

A-12022/2/2008-PE.I
GOVERNMENT OF INDIA
MINISTRY OF SHIPPING
(PORTS WING)

Transport Bhawan
1, Parliament Street
New Delhi-110001
Dated the 7th July 2009

VACANCY CIRCULAR

Subject: Filling up the post of Chairman, Chennai Port Trust- Calling for applications-reg.

The Ministry of Shipping invites applications to the post of Chairman in Chennai Port Trust in the pay scale of Rs.27,750-750-31,500/- (in industrial DA pattern). Apart from the salary, the post also carries the perquisites such as dedicated accommodation, transport, medical attendance, LTC etc. The Port Trust is an autonomous body governed under the Major Port Trusts Act, 1963. Appointment to the post is made by the Central Govt. under section 3 (1) (b) of the Major Port Trust Act, 1963.

2. The Chairman of the Port is the Chairman of the Port Trust Board. He is the Chief Executive of the Organisation and is responsible for all aspects of Port functioning. He is required to exercise administrative and financial powers and also to supervise the functioning of various departments with the ports. The job requirements, therefore, are the following: -

- a) General Managerial ability;
- b) Experience and talent in man-management in highly unionized environment.
- c) Experience and ability in Financial Management.
- d) Ability to formulate and implement development plans and also to prepare broad perspective plan for development of a port;
- e) Ability to co-ordinate with various agencies such as State Governments, the Law and Order authorities, different agencies of Central Government such as customs, Railway, Ministry of Labour etc.
- f) Experience and ability in personnel management and understanding of establishment matters.

3. Officers belonging to Indian Administrative Service (IAS) of the level of Joint Secretary to the Government of India and above are eligible to be considered for this post. Having experience of working in Port and Shipping sector would be an added qualification. The pay scale and other terms and conditions of appointment of the officers selected, shall be as per the rules and instructions of Central Government.

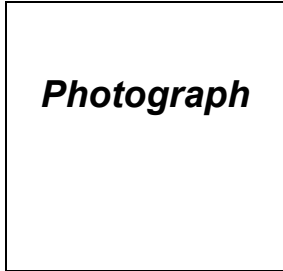
4. The post is not a part of the Central Staffing Scheme and the tenure of the officer selected would be 5 years or as decided by the competent authority whichever is earlier.

5. The Cadre Controlling Authority/the State Governments/UT Administration are requested to give wide publicity to the vacancy and forward names of suitable and willing I.A.S. officers for consideration for the post. The cooling off condition as per the GOI guidelines must be observed while forwarding names of officers. The ACRs (only attested photocopies) of the officer for the last five years along with the bio-data in the enclosed format, and clearance from administrative/vigilance angles and Integrity Certificate may also be sent. The last date for receipt of applications in this Ministry is 07/08/2009. The applications may be sent to the undersigned in the following address

Under Secretary (PE), Ministry of Shipping
Room No. 427
Transport Bhawan
1, Parliament Street
New Delhi-110001.

6. Those officers who had applied for the post in response to the earlier circulars should apply again if they wish to be considered for the post.

(P.SASIKUMAR)
UNDER SECRETARY TO THE GOVT. OF INDIA
Tele No: 23710363



BIO DATA PROFORMA

- 1. Name, Designation and Address:
- 2. Date of Birth (in Christian era)& age:
- 3. Date of retirement
- 4. Educational Qualifications
- 5. Whether qualifications, experience and job requirements for the post are satisfied

| | Qualifications/ experience/Job Requirements for the post | Qualifications/ Experience possessed the officer |
|-----------|---|--|
| Essential | (1) (2) (3) | |
| Desired | (1) (2) | |

- 6. Please state clearly whether in the light of entries made by you above, you meet requirements of the post
- 7. Dates of the employment in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below insufficient.

| Office/Instt./Orgn. | Post held | From | To | Scale of Pay and basic pay | Nature of duties |
|---------------------|-----------|------|----|-------------------------------|---------------------|
|---------------------|-----------|------|----|-------------------------------|---------------------|

8. Nature of present employment
9. In case the present employment is held on deputation/please state-
(a) The date of initial appointment
(b) Period of appointment on deputation
(c) Name of the parent office/organization to which you belong
- 10 Additional details about present employments

Please state whether working under

- (a) Central Govt.
- (b) State Govt.
- (c) Autonomous Organisations
- (d) Government Undertakings

11. Are you in Revised Scale of Pay? If yes, give the date from which the revisions took place and also indicate the pre-revised scale
- 12 Total emoluments per month now drawn
- 13 Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient
- 14 Whether belongs to SC/ST

Remarks

In the event of selection to the post, I will not withdraw my candidature for the post and undertake to accept the posting.

Signature of the candidate

Address-----

Date-----

Countersigned-----

(Employer)