

**Ministry of Defence**  
Department of Defence (R&D)  
"Aakanksha"  
Development Enclave  
Rao Tula Ram Marg  
New Delhi -110010

**Sub: Filling up two posts of Safety Officer at Visakhapatnam on deputation or absorption basis.**

1. Applications are invited from eligible candidates for filling two posts of Safety Officer at Visakhapatnam on deputation/absorption basis in Department of Defence (R&D), Ministry of Defence. The eligibility conditions for the above post are as under:-

(a) **Deputation or Absorption (Civilian Officers).** Officers under Central Government/State Governments or Union Territories:-

(i) (aa) Holding analogous posts on regular basis in the parent cadre/ Department; or

(ab) With five years service in the grade rendered after appointment thereto on regular basis in the scale of Pay of Rs.9300-34800 with Grade Pay R.4200/-in PB-2 in parent cadre or Department and

(ii) Possessing the education qualifications and experience as mentioned in **Annexure-I**

(b) **Deputation or Re-employment for Ex-Servicemen.** Armed Forces personnel of the rank of Junior Commissioned Officer or equivalent due to retire or who are to be transferred to reserve within a period of one year and having requisite experience and qualifications mentioned in Annexure-I. If selected such officers will be given deputation terms up to the date on which they are due for release from the armed forces; thereafter they may be continued on re-employment terms. In case such eligible officers have retired or have been transferred to reserve before the actual selection to the post is made their appointment will be on re-employment basis up to age of superannuation in respect of civil post.

2. The officer selected on deputation basis will be entitled to the normal deputation terms as admissible under the Central Government Rules in force from time to time (i.e. as per DOP&T terms)

3. The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organizations or department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of receipt of application.

4. Serving Armed forces personnel due to retire within one year and having requisite experience and qualifications will also be considered. Such persons would be given

deputation terms up to the date on which they are due for release from armed forces services. Thereafter they may be continued on re-employment terms. Ex-Servicemen having requisite experience and qualifications shall be appointed on re-employment terms.

5. The application (in duplicate) in the proforma as in **Annexure II** may be sent through proper channel to Project Manager(Pers), Ministry of Defence, "Aakanksha" Development Enclave, Rao Tula Ram Marg, New Delhi -110010, latest by 06 Aug 2014, in respect of officers who can be spared in the event of their selection along with the following:-

- (a) Complete and up-to-date ACR/APAR of the officer for last 5 years.
- (b) Details of major/minor penalties imposed on him during the last 10 years and
- (c) Vigilance clearance/integrity certificate

6. Application received after the last date or without the above said documents/information or otherwise found incomplete will not be considered. In case of photocopies of ACR/APAR, these may be attested by an officer of the rank of Under Secretary or equivalent.

7. While forwarding the application, it may be verified and certified that the particulars furnished by the officer are correct and no disciplinary case is either pending or contemplated against the officer.

#### Annexure – 1

1. Name of Post : Safety Officer
2. No. of Post : Two
3. Scale of Pay : PB-2, 9300-34800 with Grade Pay of Rs4600  
(6500-200-10500 pre-revised)
4. Place of Posting: Visakhapatnam.
5. Essential and other qualifications required:-
  - (a) **Essential:-**
    - (i) Degree in any branch of Engineering or Technology from a recognized University or Institute.
    - (ii) Diploma in Industrial safety from a recognized Institution.
    - (iii) Two years experience of working in a Factory registered under the Factories Act, 1948.
  - or
  - (i) Diploma in any branch of Engineering or Technology or Degree in Physics or Chemistry from a recognized University or Institute.
  - (ii) Diploma in Industrial safety from a recognized Institution.

(iii) Four years Practical experience of working in a Factory registered under the Factories Act, 1948;

or

(i) Degree/Diploma in Engineering/Technology from a recognized University or Institute.

(ii) Diploma in Industrial safety from a recognized Institution.

(iii) Five years Practical experience for Degree holders and seven years Practical experience for Diploma holders in Training Education, Consultancy or Research in the field of Accident Prevention in any recognized Institution.

(b) **Desirable:-** Knowledge of the regional language Telugu generally spoken in the region.

**Annexure-II**

|    |  |                                    |  |
|----|--|------------------------------------|--|
| 1. | Name and Address<br>(in Block Letters)   |                                    |  |
| 2. | Date of Birth<br>(in Christian era)  |                                    |  |
| 3. | Date of retirement under Central/<br>State Government Rules  |                                    |  |
| 4. | Educational Qualifications   |                                    |  |
|    | Whether Educational and other qualifications required for the post are satisfied. (if any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same) (attach separate sheet if required) | Qualifications/Experience Required | Qualifications/Experience possessed by the officer |
|    | Essential  | (1)<br>(2)<br>(3)                  |  |
|    | Desired  | (1)<br>(2)                         |  |
| 5. | Please state clearly whether in the light of entries made by you above, you meet the requirement of the post   |                                    |  |

|                        |   |      |    |                            |                                    |
|------------------------|---|------|----|----------------------------|------------------------------------|
| 6.                     | Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient  |      |    |                            |                                    |
| Office/<br>Institution | Post held   | From | To | Scale of Pay and Basic Pay | Nature of<br>duties (in<br>detail) |
| 7.                     | Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent   |      |    |                            |                                    |
| 8.                     | <p>In case the present employment is held on deputation/ contract basis, please state:-</p> <p>(a) The date of initial appointment</p> <p>(b) Period of appointment on deputation/contract</p> <p>(c) Name of the parent office/organization to which you belong</p>  |      |    |                            |                                    |
| 9.                     | <p>Additional details about present employment.</p> <p>Please state whether working under ( indicate the name of your employer against the relevant column)</p> <p>(a) Central Government.<br/> (b) State Government<br/> (c) Autonomous Organization<br/> (d) Government Undertaking<br/> (e) Universities<br/> (f) Others</p> |      |    |                            |                                    |
| 10.                    | Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade   |      |    |                            |                                    |
| 11.                    | Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale   |      |    |                            |                                    |
| 12.                    | Total emoluments per month now drawn  |      |    |                            |                                    |
| 13.                    | Additional information, if any, which you would like to mention in  |      |    |                            |                                    |

|     |   |  |
|-----|---|--|
|     | <p>support of your suitability for the post.</p> <p>(This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/ Advertisement)<br/>(Note: Enclose a separate sheet, if the space is insufficient).</p> |  |
| 14. | <p>Please state whether you are applying for deputation (ISTC)/ Absorption/ re-employment Basis. (Officers under Central/ State Governments are only eligible for deputation and subsequent Absorption)</p>   |  |
| 15. | <p>Whether belongs to SC/ST</p>   |  |

### Undertaking

I .....undertake that in the event of my selection to the post of Safety Officer in Deptt. Of Defence R&D, Ministry of Defence on Deputation/Absorption basis, I will not withdraw my candidature.

Date: \_\_\_\_\_  
Address-----

Signature of the Candidate

### Certificate

(To be filled by Cadre, Controlling Authority/Employer forwarding the application)

1. Certified that the particulars furnished by the Candidates have been checked from available records and found to be correct.
2. Certified that there is no vigilance/ disciplinary cases wither pending or contemplated against him/her as per service records. No major/minor penalty has been imposed on Shri ..... during the last 10 Years.
3. Complete and up-to-date ACR/APAR of the officer for the last 5 years are enclosed herewith.

Signature \_\_\_\_\_

Name & Designation of the Officer  
Address & Telephone No: