

No. S/Admn/I/I/2015

पेट्रोलियम एवं प्राकृतिक गैस विनियामक बोर्ड

Petroleum and Natural Gas Regulatory Board

प्रथम-तल, वर्ल्ड ट्रेड सेंटर, बाबर रोड, नयी दिल्ली: 110001

1<sup>st</sup> Floor, World Trade Centre, Babar Road, New Delhi - 110001

19<sup>th</sup> August 2015

To,

The Secretary  
Ministry of Personnel,  
Public Grievances & Pensions  
Department of Personnel & Training  
North Block, New Delhi - 11

Subject: Nominations for filling-up of posts on deputation basis in the  
Petroleum and Natural Gas Regulatory Board

Sir,

The Petroleum and Natural Gas Regulatory Board (PNGRB) is looking for suitable candidates having experience in the fields of Finance & Accounts, tariff determination and project monitoring/appraisal/implementation for filling-up of the posts of Adviser on deputation basis. Adviser in PNGRB would be required to handle matters relating to the functions of the Board as per the PNGRB Act, 2006 and the Regulations notified there under. Such matters include Budget/Finance & Accounts, Tariff Determination, Monitoring of the performance of the authorised entities, etc. The details of scale of pay and eligibility are as under:

S. No.	Name of the Post	Scale of Pay (Rs)	Eligibility
1.	Adviser	37,400-67,000 with Grade Pay of 10,000/- (Pre-revised scale of pay: 18,400- 22,400)	Should be holding analogous post in the Government of India or should have been empanelled for the post of Joint Secretary to the Government of India. Officers who are under consideration for being empanelled for the post of Joint Secretary to the Government of

			India may also be nominated but their nominations will be considered only if empanelled Officers are not available. Further, senior Director-level officers with a proven track record may also apply.
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Maximum age limit: 55 years as on 1<sup>st</sup> October 2015.

Period of Deputation: Normal period of deputation will be 3 years.

2. It is requested to kindly send nominations of the candidates having experience in any of the fields and meeting the eligibility criteria mentioned in para 1 above from your organisation in the enclosed proforma so as to reach the undersigned at PNGRB, 1<sup>st</sup> Floor, World Trade Centre, Babar Road, New Delhi - 110 001 by 21<sup>st</sup> September 2015.

Yours faithfully,

Encl: As above

(K. Rajeswara Rao)

OSD (R)

Tel: 23709143

**PROFORMA OF APPLICATION FOR SENDING NOMINATIONS FOR FILLING-  
UP OF THE POST OF ADVISER IN THE PETROLEUM AND NATURAL GAS  
REGULATORY BOARD (PNGRB)**

(i) Nomination for the post of \_\_\_\_\_ :

(ii) Name of the applicant \_\_\_\_\_ :

(iii) Date of Birth: \_\_\_\_\_ (iv) Age as on 1.10.2015: \_\_\_\_\_

(v) Address for Correspondence \_\_\_\_\_ :

(vi) Contact Telephone Numbers \_\_\_\_\_ :

(vii) Educational Qualifications \_\_\_\_\_ :

(viii) Details of Employment/Experience, in chronological order  
(with the present post being mentioned at the top) \_\_\_\_\_ :

S. No.	Ministry/Department/Office/Institution	Post held	From	To	Scale of pay (Also mention basic pay in present post)	Nature of duties

(ix) Whether present employment is ad-hoc or temporary or quasi-permanent or permanent :

(x) Whether any vigilance case / disciplinary action has been taken or pending against the applicant \_\_\_\_\_ : YES / NO

(xi) Whether copies of the Annual Performance Reports of the applicant for the last three years enclosed \_\_\_\_\_ : YES / NO

(xii) Names & contact details of two references other than the immediate supervisor with whom PNGRB can get an informal feedback on suitability:

**Certified that the information provided above has been verified and correct.**

Place:

Date:

Signature, Stamp, Address of the Authorized Officer  
of the Applicant's Ministry/Department/Organisation