

**F.No.A. 12026/19/2016-Ad.I**  
**Government of India**  
**Ministry of Finance**  
**Department of Revenue**

North Block, New Delhi  
Dated 2<sup>nd</sup> August, 2016

**Office Memorandum**

Subject: Selection for the post of Member (Revenue), Authority for Advance Rulings (Income Tax) –reg.

\*\*\*\*\*

One post of Member (Revenue) in the HAG+ scale of Rs. 75500-80000/- (pre-revised) in Authority for Advance Rulings(IT) is going to fall vacant on 02.01.2017 on completion of tenure of Shri Amarendra Kumar Dewary on 01.01.2017.

2. As per section 245-O of the Income-tax Act, as amended from time-to-time, a person shall be qualified for appointment as a revenue Member from the Indian Revenue Service, who is a Principal Chief Commissioner or Principal Director General or Chief Commissioner or Director General. In terms of Authority for Advance Rulings (Terms and Conditions of Service and Salaries and Allowances of Chairman, Vice-Chairman and Members) Rules, 2016, the tenure of the Member is three years from the date on which he enters upon his office but shall be eligible for reappointment for another term of three years, provided that he cannot hold office as such after he has attained the age of 62 years. In addition, a person, when appointed as a Member, shall seek retirement from Government service before he enters upon his office as Member.

3. No applicant is allowed to withdraw his/her candidature after the meeting of the Selection Committee.

4. In case an officer is considered and selected for appointment as Member in AAR (IT) by the Appointment Committee of the Cabinet (ACC), he/she should not decline the appointment. If he/she declines the appointment or if he/she does not join within 30 days of the order of appointment, he/she will not be considered for any further appointment outside his/her cadre for three years. He/She will also then be debarred for consideration for appointment outside the cadre and in any Autonomous Body/Statutory Body/Regulatory Body for a period of three years. No further notice in this regard will be given.

5. All eligible and willing officers may submit their applications through their cadre controlling authority, along with the cadre and vigilance clearance by 26/09/2016 in the prescribed proforma (Annexure) to:-

Shri Rajinder Kumar,  
Under Secretary to the Govt. of India,  
Department of Revenue,  
Room No. 77-A, North Block, New Delhi.

Contd...../2



**PARTICULARS OF THE OFFICERS FOR WHOM VIGILANCE CLEARANCE IS BEING SOUGHT**

( To be furnished and signed by the CVO or HOD)

1. Name of the Officer(in full) :
2. Father's name :
3. Date of Birth :
4. Date of Retirement :
5. Date of entry into service :
6. Service to which the officer  
Belongs including batch/year  
/cadre etc. wherever applicable:
7. Positions Held ( during ten preceding years):

S. No.	Organisation (name in full)	Designation & Place of Posting	Administrative/ nodal Ministry/ Department concerned( in case of officers of PSUs etc)	From	To
--------	-----------------------------	--------------------------------	--	------	----

8. Whether the officer has been placed on the Agreed List or List of Officers of Doubtful Integrity(If yes, details to be given) :
9. Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so with what result(\*) :
10. Whether any punishment was awarded to the Officer during the last 10 years and if so the date Of imposition and details of penalty(\*) :
11. Is any disciplinary/criminal proceedings or Charge sheet pending against the officer as On date ( if so, details to be furnished, including Reference number, if any of the Commission) :
12. Is any action contemplated against the officer As on date( if so, details to be furnished)(\*) :

DATE:

(NAME AND SIGNATURE)

(\*) If vigilance clearance had been obtained from the Commission in the past, the information may be provided for the period thereafter.

**CERTIFICATE TO BE FURNISHED BY THE EMPLOYER/HEAD OF OFFICE/FORWARDING AUTHORITY**

1. Certified that the particulars furnished by Shri/Smt/Kum-----  
----- are correct and he/she possesses educational qualifications and experience.
2. Certified that Shri/Smt/Kum ----- is qualified to be appointed as Additional Secretary to the Government of India.
3. It is also certified that there is no vigilance/disciplinary case either pending or being contemplated against him/her and vigilance clearance issued by CVO( in the format enclosed)
4. His/her integrity is certified.
5. No major or minor penalty was imposed on Shri/Smt/Kum-----  
----- during the last 10 years period.
6. The up-to-date attested Photostat copies of ACR/APARs of last 10 years( each Photostat copy of ACR/APAR should be attested) in respect of Shri/Smt/Kum----- is enclosed herewith.

Seal & Signature of the cadre controlling Authority

**Annexure**

**Application for the post of Member(Revenue), Authority for Advance Rulings(Income Tax)**

**(F.No.A. 12026/19/2016-Ad.I dated \_\_\_\_\_ )**

1.	Name					
2.	Date of birth					
3.	Designation & Pay Band with Grade Pay					
4.	Cadre/Service to which belong and batch code					
5.	Educational qualification					
6.	Date of superannuation					
7.	Details of the present post held: (a) Date from which held (b) Pay Band with Grade Pay (c) Whether regular/ adhoc/deputation (d) If the present post is held on deputation basis, since when and the date on which the deputation period will be completed (e) If the position held is on deputation, the regular post held in the cadre, with pay band, grade pay and from which date					
8.	Position held during the past:					
S.No.	Name of Office/Organisation where employed	Post held and service/cadre to which belongs	From	To	Pay Band with grade pay	Nature of duties in brief
(1)	(2)	(3)	(4)	(5)	(6)	(7)
9.	Additional information, if any, which you would like to mention in support of the application for the post					

**DECLARATION**

1. I certify that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed/ distorted. If at any time I found to have concealed/distorted any material information; my appointment shall be liable to summary termination without notice.
2. I shall not withdraw my candidature after the meeting of the Selection Committee.
3. I shall not decline the appointment, if selected for appointment by the ACC.
4. I shall join within 30 days from the date of issue of order of appointment.

5. I am aware that in case I violate any of the conditions mentioned at Sl.No.2 to 4, the Government of India is likely to debar me for a period of three years for consideration for appointment outside the cadre and in any Autonomous Body/Statutory Body/Regulatory Body.

Signature of the candidate:

Place:

Date:

Tel.No-----

Mob.No.-----

E-mail Address:-

(a)Office Address:

(b)Residential Address: