

New Delhi, the

11 JUN 2020

Circular Memorandum

It is proposed to fill up vacancies in the following ranks in the Intelligence Bureau under the Ministry of Home Affairs on absorption/deputation (including short term contract basis) as mentioned below. The educational qualifications, experience and other eligibility conditions for the post are furnished below.

**1. Deputy Director/ Tech (2 vacancies), Group A, Gazetted, Non-Ministerial (Level 13 A in the Pay Matrix) to be filled up by deputation (including short term contract).**

Eligibility: Deputation (including short term contract)

Officers of the Central Government or State Governments or Union territories or Public Sector Undertakings or Recognized Research Institutions or Universities or Semi-Government Organizations or Autonomous bodies or Statutory Organizations:

(a)(i) holding analogous post on a regular basis in the parent cadre/department, or

(ii) with 2 years' service in the grade rendered after appointment thereto on regular basis in Level 13 in the Pay Matrix or equivalent in the parent cadre/department; and

(b) possessing the following educational qualification, namely: -

(i) Bachelor Degree in Engineering [B.E or B.Tech or B.Sc(Engg)] awarded by a recognized University in the fields of Electronics or Electronics and Communication or Electronics and Telecommunications; or Associate Membership of Institute of Engineers (AMIE) in Electronics and Communications Engineering; or Graduate ship awarded by Associate Membership of Institute of Electronics and Telecommunication Engineers (AMIETE) in Electronics and Telecommunications Engineering; or Master of Science in Physics with Electronics or Telecommunications; or Bachelor Degree in Engineering [B.E or B.Tech or B.Sc(Engg)] awarded by a recognized University in the fields of Computer Science, Computer Engineering, Computer Technology, Computer Science & Engineering, Information Technology or Software Engineering; or Master of Computer Applications (MCA) after three years Bachelor of Science in Physics; or Master of Science (Information Technology) or Master of Science (Computer Science/Computer

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Application) or Master of Science (Software) from a recognized University/Institute; and

(ii) twelve years' experience in research and development or manufacture or application in the area of telecommunication equipment or computer or telecommunication network or signal monitoring or Communication Intelligence(COMINT) or Technical Intelligence(TECHINT) or Information Technology (IT).

Desirable Skills:

- (i) Project Management Skills (IT/Civicon/Satellite Network/Data Centres)
- (ii) GPS, GIS
- (iii) Ground Segment

Note 1: The departmental officers in the feeder category who are in direct line of promotion will not be eligible for consideration for appointment on deputation (including short term contract). Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Note 2: Period of deputation (including short term contract) including period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization /department of the Central Government shall ordinarily not exceed five years. The maximum age limit for appointment by deputation (including short term contract) shall be not exceeding 56 years as on the closing date of receipt of applications.

Note 3: For the purpose of appointment on deputation (including short term contract) basis, the service rendered on a regular basis by an officer prior to 1st January 2016 (the date from which the revised pay structure based on the Seventh Central Pay Commission recommendations has been extended), shall be deemed to be service rendered in the corresponding level in the Pay Matrix extended based on the recommendations of the Pay Commission.

**2. Senior Research Officer (2 vacancies), General Central Service (Group-A), Gazetted, Non-Ministerial in the Pay Band 3: Rs. 15600-39100 with the grade pay of Rs. 6600/-(Level 11 of the pay matrix Rs. 67700-208700 as per 7<sup>th</sup> CPC)**

Eligibility: Promotion/Deputation (including short term contract)

Officers under the Central/State Governments/Union Territories/Universities/Recognized Research Institutions/Public Sector undertakings/Statutory/Semi-Government or Autonomous Organizations:-

- (a) (i) holding analogous post on regular basis; or
- (ii) with five years' regular service in posts in the Pay Band 3, Rs. 15600-39100 plus grade pay of Rs. 5400 or equivalent; or

(iii) with seven years' regular service in posts in the Pay Band 2, Rs. 9300-34800 plus grade pay of Rs. 4600 or equivalent; and

(b) Possessing the educational qualifications and experience as follows:

(i) Master's degree in Economics/Statistics/Business Administration/Management or Commerce from a recognized University or equivalent.

(ii) Five years' experience in Macro-Economic Analysis/Research work and preparation of report on contemporary economic issues and future economic trends.

Desirable: Knowledge of Econometrics Techniques for forecasting production and availability of essential commodities, the estimation of broad economic trends, the public distribution system, procurement policy.

Note 1: Qualifications are relaxable at the discretion of the UPSC in case of candidates otherwise well qualified.

Note 2: Qualification(s) regarding experience is/are relaxable at the discretion of the UPSC in the case of candidates belonging to schedules castes or schedules tribes. If at any stage of selection, the UPSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience is not likely to be available to fill up the posts reserved for them.

Note 3: The Departmental Research Officer (Economic Research) with five years' regular service in the grade shall also be considered along with outsiders and in case he is selected for appointment to the post the same shall be deemed to have been filled by promotion.

Note 4: The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. Period of deputation/contract including period of deputation/contract in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed three years.

Note 5: The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.

**3. Library & Information Officer (1 vacancy), General Central Service (Group-A), Gazetted, Non-Ministerial in the Pay Band 3: Rs. 15600-39100 with the grade pay of Rs. 6600/- (Level 11 of the pay matrix Rs. 67700-208700 as per 7<sup>th</sup> CPC).**

Eligibility: Composite Method [Deputation (including short term contract) plus Promotion]

Officers of the Central Govt. or State Governments or Union territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi- Government, Autonomous or Statutory Organizations:

- (a) (i) holding analogous posts on regular basis in the parent cadre or department; or  
(ii) with five years' service in the grade rendered after appointment thereto on regular basis in the posts in pay band-3, Rs. 15600-39100 plus Grade pay of 5400/- or equivalent in the parent cadre or department; or  
(iii) with seven years' service in the grade rendered after appointment thereto on regular basis in posts in Pay Band-2, Rs. 9300-34800 plus Grade Pay of Rs. 4600 or equivalent in the parent cadre or department; and
- (b) Possessing the following qualifications and experience, namely:-
- (i) Master's Degree in Library Science or Information Science or Documentation science from a recognized University or Institute; and
  - (ii) Seven years' professional experience in a Public or Institutional Library.

2. The departmental Assistant Library and Information Officer in Pay Band-2, Rs. 9300-34800 plus Grade pay of Rs. 4600 possessing a Bachelor's Degree from a recognized University and a Bachelor's Degree in Library Science from a recognized University with seven years' regular service in the grade shall also be considered along with outsiders and in case he is selected for appointment to the post, the same shall be deemed to have been filled by promotion.

Note 1: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.

Note 2: For the purpose of computing the minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1<sup>st</sup> January 2006 or the date from which the revised Pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the Pay Commission.

Note 3: The departmental officers in the feeder grade who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Note 4: Period of deputation (including short-term contract) including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years. The maximum age-limit for appointment by deputation (including short-term contract) shall be not exceeding 56 years as on the closing date of receipt of applications.

Note 5: For the purpose of appointment on deputation basis (including short-term contract), the service rendered on a regular basis by an officer prior to 1<sup>st</sup> January 2006 (or the date from which the revised pay structure based on the 6<sup>th</sup> Central Pay Commission recommendations has been extended), shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit will extend only for the post(s) for which that grade pay/pay scale is the normal replacement grade without any upgradation.

**4. Security Officer (Technical) (6 vacancies), General Central Service (Group-A) Gazetted, Non-Ministerial in the Pay Band-3: Rs. 15600-39100 with Grade Pay of Rs. 5400/- (Level 10 of the pay matrix Rs. 56100-177500 as per 7<sup>th</sup> CPC)**

Eligibility: Deputation:

Officers under the Central Government:

(a) (i) holding analogous posts on regular basis; or

(ii) with three years' regular service in posts in the Pay Band-2: Rs. 9300-34800 with Grade Pay of Rs. 4600/- or equivalent; and

(b) Possessing the following educational qualifications and experience:

(i) Degree in Electrical/Electronics/Communications Engineering or M.Sc. in Physics or Chemistry from a recognized University/Institution or equivalent.

(ii) 3 years (5 years in the case of diploma holders for B.Sc.) practical/field experience in detection and disposal of explosive devices.

Deputation/Re-employment (for Armed forces personnel):

Armed forces personnel of the rank of Major or equivalent who are due to retire or to be transferred to reserve within a period of one year and possessing the educational qualifications and experience specified for deputationist shall also be considered. If, selected, such officers

shall be given deputation terms up to the date on which they are due for release from the armed forces, thereafter they may be continued on re-employment basis. In case, such eligible officers have retired or have been transferred to reserve before the actual selection to the post is made their appointment shall be on re-employment basis. (Re-employment up to the age of superannuation with reference to civil posts)

Note 1: Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed three years.

Note 2: The maximum age limit shall not be exceeding 56 years as on the closing date of receipt of applications.

**5. Deputy Central Intelligence Officer/Tech (10 vacancies), General Central Service, Group A, Gazetted, Non-Ministerial (Pay Band 3: Rs. 15600-39100 with Grade Pay of Rs 5400/- (Level 10 of the pay matrix Rs. 56100-177500 as per 7<sup>th</sup> CPC).**

Eligibility: Deputation (including short term contract)

Officers of the Central Government or State Governments or Union Territory Administration:

(a)(i) holding analogous post on regular basis in the parent cadre/department; or

(ii) with two years' service in the grade rendered after appointment thereto on regular basis in the Pay Band-2, Rs. 9300-34800 with Grade Pay of Rs. 4800 or equivalent in the parent cadre/department; or

(iii) with three years' service in the grade rendered after appointment thereto on regular basis in the Pay Band-2, Rs. 9300-34800 with Grade Pay of Rs. 4600 or equivalent in the parent cadre/department; and

(b) Possessing the following educational qualifications and experience, namely:-

(i) Bachelor Degree in Engineering (B.E or B.Tech or B.Sc(Engg)) awarded by a recognized University in the fields of Electronics or Electronics and Communication or Electronics and Telecommunications or Computer Science or Computer Engineering or Computer Technology or Computer Science and Engineering or Information Technology or Software Engineering; or Associate Membership of Institute of Engineers (AMIE) in Electronics and Communications Engineering; or Graduate ship awarded by Associate Membership of Institute of Electronics and Telecommunication Engineers (AMIETE) in Electronics and Telecommunications Engineering; or Master of Computer Applications (MCA) after three years Bachelor of Science in Physics or Master of Science (Information Technology) or Master of Science (Computer Science) or Master of Science (Software) from a recognized

University; or Master of Science in Physics with Electronics or Telecommunications.

Desirable Skills:

- (i) Mobile App Development
- (ii) Network Administration & Security
- (iii) Software Development
- (iv) Cyber Security
- (v) Digital/Computer/Cyber Forensics
- (vi) Database Administration
- (viii) OS and Server Administration
- (ix) Cloud Computing
- (x) Ethical Hacking
- (xi) Encryption Matters
- (xii) Maintenance of Servers/Network for UHF, HF, VHF, Satellite, LAN Communication
- (xiii) Lawful Comm. Interception-Data/Voice

Note 1: The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Note 2: Period of deputation (including short term contract) including period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation (including short term contract) shall be not exceeding 56 years as on closing date of receipt of applications.

Note 3: For the purpose of appointment on deputation (including short term contract) basis, the service rendered on a regular basis by an officer prior to the 1<sup>st</sup> January 2006 (the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended), shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the pay commission, except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit will extend only for the post or posts for which that grade pay or pay scale is the normal replacement grade without any up gradation.

**6. Assistant Central Intelligence Officer-I/Executive (54 vacancies), General Central Service (Group-B), Non-Gazetted, Non-Ministerial in level 8 of the pay matrix (Rs. 47,600-1,51,100).**

Eligibility: Deputation/Absorption.

Officers under the Central Police Organizations or State Police Organizations or Defense Forces:

(a) (i) holding analogous post on regular basis in the parent cadre or department; or

(ii) with two years' service in the grade rendered after appointment thereto on a regular basis in level 7 (Rs. 44,900-1,42,400) in the pay matrix or equivalent in the parent cadre or department; and

(b) possessing the following educational qualifications and experience:

(i) bachelor's Degree from a recognized university or equivalent; and

(ii) 2 years' experience in security or intelligence work.

Note-1: The departmental officers in the feeder category, who are in the direct line of promotion, shall not be eligible for consideration for appointment on deputation. Similarly, deputationist shall not be eligible for consideration for appointment by promotion.

Note-2: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Govt. shall ordinarily not exceed 3 years.

Note-3: The maximum age-limit for appointment by deputation or absorption shall be not exceeding 56 years as on the closing date of receipt of applications.

Note-4: For the purpose of appointment on deputation or absorption basis, the service rendered on a regular basis by an officer prior to 1st January, 2016 or the date from which the revised pay structure based on the 7th Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding level in the pay matrix extended based on the recommendations of the said Pay Commission.

**7. Assistant Central Intelligence Officer-II/Executive (55 vacancies), General Central Service (Group-C), Non-Gazetted, Non-Ministerial in level 7 of the pay matrix (Rs. 44,900-1,42,400).**

Eligibility: Deputation/Absorption.

Officers under the Central Police Organizations or State Police Organizations or Defense Forces:

(a) (i) holding analogous post on regular basis in the parent cadre or department; or

(ii) with five years' service in the grade rendered after appointment thereto on a regular basis in level 6 (Rs. 35,400-1,12,400) in the pay matrix or equivalent in the parent cadre or department; and

(b) possessing the following educational qualifications and experience, namely:



- (i) Graduation from a recognized university or equivalent; and
- (ii) 2 years' experience in security or intelligence work.

Desirable:

Knowledge of Computers.

Note-1: The departmental officers in the feeder category, who are in the direct line of promotion, shall not be eligible for consideration for appointment on deputation. Similarly, deputationist shall not be eligible for consideration for appointment by promotion.

Note-2: The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Govt. shall ordinarily not exceed five years. The maximum age-limit for appointment by deputation/absorption shall be not exceeding 56 years as on the closing date of receipt of applications.

Note-3: For the purpose of appointment on deputation or absorption basis, the service rendered on a regular basis by an officer prior to 1st January, 2016 or the date from which the revised pay structure based on the 7th Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding level in the pay matrix extended based on the recommendations of the said Pay Commission.

**8. Assistant Security Officer(Technical) (12 vacancies), General Central Service (Group-B) Non Gazetted, Non-Ministerial in the Pay Band-2: Rs. 9300-34800 + G.P. Rs. 4600/-(Level 7 of the pay matrix Rs. 44900-142400 as per 7<sup>th</sup> CPC)**

Eligibility: Deputation:

Officers of the Central Government:

- (a) (i) holding analogous posts on regular basis; or
- (ii) with five years' regular service in posts in the Pay Band-2: Rs. 9300-34800 with Grade Pay of Rs. 4200/- or equivalent.; and

(b) Possessing the following educational qualifications and experience:

(i) Diploma in Electrical/Electronics/Communications Engineering or BSc in Physics or Chemistry from a recognized University/Institution or equivalent.

(ii) 2 years practical/field experience in detection and disposal of explosive devices.

Deputation/Re-employment (for Armed forces personnel):

Armed forces personnel of the rank of Lieutenant or equivalent who are due to retire or to be transferred to reserve within a period of one year and possessing the educational qualifications and experience specified for deputationist shall also be considered. If, selected, such

officers shall be given deputation terms up to the date on which they are due for release from the armed forces, thereafter they may be continued on re-employment basis. In case, such eligible officers have retired or have been transferred to reserve before the actual selection to the post is made their appointment shall be on re-employment basis. (Re-employment up to the age of superannuation with reference to civil posts).

Note 1: Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed three years.

Note 2: The maximum age limit shall not be exceeding 56 years as on the closing date of receipt of applications.

**9. Assistant Security Officer(General) (10 vacancies), General Central Service (Group-B) Non Gazetted, Non-Ministerial in the Pay Band-2: Rs 9300-34800 with Grade Pay of Rs. 4600/-(Level 7 of the pay matrix Rs. 44900-142400 as per 7<sup>th</sup> CPC).**

Eligibility: Deputation:

Officers of the Central Government:

(a) (i) holding analogous posts on regular basis; or

(ii)with five years' regular service in posts in in the Pay Band-2: Rs.9300-34800 with Grade Pay of Rs. 4200/- or equivalent; and

(b)Possessing the following educational qualifications and experience:

(i)Degree from a recognized University or equivalent.

(ii)2 years practical/field experience in detection and disposal of explosive devices.

Deputation/Re-employment (for Armed forces personnel) :

Armed forces personnel of the rank of Lieutenant or equivalent who are due to retire or to be transferred to reserve within a period of one year and possessing the educational qualifications and experience specified for deputationist shall also be considered. If, selected, such officers shall be given deputation terms up to the date on which they are due for release from the armed forces, thereafter they may be continued on re-employment basis. In case, such eligible officers have retired or have been transferred to reserve before the actual selection to the post is made their appointment shall be on re-employment basis. (Re-employment up to the age of superannuation with reference to civil posts).

Note 1: Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed three years.

Note 2: The maximum age limit shall not be exceeding 56 years as on the closing date of receipt of applications.

**10. Personal Assistant (10 vacancies), General Central Service(Group-B), Non-Gazetted, Ministerial in the Pay Band-2 of Rs. 9300-34800 with Grade Pay of Rs. 4600/-(Level 7 of the pay matrix Rs. 44900-142400 as per 7<sup>th</sup> CPC).**

Eligibility: Deputation

Personal Assistants/ Stenographers of Central/ State Governments-

(a)(i) holding analogous posts on regular basis in the parent cadre/ department; or

(ii) With ten years' service in the grade rendered after appointment thereto on regular basis in the posts in scale of pay, Rs 5200-20200 plus Grade pay of 2400/- or equivalent in the parent cadre/department;

Note: The departmental officers in the feeder grade who are in direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Note 2: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall not exceed five years. The maximum age limit for appointment by deputation or absorption shall be not exceeding 56 years as on the closing date of receipt of applications.

Note 3: For the purpose of computing the minimum qualifying service for deputation, the service rendered on a regular basis by an officer prior to 1<sup>st</sup> January, 2006 or the date from which the revised pay structure based on the 6<sup>th</sup> Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay/pay scale extended based on the recommendations of the commission.

**11. Research Assistant: (1 vacancy), General Central Service (Group-B), Non-Gazetted, Non-Ministerial in the Pay Band 2, Rs. 9300-34800 plus grade pay of Rs. 4200/-(Level 6 of the pay matrix Rs. 35400-112400 as per 7<sup>th</sup> CPC).**

Eligibility: Deputation/Absorption:-

Officers under the Central Government:

(a) (i) holding analogous posts on regular basis or

(ii) with six years' regular service in posts in the Pay Band-1 of Rs. 5200-20200 with Grade pay 2800 or equivalent; and

(b) Possessing the educational qualification and experience as follows:

Essential:

(i) Master's degree in Economics/Statistics/Business Administration/Management or Commerce from a recognized University or equivalent.

(ii) Two years' experience in Economic Investigation/Research work in a recognized Institution/Government or Semi-Government organization in data collection both primary and secondary, survey work, tabulation and interpretation work.

Desirable: Knowledge of statistical tools, conversant with PC and the use of statistical computer packages.

Note 1: Qualifications are relaxable at the discretion of the S.S.C. in case of candidates otherwise well qualified.

Note 2: The qualification(s) regarding experience is/are relaxable at the discretion of the S.S.C in the case of candidates belonging to scheduled castes or scheduled Tribes. If at any stage of selection, the SSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the posts reserved for them.

Note 3: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation/absorption shall be not exceeding 56 years as on the closing date of receipt of applications.

**12. Accountant (24 vacancies) General Central Service (Group-B), Non-Gazetted, Non-Ministerial in the in the Pay Band-2 of Rs 9300-34800 with Grade Pay Rs. 4200/- (Level 6 of the pay matrix Rs. 35400-112400 as per 7<sup>th</sup> CPC).**

Eligibility: Deputation/absorption.

Officers under the Central Government: -

(a) (i) holding analogous posts on regular basis in the parent cadre/department; or

(ii) with six years' service in the grade rendered after appointment thereto on regular basis in the post in the Grade pay of Rs. 2800/- or equivalent in the parent cadre/department; or

(iii) with ten years' regular service in the grade rendered after appointment thereto on a regular basis in the post in the Grade pay of Rs. 2400/- or equivalent in the parent cadre or department; and

(b) Possessing any one of the following qualifications: -

(i) A pass in Subordinate Accounts Service or equivalent examination conducted by the organized Accounts department of the Central Government.

(ii) Training in Cash and Accounts work in the Institute of Secretariat Training and Management and three years' experience in cash, accounts and budget work.

Note 1: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall not exceed three years.

Note 2: The maximum age-limit for appointment by deputation/absorption shall not be exceeding 56 years as on the closing date of receipt of applications.

Note 3: For the purpose of deputation basis, the service rendered on a regular basis by an officer prior to 01.01.2006/the date from which the revised pay structure based on the 6<sup>th</sup> Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay/pay scale extended based on the recommendations of the commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay/pay scale, and where this benefit will extend only for the post for which that grade pay/pay scale is the normal replacement grade without any up gradation.

**13. Female Staff Nurse (1 vacancy), Group C, Non- Gazetted, Non-Ministerial in the Pay Band-1: Rs 5200-20,200 with the Grade Pay of Rs. 2800/- (Level 5 of the pay matrix Rs. 29200-92300 as per 7<sup>th</sup> CPC).**

Eligibility: Deputation/Absorption

(i) Female Staff Nurse in identical/equivalent scale of pay from Military/Civil Hospitals of the Central or State Governments.

Note 1: Period of deputation ordinarily not exceeding three years.

Note 2: The maximum age limit for appointment by deputation/absorption shall not exceed 56 years as on the closing date of receipt of applications.

**14. Caretaker (4 vacancies), General Central Service, Group C, Non-Gazetted, Ministerial in level 5 of the pay matrix Rs. 29200-92300 as per 7<sup>th</sup> CPC.**

Eligibility: Deputation

(i) Any Group C employee of Intelligence Bureau with five years' regular service in level 4 (Rs. 25500-81100) in the pay matrix; or

(ii) Employees of Central Government or the State Governments or Union territories holding analogous posts on regular basis in the parent cadre or department.

Note 1: The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for

appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Note 2: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall not exceed three years.

Note 3: The maximum age limit for appointment by deputation/absorption shall be not exceeding 56 years as on closing date of receipt of applications.

**15. Junior Intelligence Officer-I/Executive (26 vacancies), General Central Service (Group C), Non Gazetted, Non-Ministerial, in level 5 of the pay matrix Rs. 29200-92300 as per 7<sup>th</sup> CPC.**

*Eligibility: Deputation:-* Officers of the Central Police Organizations or State Police Organizations or Defense forces:-

- i) holding analogous post on regular basis in the parent cadre or department; or
- ii) with five years' service in the grade rendered after appointment thereto on regular basis in Pay Band-1, Rs. 5200-20,200 plus Grade pay Rs. 2400/- (level 4 of the new pay matrix) or equivalent in the parent cadre or department.

Note 1: The departmental officers in the feeder grade who are in direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationist shall not be eligible for consideration for appointment by promotion.

Note 2: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall not exceed five years. The maximum age limit for appointment by deputation/absorption shall be not exceeding 56 years as on the closing date of receipt of applications.

Note 3: For the purposes of appointment on deputation/ absorption basis, the service rendered on a regular basis by an officer prior to 1<sup>st</sup> January, 2006 or the date from which the revised pay structure based on the 6<sup>th</sup> Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit will extend only for the post for which that grade pay or pay scale is the normal replacement grade without any up gradation.

**16. Junior Intelligence Officer-I (Motor Transport): (12 vacancies), General Central Service, Group C, Non-Gazetted, Non-Ministerial in level 5 of the pay matrix Rs. 25500-81100.**

Eligibility: Deputation/Absorption

Officers of the Central/ State Government/Central Police Organizations –

(a)(i) holding analogous post on regular basis in the parent cadre/department; or

(ii) with five years' regular service in the grade rendered after appointment thereto on regular basis in the scale of pay of Rs. 5200-20200 with grade pay of Rs. 2400 or equivalent in the parent cadre/department; and

(b) Possessing valid heavy/commercial driving license issued by the competent authority.

Note 1: The Departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Note 2: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall not exceed five years. The maximum age limit for appointment by deputation/absorption shall be not exceeding 56 years as on closing date of receipt of applications.

Note 3: For the purpose of computing minimum qualifying service for deputation/absorption, the service rendered on a regular basis by an officer prior to 1<sup>st</sup> January 2006 or the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the commission.

**17. Junior Intelligence Officer-Grade-II (Motor Transport): (12 vacancies, tentative), General Central Service, Group C, Non-Gazetted, Non Ministerial in level 4 of the pay matrix Rs. 21700-69100 as per 7<sup>th</sup> CPC.**

Eligibility: Deputation/Absorption

Officer of the Central/ State Government/ Central Police Organisations-

(a) (i) holding analogous post on regular basis in the parent cadre/department.

(ii) with five years' regular service in the grade rendered after appointment thereto on regular basis in the scale of pay of Rs. 5200-20200 with grade pay of Rs. 2000 or equivalent in the parent cadre /department.

For Ex-servicemen: The Armed Forces personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite experience and qualification prescribed as under shall also be considered.

- (i) 12<sup>th</sup> Standard pass or equivalent.
- (ii) Possession of valid driving license for motor cars.
- (iii) Knowledge of motor mechanism.

Such person would be given deputation term up to the date on which they are due for release from the Armed Forces and thereafter, they may be continued on reemployment basis.

Note 1: The Departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Note 2: Period of deputation including period of deputation/absorption in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall not exceed five years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on closing date of receipt of applications.

Note 3: For the purpose of computing minimum qualifying service for deputation/absorption, the service rendered on a regular basis by an officer prior to 1<sup>st</sup> January 2006 or the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the commission.

**18. Security Assistant (Motor Transport) (15 vacancies), General Central Service, Group C, Non-Gazetted, Non Ministerial in level 3 of the pay matrix Rs. 21700-69100 as per 7<sup>th</sup> CPC.**

Eligibility: Deputation/Absorption

- (a) Officers of the Central or State Government holding analogous post on regular basis; or
- (b) Employees of Intelligence Bureau;
  - (i) holding analogous posts; or
  - (ii) with 3 years regular service in Pay band-1, Grade Pay of Rs. 1900; or
  - (iii) with 6 years regular service in Pay band-1, Grade Pay of Rs. 1800; and



(c) Possessing the following qualification:

Essential:

- (i) Matriculation or equivalent
- (ii) Possession of valid driving license for motor cars (LMV) issued by the competent authority.
- (iii) Knowledge of motor mechanism (The candidate should be able to remove minor defects in the vehicle); and
- (iv) Experience for driving a motor car for at least one year after obtaining valid driving license.

Desirable:

Possession of valid driving license for motorcycle issued by the competent authority".

Note 1: Period of deputation shall not ordinarily exceed five years which may be curtailed or extended by the borrowing authority. The maximum age limit for appointment by deputation/absorption shall be not exceeding 56 years as on the closing date of receipt of application.

Note 2: For the purpose of computing minimum qualifying service for deputation/absorption, the service rendered on a regular basis by an officer prior to 1<sup>st</sup> January 2006 or the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the commission.

**19. Halwai Cum Cook: (11 vacancies), General Central Service (Group-C), Non-Gazetted, Non-Ministerial in level 3 of the pay matrix Rs. 21700-69100 as per 7<sup>th</sup> CPC.**

Eligibility: Deputation/Absorption

Officers of the Central Government-

(a) holding analogous post on regular basis in parent cadre or department; or

(b) Cook or Cook-cum-Water Career in level 2 in the pay matrix Rs. 19900-63200 with nine years regular service in the grade and should be competent to function as Halwai.

Note 1: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on closing date of receipt of applications.

Note 2: Departmental officials in the feeder category who are in the direct line of promotion to the post will not be eligible for consideration for appointment by deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Note 3: For absorption, the candidates should possess the following educational qualification and experience:

- (a) 8<sup>th</sup> Standard Pass or equivalent;
- (b) Experience: Two years in Government Department or Government undertakings.

**20. Multi-Tasking Staff (Gunman) (24 vacancies), Group C, Non-Gazetted, Non-Ministerial in level 1 (Rs. 18000-56900).**

Eligibility: Absorption

Absorption from the Group 'C' employees in the Intelligence Bureau by selection to be made on the basis of test in rifle or pistol shooting.

2. The number of posts advertised are tentative and may change. Further, the personnel from outside organization selected on deputation to IB will be entitled for Special Security Allowance (20% of Basic Pay) along with other pay and allowances as admissible.

3. Officers who fulfill the above mentioned conditions of eligibility may submit their applications to their employers, who may forward the same along with the following papers/documents so as to reach the Joint Deputy Director/G, Intelligence Bureau, Ministry of Home Affairs, 35 S.P. Marg, Bapu Dham, New Delhi-21 within 60 days from the date of issuance of this circular.

(i) Bio-data in the prescribed pro-forma (as per Annexure-A) in duplicate duly signed by the candidate and forwarded through proper channel (each page attested by an officer not below the rank of Under Secretary);

(ii) Copies of APAR/ACRs for the last 5 years attested on each page by an officer not below the rank of Under Secretary;

(iii) Vigilance Clearance Certificate;

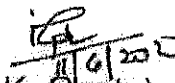
(iv) Integrity certificate;

(v) A statement of Major/minor penalty, if any, imposed on the officer during the last 10 years.

(vi) Cadre Clearance Certificate.

4. Applications complete in all respect duly forwarded through proper channel only will be entertained. Applications received in advance or after the last date or without all or any of the above documents or otherwise found incomplete will not be considered and no correspondence will be made or entertained in this regard. The officers who apply for the post will not be allowed to withdraw their candidature subsequently.

5. The officer inducted/selected to these posts will be on deputation for a period as specified in the induction order. This period can be curtailed or extended if exigencies of service so require. Deputation will be governed by the terms of deputation as laid down in the DoPT OM No. 6/08/09(Estt)(Pay-II) dated 17.6.2010, as amended from time to time.

  
11/6/2010  
(R. K. Gupta)  
Joint Deputy Director

BIO-DATA PRO-FORMA FOR DEPUTATION/ABSORPTION

1. Name & address (in block letters):
2. Father's name:
3. Place of birth:
4. Home state:
5. Date of birth (in Christian era):
6. Post applied for :
7. Date of joining Govt. Service and name of the parent department/Ministry/ PSU/Autonomous body etc.
8. Date of retirement in parent department:
9. Educational qualifications including extra professional qualification
10. Details of employment, in chronological order. (Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)

Office/Inst./ Organization	Post held & Group (A/B/C)	From	To	*Pay level & Pay in Pay Matrix as per 7 <sup>th</sup> CPC	Nature of duties

\*[Pay Level and Pay in Pay Matrix of the post being held on regular basis]

11. Nature of present employment i.e. ad-hoc or temporary or quasi-permanent or permanent or contract :
12. In case the present employment is held on deputation/short term contract basis, please indicate: -
- (a) the date of initial appointment :
  - (b) period of appointment on deputation/ short term contract. :
  - (c) name of the parent office/organization to which you belong. :
13. If earlier worked on deputation, whether : Yes/No  
cooling off period of 3 years since  
last deputation completed, as per rules  
(if yes, please also indicate the date of repatriation)
14. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient. :
15. Experience in the field area of operation (no. of years) :
16. Whether belongs to SC/ST/OBC :

Signature of candidate

Name: \_\_\_\_\_  
Address \_\_\_\_\_  
Mobile/ Phone No. \_\_\_\_\_  
Email Address: \_\_\_\_\_

Date-----

(To be filled by the Department)

1. Certified that the particulars furnished by \_\_\_\_\_ are correct and he/she possesses educational qualifications and experience mentioned in the circular.

Also certified that:

- (i) There is no vigilance case pending/contemplated against him/her.
- (ii) His complete CR dossier/APARs for the last 5 years duly attested on each page by an officer of the rank of Under Secretary to the Government of India are enclosed.
- (iii) His Integrity is beyond doubt.
- (iv) No Major/minor penalties have been imposed on him during the last 10 years/list of Major/minor penalties imposed on him/her during the last 10 years is enclosed.

[Strike out which is not applicable]

Dated:

Signature:

Place:

Name & Designation of  
the employer  
(not below the rank  
of Under Secretary  
in the Govt. of  
India).

[with Seal]