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F. No.A.31012/1/2009-Estt.
National Human Rights Commission
Faridkot House, Copernicus Marg New Delhi -110 001

Sub: Filling up the post of Joint Secretary(Training) in the National Human Rights Commission on deputation on foreign service basis.

Applications are invited from suitable candidates fulfilling the eligibility conditions as mentioned below for appointment to the post of Joint Secretary (Trg) in PB-4 with Grade Pay Rs.10000/- in the National Human Rights Commission on deputation on foreign service basis for a period of three years. The candidates who have earlier applied against the post of Chief Coordinator (Trg) need not to apply again for the post of Joint Secretary(Trg) which is the revised nomenclature of Chief Coordinator(Trg).

2. Eligibility Conditions : Empanelled All India or Central Service Officers or officers holding analogous posts under the Central Government or officers holding posts in the scale of Rs. 37400-67000+8700 with 3 years regular service in the grade or in the scale of Rs.15600-39100+7600 with 8 years regular service in the grade are eligible to apply.

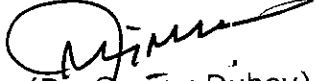
3. The Commission is a Statutory Autonomous Body and candidates selected will be appointed on transfer on deputation on foreign service basis for a period of three years. Exemption from immediate absorption has been obtained from the Government. National Human Rights Commission is an eligible office for allotment of Govt. accommodation from General pool.

4. The deputation will be governed by the terms and conditions contained in the Department of Personnel and Training's O.M. No.2/29/91-Estt.(Pay.II), dated 5.1.1994 as amended from time to time.

5. The applications of eligible candidates who are desirous of being considered for appointment to the said post and can be spared immediately, may please be forwarded to this office by **15th June, 2010** alongwith attested photocopies of ACRs for the last 05 years, Cadre clearance and vigilance/disciplinary clearance. The applications should clearly indicate the service particulars, experience and educational qualifications etc. in the prescribed form as at **Annexure-I**. Applications received directly or without ACRs will **NOT** be entertained. **The forwarding authority may also certify the information furnished in the bio-data.**

6. The maximum age limit for appointment on deputation on foreign service basis shall be 56 years as on 01.01.2010.

7. This advertisement shall also be published in 'Times of India' (English-Delhi edition), 'Hindustan (Hindi-Delhi edition) in May 2010 and 'Employment News' dt. 15/5/2010.


(Dr. Sanjay Dubey)
Director (Admn)
Tel.: 23382389

BIO-DATA

Paste
Passport size
Photograph

- 1) Post applied for: _____
- 2) Name of the Applicant: _____
- 3) Contacts : a. Mobile _____
b. Email _____
c. Landline _____
- 4) Date of birth _____
- 5) Sex (Tick as appropriate) Male Female
- 6) Date of entry into Govt. Service _____
- 7) Name, address and contact No. of office where working at present _____
- 8) Whether parent office is Central or State Govt. organization. _____
- 9) Present post held: _____
a) Date of appointment in the Present Post: _____
Mention adhoc & regular periods separately _____

- b) PB, Grade Pay & Present Basic pay: _____

- 10) Details of earlier deputations, if any: _____

- 11) Whether presently holding deputation post or not? _____
a) If answer to above is 'yes', please mention, PB, Grade Pay & Present Basic pay _____

- 12) Educational Qualification: _____
- 13) Brief Service/ experience details: _____

14) Whether SC/ST/OBC: _____

15) Address for correspondence: _____

Signature of the Applicant
(Name and Designation in Block Letters)

Certificate by Parent Office

- (a) Certified that the information furnished by the candidate has been verified from records and is found to be correct.
- (b) Certified that copies of last 5 years ACRs duly certified by a gazetted officer are attached.
- (c) Certified that no vigilance enquiry is pending or contemplated against the individual and no (major or minor) penalty has been imposed on him/her during the preceding five (05) years.

Name: _____

Designation: _____

Office: _____

(Seal/Stamp)