

New Delhi, dated the 20th May, 2013.

OFFICE MEMORANDUM

Subject: Filling up the post of Indirect Tax Ombudsman at Chennai in the HAG+ Pay Scale of Rs. 75500-80000/-.

It is proposed to fill up one post of Indirect Tax Ombudsman at Chennai in HAG+ Pay Scale of Rs. 75500-80000/-. The eligibility criteria as per Indirect Tax Ombudsman Guidelines, 2011 is given in Annexure-I.

2. Applications of willing and eligible officers , in the enclosed proforma, may be forwarded through proper channel to the undersigned along with photocopies of the up-to-date ACR/APAR dossier of the officers for the last ten years duly attested by a Group A officer, cadre clearance, clearance from vigilance and disciplinary angle, history of posting, Agreed List status and statement giving details of major or minor penalties, if any, imposed on the officer during the last ten years.
3. All Ministries/Departments are requested to forward the applications of willing and eligible officers to the undersigned latest by **17.06.2013**. Applications received after **17.06.2013**(i.e. closing date) will not be entertained.
4. The applicants may also be informed that if they intend to withdraw their candidature for any reason, they may do so on or before **17.06.2013**. In case they are considered and selected for appointment by the ACC, they should not decline the appointment. If they withdraw the application after **17.06.2013** or if they decline the appointment or if they do not join within 30 days of the order of appointment, they will not be considered for any further appointment outside their cadre for three years. They will also then be debarred for consideration for appointment outside the cadre and in any Autonomous Body/Statutory Body/Regulatory Body for a period of three years.



(Rajinder Kumar)

Under Secretary to the Govt. of India

Tel.No: 23093277

To

1. Chairman, CBEC, with the request to with the request to circulate this to all officers of C&CE of Commissioner Level and above.
2. Joint Secretaries(Admn) of all the Ministries/Departments of Government of India
- ✓ 3. Technical Director, NIC, Department of Personnel and Training, Room No. 11/A, North Block, New Delhi with the request to post this circular on the DoP&T website under the heading " Vacancies in the Autonomous Organisations".
4. Section Officer (Computer Cell), Department of Revenue, with the request that this vacancy circular may be posted on the official web site of the Department of Revenue.



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Eligibility criteria for the post of Indirect Tax Ombudsman at Chennai, Department of Revenue, New Delhi.

1.	Name of the post	Indirect Tax Ombudsman
2.	Scale of pay	HAG+ Pay Scale of Rs. 75500-80000/-.
3.	Eligibility	<p>Officers who have held a post in the Government of India in the HAG scale of pay of Rs. 67,000-79,000/-(pre-revised pay scale of Rs. 22,400-525-24,500) on regular basis for at least one year and shall preferably be a resident of the city where he/she is proposed to be appointed.</p> <p>He/she shall be a serving officer (as on the last date for receipt of applications) preferably of the Indian Revenue Service (C&CE) (or) officers of equivalent grade of any other Group 'A' service of the Central Government. When appointed as Ombudsman, the officer, if he/she is still in service under the Government of India, shall seek retirement from Government service, before entering upon the office as an Ombudsman.</p>
4.	Tenure	2 years extendable by one year based on performance appraisal or till the incumbent attains the age of 63 years, whichever is earlier. There shall be no re appointment.
5.	Powers & Duties	The Powers and Duties of Ombudsman shall be as defined in the Indirect Tax Ombudsman Guidelines, 2011 which are available on the web-site of CBEC at www.cbec.gov.in under the heading "OMBUDSMAN".

PROFORMA

1.	Name					
2.	Date of birth					
3.	Designation & Pay Band with Grade Pay					
4.	Cadre/Service to which belong					
5.	Educational qualification					
6.	Name of Home Town with State giving full address of permanent Home Town					
7.	Present Residential address					
8.	Details of the present post held: (f) Date from which held (g) Pay Band with Grade Pay (h) Whether regular/ adhoc/ deputation (i) If the present post is held on deputation basis, since when and the date on which the deputation period will be completed (j) If the position held is on deputation, the regular post held in the cadre, with pay band, grade pay and from which date					
9.	Position held during the past:-					
S.No	Name of Office/Organisation where employed	Post held and service/cadre to which belongs	From	To	Pay Band with grade pay	Nature of duties in brief
(1)	(2)	(3)	(4)	(5)	(6)	(7)
10.	Additional information, if any, which you would like to mention in support of the application for the post:					

Signature of the candidate:

Place:

Date:

Tel.No-----

Mob.No.-----

Office Address:

CERTIFICATE TO BE FURNISHED BY THE EMPLOYER/HEAD OF OFFICE/FORWARDING AUTHORITY

1. Certified that the particulars furnished by Shri/Smt/Kum-----
----- are correct and he/she possesses educational qualifications and experience mentioned in Annexure-II.
2. It is also certified that there is no vigilance/disciplinary case either pending or being contemplated against him/her.
3. His/her integrity is certified
4. No major or minor penalty was imposed on Shri/Smt/Kum-----
----- during the last 10 years period.
5. The up-to-date attested Photostat copies of ACR/APARs(each Photostat copy of ACR/APAR should be attested) of last 10 years in respect of Shri/Smt/Kum----- is enclosed herewith.

(Signature of the Competent Authority with seal)