

MOST IMMEDIATE

No.19-6/2014-A.E.I
Government of India
Ministry of Human Resource Development
(Department of School Education and Literacy)

...
Shastri Bhavan,
New Delhi-110011, dated the 7th November, 2014.

To

The Chief Secretaries
State Governments)/Union Territories

SUBJECT

Filling up the post of Joint Director [Group 'A'] in the pay scale of Rs.12000-375-16500(Pre-revised) Pay Band-3 of Rs.15600-39100 with grade pay of Rs7600(Revised) in the Directorate of Adult Education(a subordinate officer under this Ministry), on deputation (including short term contract) basis.

Sir,

I am directed to say that it has been decided to fill up the post of Joint Director in the pay scale of Rs.12000-375-16500(Pre-revised) Pay Band of Rs.15600-39100 with grade of Rs.7600(Revised) in the Directorate of Adult Education, a subordinate Office under the Department of School Education & Literacy on deputation [including short term contract] from the:-

Officers under the Central /State Governments/Union territories/Universities/recognized research Institutes/Public Sector Undertaking/Autonomous/Semi-Government or Statutory organizations:-

(a)(i)holding analogous post on regular basis in cadre or department; or

(ii) with five years' service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs.10000-15200(Pre-revised) Pay Band-3, Rs.15600-39100/- with grade pay of Rs.6600[Revised] or equivalent in the parent cadre/department; and

(b) possessing the educational qualifications and experience:

Essential

- (i) Master's degree in education/adult education of a recognized University/Institute or equivalent.
- (ii) Seven years' experience in conducting research or evaluation for adult education/production of literacy materials/books/teaching in adult/ social education or rural development in the education administration of a government department/university.

Desirable

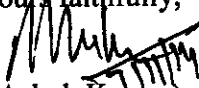
Doctorate degree in education/adult education/social science from a recognized university/institution or equivalent

The Departmental Officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

The period of deputation (including short term contract) including period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ Department of the Central Government shall ordinarily not to exceed four years.

The maximum age limit for appointment by deputation (including short term contract) shall not be exceeding 56 years as on the closing date of the receipt of applications.

2. It is requested that the applications in the enclosed proforma[Appendix-I] from officers who are willing and fulfilling the above qualification and experience and whose services can be spared immediately on his/her selection to the post, kindly be forwarded to the Under Secretary(A.E.I), Department of School Education & Literacy, Ministry of Human Resource Development, Shastri Bhavan, New Delhi Delhi-110001, within 60(sixty days) from the date of issue of this letter, along with latest Five years APAR/Confidential Reports duly attested each page by the gazetted officer, Vigilance Clearance, No Penalty statement during last Ten Years, Integrity Certificate, and Cadre Clearance. Incomplete application without above mentioned documents will not be entertained. Action on advance application/application received after closing date will not be taken.

Yours faithfully,

(Ashok Kumar)

Under Secretary to the Govt., of India

Copy to

- ✓1. All Ministries/Departments of the Government of India.
2. All Public Sector Undertakings[through Department of Public Enterprises]
- ✓3. All Autonomous bodies
- ✓4. All the Laboratories/ Research Institutions [as per Appendix-1]
5. Secretary, University Grants Commission, Bhadurshah Zafer Marg, New Delhi-110002 with the request to forward to all the Heads of the Universities.
6. Deputy Secretary, Department of Science & Technology, Technology Bhavan, New Mehrauli Road, New Delhi-110016, with the request to circulate to all the scientific Institutions under their administrative control.
7. Deputy Secretary(Administration), CSIR, Anusandhan Bhavan, Rafi Marg, New Delhi [with 10 spare copies]
8. Director, National Physical Laboratory, Dr. K.S.Krishnan Road, New Delhi-110012
9. Copy to Director, Directorate of Adult Education,10, Jamnagar House, Shahjahan Road,New Delhi-110011
- 10.NIC, Department of School Education & Literacy, Ministry of Human Resource Development Shastri Bhavan, New Delhi for posting on the website.
11. The Assistant Media Executive, Directorate of Advertising & Visual Publicity,Soochna Bhavan, CGO Complex, Lodhi Road, New Delhi-110003 with the request to advertise the enclosed advertisement in the Employment News as early as possible and raise the bill in favour of the Director, Directorate of Adult Education, Department of School Education Education & Literacy, 10, Jamnagar House, New Delhi-110011.


(Ashok Kumar)

Under Secretary to the Govt. of India

APPENDIX-I

PROFORMA

Application duly filled in should be forwarded through the employer who will certify that the information furnished is correct and also finish all the information/documents while forwarding to the Under Secretary[A.E.I], Department of School Education & Literacy, Ministry of Human Resource Development, Shastri Bhavan, New Delhi-110001

1. Name and Addressed in Block Letters -----
(With telephone number if any)
2. Date of Birth (in Christian era) -----
[DD-MM-YYYY]
3. Educational qualifications -----
4. Whether working under Central/State -----
Governments/PSU/Autonomous Bodies/
Laboratory/Institution/ University
5. Date of retirement under Central/State -----
Governments/Public Sector Undertakings/
Autonomous Bodies/ Laboratory/Institute/
University.
6. Post held in chronology order along with -----
Pay scale
7. Details of experience in the field of Adult Education -----
8. Whether belongs to SC/ST -----
9. Whether at present on deputation if so -----
From which date

Date:

Signature of the applicant

Place;