. It has, therefore been decided to take necessary steps to minimize such complaints.

2. All Major Port Trusts are requested to ensure about the veracity of the University certificates produced by the candidates and the recognition of the degree obtained by the candidates while forwarding any proposal/correspondence in future for avoiding such complaints. Genuineness of caste certificate may also be ensure in r/o of Port employees. Further, Vigilance status may be furnished in the prescribed proforma (enclosed) henceforth.

Yours faithfully,

*P. Sasi Kumar*  
(P.SASIKUMAR)

UNDER SECRETARY TO THE GOVT. OF INDIA

Encl: As above