

F.No. 24016/1/2015-M-I
Government of India
Ministry of Agriculture
Department of Agriculture & Cooperation

'F' Wing, 2nd floor, Shastri Bhawan, New Delhi
Dated: 26th August, 2015

VACANCY CIRCULAR

Subject: Filling up the post of Managing Director (MD) in Small Farmers' Agri-business Consortium (SFAC), New Delhi, Society under Ministry of Agriculture, Department of Agriculture & Cooperation.

The post of Managing Director (MD) in the pay scale of Rs. 37400-Rs.67000 with Grade Pay Rs.10,000 in PB-4 is proposed to be filled in Small Farmers' Agri-business Consortium (SFAC), New Delhi on deputation basis through Search-cum-Selection process as laid down in DOP&T's Office Memorandum No 28/13/2006-EO(SM.II) dated 3.7.2006. SFAC is a Registered Society set up under the Societies Registration Act 1860 for promotion and development of Small Farmers' Agri-business activities.

2. The eligibility criteria for appointment to the post of MD, SFAC is as under:-

Eligibility Criteria :

- (i) Officers of the Central Government / State Governments / Financial Institutions holding the post of Joint Secretary to the Government of India or equivalent in the scale of pay of Rs.37400-Rs.67000 with Grade Pay Rs.10,000 in PB-4.
OR
Officers of the level of Director to the Government of India having 3 years regular service in the scale of pay of Rs. 37400-Rs.67000 with Grade Pay Rs.8700 in PB-4.
- (ii) The officer should have excellent academic background with wide experience profile at senior levels of management; and
- (iii) The officer should have minimum 2-3 years experience in the field of agri-business development, developmental finance, agriculture and allied activities, rural development and related fields.

3. The deputation with SFAC will be on Foreign Service terms and conditions.

4. The period of deputation, including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/Department of the Central government, shall ordinarily be three years, which can be extended upto five years.

5. Officer selected will have the option to draw his grade pay plus deputation (duty) allowance or to have his pay fixed in the pay scale of the post in accordance with the Department of Personnel and Trainings O.M. No. 2/29/91-Estt. (Pay-II) dated 5.1.1994 as amended from time to time.

6. This vacancy is also being advertised in the Employment News/Rojgar Samachar etc. Applications in the enclosed proforma of interested and eligible officers who can be spared in the event of their selection may be forwarded, in triplicate to this Department within 45 days from the date of advertisement of this vacancy in the Employment News/Rojgar Samachar. While forwarding the applications it is mandatory to verify and certify that particulars furnished by the officer are correct. The following documents also need to be sent along with the application:-

- (i) Vigilance clearance that no vigilance case is either pending or contemplated against the candidate;
- (ii) Integrity Certificate;
- (iii) Major/Minor Penalty statement during last ten years;
- (iv) Cadre clearance from the cadre controlling/appointing authority if applicable; and
- (v) Photo Copies of ACRs/APARs of last five years i.e. from 2009-10 to 2013-14 duly attested by an officer not below the rank of an Under Secretary to the Government of India. If for some reason, the ACR/APARs of the officer have not been written for a particular year or a part (for more than three months) of a year, a 'No Report Certificate'(NRC) for that period may be sent along with the ACRs / APARs of the corresponding previous year(s).

7. The maximum age limit for this appointment by deputation should not exceed 56 years as on the closing date of the receipt of applications.

8. Applications should be sent through the Cadre Controlling Authority/Department of applicant to the Joint Secretary (Marketing), Ministry of Agriculture, Department of Agriculture and Cooperation, Room No.133, First Floor, Krishi Bhawan, New Delhi – 110001. A check list of documents with the application may also be sent (Proforma enclosed).

9. Applications received after due date or without up-to-date Annual confidential Reports/Annual Performance Appraisal Reports, Integrity Certificate and Vigilance Clearance or otherwise found incomplete, will not be considered.


(Meena K. Kerketta)

Under Secretary to the Government of India
Tel. No. 23389891

Distribution:-

1. All Ministries/Departments of the Government of India
2. Chief Secretary, all State Governments/UTs
3. The Department of Personnel & Training (Office of EO), North Block, New Delhi
4. All Officers in the Department of Agriculture and Cooperation. Applications may please be sent through the concerned Establishment Section.
5. All Attached/Subordinate Offices under the Department of Agriculture and Cooperation
6. All Autonomous Organizations/PSUs under the Department of Agriculture & Cooperation
7. National Bank for Agriculture and Rural development (NABARD), Plot No. C-24, G-Block, Bandra-Kurla Complex, P.B. No. 8121, Bandra (E), Mumbai-400051.

8. Reserve Bank of India (RBI), Central Office, 21st Floor, Central Office Building, Shaheed Bhagat Singh road, Mumbai – 400001.
9. NIC, Department of agriculture & Cooperation, Krishi Bhawan, New Delhi (for uploading the vacancy circular in the website of department of Agriculture and Cooperation).
10. Technical Director, National Information Centre (NIC) A-2, B-7, 6th Floor A-Block, CGO Complex, New Delhi (Telefax 24362790) (for uploading the vacancy circular in AGMARKNET website).
11. NIC, Department of Personnel and Training, North Block, New Delhi (for uploading the vacancy circular in the website of Department of Personnel and Training, Ministry of Personnel, Public Grievances and Pensions).
12. Establishment-I Section. Department of Agriculture & Cooperation, Krishi Bhawan, New Delhi
13. Guard File.

Annexure

Office/ Organization	Post held	From	To	Scale of Pay and basic pay	Nature of duties performed	Special accomplishment, if any

Signature of the candidate

Part A
BIO-DATA PROFORMA

Affix
recent passport
size photo

1. Name and designation of the Officer:
2. Date of Birth:
3. Date of retirement on attaining the age of superannuation:
4. Whether SC/ST/OBC/Others
5. Service to which candidate belongs:
6. (i) Present postal address

(ii) Telephone Nos.
Office Tele: Residence Tele : Mobile:

(iii) Email:
7. (i) Post presently held on regular basis:
(ii) Scale of pay/Pay Band & Grade Pay and Basic Pay:
(iii) Date since when holding the post:
8. Date of expiry of previous deputation/
Tenure (if applicable):
9. Qualification and Experience including details of employment in chronological order (As per annexure):
10. Publications, if any :
11. Additional information, if any, which you would like to mention in support of your candidacy for the post :

Date:

(Signature of the Applicant)

Part B

FOR THE USE OF FORWARDING DEPARTMENT/OFFICE ONLY

1.	Whether the officer meets eligibility requirement as on the closing date of application	Yes/No
2 (a).	(i) Whether any vigilance proceeding/s are Pending or contemplated against the officer	Yes/No
	(ii) If yes, please give details	
2 (b)	(i) Whether any major/minor penalty has been imposed on the applicant during the last ten years	Yes/No
	(ii) If so, please give details	
	(iii) Indicate (if any) penalty is in operation as on date.	
3.	Whether Integrity Certificate attached ?	Yes/No
4.	Whether cadre clearance for the officer by the competent authority has been granted:	Yes/No

Date:

Signature

Name

Designation (with stamp)

Note: The officer/authority certifying the above should not be below the level of Deputy Secretary to the Government of India.

Part C

Check list of documents to be attached

(Please tick)

1.	Application in prescribed format (Part A, B and C in triplicate) duly forwarded by the sponsoring authority	
2.	Photocopies of ACRs/APARs, for last five years (2010-11 to 2014-15), duly attested by an officer not below the rank of Under Secretary to the Government of India	
3.	If ACR/APAR has not been written for a particular year or a part (more than three months) of a year, a No Report Certificate (NRC) for that period to be attached along with ACR/APARs of the previous year(s)	
4.	Vigilance clearance Certificate	
5.	Integrity Certificate	
6.	Major/Minor Penalty Statement	
7.	Cadre Clearance from cadre controlling/appointing authority (if applicable)	

Signature of forwarding authority
(With Stamp)