

F.No.A.12026/18/2011-Ad.I  
Government of India  
Ministry of Finance  
Department of Revenue

Room No.77-A, North Block,  
New Delhi-110001  
Dated, the 17<sup>th</sup> May, 2013.

To

1. Chairperson, CBEC.
2. All Members, CBEC.
3. All Chief Commissioners of Customs & Central Excise.
4. All Directors General of Customs & Central Excise.

Subject: Filling up of the post of Indirect Tax Ombudsman at Ahmedabad.

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Sir,

I am directed to say that the post of Indirect Tax Ombudsman at Ahmedabad in the HAG + pay scale of Rs.75500-80,000/-, is likely to be filled up from amongst the officers of the Indian Customs & Central Excise Service.

2. Relevant provisions regarding eligibility, pay scale and tenure of Ombudsman are reproduced from the Indirect Tax Ombudsman Guidelines, 2011 below:-

“3.II. The Ombudsman selected shall be a person who has held a post in the Government of India in the HAG scale of pay of Rs. 67,000-79,000/- (pre-revised pay scale of Rs. 22,400-525-24,500) on regular basis for at least one year and shall preferably be a resident of the city where he/she is proposed to be appointed. He/she shall be a serving officer (as on the last date for receipt of applications) preferably of the Indian Revenue Service (C&CE). If a suitable officer from that service is not available, officers of equivalent grade of any other Group ‘A’ service of the Central Government may be appointed. When appointed as Ombudsman, the officer, if he/she is still in service under the Government of India, shall seek retirement from Government service, before entering upon the office as an Ombudsman.”

3. It is, therefore, requested that the vacancy may please be circulated amongst the eligible officers with the condition that application in the enclosed proforma should reach Ad.II Section (CBEC) by **10.06.2013**. The applications received from the willing and eligible officers in Ad.II Section (CBEC) by this closing date may be forwarded by the cadre controlling authority (CBEC) to the undersigned alongwith vigilance clearance, cadre clearance, history of posting, Agreed List status and ACR dossiers by **17.06.2013**.

4. Advance copies of applications and applications received after **10.06.2013** (i.e. closing date) will not be entertained.

5. The applicants may also be informed that if they intend to withdraw their candidature for any reason, they may do so on or before **10.06.2013**. In case they are considered and selected for appointment by the ACC, they should not decline the appointment. If they withdraw the application after **10.06.2013** or if they decline the appointment or if they do not join within 30 days of the order of appointment, they will not be considered for any further appointment outside their cadre for three years. They will also then be debarred for consideration for appointment outside the cadre and in any Autonomous Body/Statutory Body/Regulatory Body for a period of three years. No further notice in this regard will be given to them.

Yours faithfully,



(Rajinder Kumar)

Under Secretary to the Govt. of India

Ph : 2309 3277

Copy forwarded for information and necessary action to :-

1. Shri Vikas Kumar, Director (CX) and Spokesman, CBEC with the request that wide publicity of this vacancy circular may be given through newspapers and related websites.
2. DG (Systems), CBEC with the request that this vacancy circular may be posted on the web site of the CBEC.
3. Technical Director, NIC, Department of Personnel and Training, Room No. 11/A, North Block, New Delhi with the request to post this circular on the DoP&T website under the heading " Vacancies in the Autonomous Organisations".
4. Ad.II Section, C.B.E.C., North Block, New Delhi with the request to circulate this to all officers of C&CE of Commissioner Level and above.
5. Section Officer (Computer Cell), Department of Revenue, with the request that this vacancy circular may be posted on the official web site of the Department of Revenue.



(Rajinder Kumar)

Under Secretary to the Govt. of India

Ph : 2309 3277

**Eligibility criteria for the post of Indirect Tax Ombudsman at Ahmedabad, Department of Revenue, New Delhi.**

1.	Name of the post	Indirect Tax Ombudsman
2.	Scale of pay	HAG+ Pay Scale of Rs. 75500-80000/-.
3.	Eligibility	<p>Officers who have held a post in the Government of India in the HAG scale of pay of Rs. 67,000-79,000/-(pre-revised pay scale of Rs. 22,400-525-24,500) on regular basis for at least one year and shall preferably be a resident of the city where he/she is proposed to be appointed,</p> <p>He/she shall be a serving officer (as on the last date for receipt of applications) preferably of the Indian Revenue Service (C&amp;CE) (or) officers of equivalent grade of any other Group 'A' service of the Central Government. When appointed as Ombudsman, the officer, if he/she is still in service under the Government of India, shall seek retirement from Government service, before entering upon the office as an Ombudsman.</p>
4.	Tenure	2 years extendable by one year based on performance appraisal or till the incumbent attains the age of 63 years, whichever is earlier. There shall be no re-appointment.
5.	Powers & Duties	The Powers and Duties of Ombudsman shall be as defined in the Indirect Tax Ombudsman Guidelines, 2011 which are available on the web-site of CBEC at <a href="http://www.cbec.gov.in">www.cbec.gov.in</a> under the heading "OMBUDSMAN".

**PROFORMA**

1.	Name					
2.	Date of birth					
3.	Designation & Pay Band with Grade Pay					
4.	Cadre/Service to which belong					
5.	Educational qualification					
6.	Name of Home Town with State giving full address of permanent Home Town					
7.	Present Residential address					
8.	Details of the present post held: (a) Date from which held (b) Pay Band with Grade Pay (c) Whether regular/ adhoc/ deputation (d) If the present post is held on deputation basis, since when and the date on which the deputation period will be completed (e) If the position held is on deputation, the regular post held in the cadre, with pay band, grade pay and from which date					
9.	Position held during the past:-					
S.No	Name of Office/Organisation where employed	Post held and service/cadre to which belongs	From	To	Pay Band with grade pay	Nature of duties in brief
(1)	(2)	(3)	(4)	(5)	(6)	(7)
10.	Additional information, if any, which you would like to mention in support of the application for the post:					

Signature of the candidate:

Place:

Date:

Tel.No-----

Mob.No.-----

Office Address:

**CERTIFICATE TO BE FURNISHED BY THE EMPLOYER/HEAD  
OF OFFICE/FORWARDING AUTHORITY**

1. Certified that the particulars furnished by Shri/Smt/Kum-----  
----- are correct and he/she possesses educational qualifications and experience mentioned in Annexure-II.
2. It is also certified that there is no vigilance/disciplinary case either pending or being contemplated against him/her.
3. His/her integrity is certified.
4. No major or minor penalty was imposed on Shri/Smt/Kum-----  
----- during the last 10 years period.
5. The up-to-date attested ACR Dossier in respect of Shri/Smt/Kum-----  
----- is enclosed herewith.

(Signature of the Competent Authority with seal)