INDIAN COUNCIL OF MEDICAL RESEARCH Ref. Adv.ICMRHQ/ADMN.I/2016/05

VACANCY CIRCULAR

Indian Council of Medical Research (ICMR), an autonomous organization under the Department of Health Research Ministry of Health & Family Welfare, Government of India invites applications for filling up one post of Information Interface Officer in Pay Band-3 (Rs.15600-39\overline{0}0) with Grade Pay of Rs. 5400/- on deputation basis for a period of three years at its Hqrs. Office, New Delhi. Eligibility condition & experience for the post are as under:-

Eligibility criteria & Experience:

Holding analogus post in the Grade Pay of Rs.5400/- on regular basis and having working experience related to Public Relations/Publicity in Central Information Services (CIS)/Indian Information Services (IIS) cadre/Doordarshan/AIR OR

Candidates in Pay Band-2 (Rs.9300-34800) with Grade Pay Rs. 4600/- with 05 years experience related to Public Relation/Publicity in Central Information Service (CIS) Doordarshan/AIR /Indian Information Services (IIS) Cadre.

- 2. Willing and eligible officers may submit their application in the prescribed form (available at ICMR Website http://www.icmr.nic.in) along with detailed CV (giving the details of past assignments and the work handled by the Officer) through proper channel, so as to reach to Assistant Director General (Administration-I), Indian Council of Medical Research, V. Ramalingaswamy Bhawan, Ansari Nagar, Post Box-4911, New Delhi 110029 on or before 18.07.2016.
- 3. While forwarding the applications, the concerned Organization/Department/Office should also send the following documents:
 - a) Vigilance Clearance Certificate
 - b) Copy of APARs for the last 5 years i.e. 2011-2012,2012-2013,2013-2014,2014-2015 and 2015-2016
- 4. Maximum age limit is 56 years as on the last date of receipt of application. The application received after the last date of application /incomplete will not be considered.
- 5. The selected candidate will be appointed on deputation basis for a period of three years, which may be curtailed or extended further (upto five years) in the interest of ICMR with the approval of the Competent Authority. The pay and other terms & conditions of deputation will be governed as per the instructions of the Department of Personnel & Training (DoPT) issued from time to time in this regard.

Asstt. Director General (Admn.) Tel.No: 011-26589694

INDIAN COUNCL OF MEDICAL R3ESEARCH V. Ramalingaswami Bhawan, Ansari Nagar, New Delhi-110029

FORM OF APPLICATION FOR THE POST OF INFORMATION INTERFACE OFFICER

<u>Pa la la</u>	CER	
To be filled by the Applicant (No column should be left blank)	Affix recent	
1 Full name of the applicant (in block letters): passport size		
	photograph	
	·	
2 Father's name/Spouse name		
- rather sharily spouse name		
3 Gender : Male Female		
4 (a) Date of Birth DD MM YYYY		
(b) Age as on last date for receipt of application:		
· · · · · · · · · · · · · · · · · · ·	1	
(C) Date of Retirement DD MM YYYY		
5 (a) Name of the Service Batch Year		
(b) Date of joining in Service		
YYYYY		
6 Details of posting in last 10 years, starting with present post held: (use additional	al sheet if required)	
1 31 Designation Manager Co.	· ·	
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Department/Office regular/adhoc/	Period Duration	
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(b) Professional Qualifications, if any	
10 Total experience, particularly relating to Health Sector/Research Organizaton	
 Date of return from last ex-cadre post, if any date of completion of cooling off period, if applicable Whether all eligibility conditions are fulfilled 	DD MM YYYY
	L 1 185 1NO
13 (a) Postal address for communictin with P	in Code (in block letters)
Telephone No.	Mobile No.
Fax Number:	
E-mail ID	
(b) Postal address of Parent Department w (in block letters)	rith PIN Code and Telephone/Fax Number/E-mail ID
Certified that the informatin furnished above	by me is correct
Part-II (To be filled by the Cadre Controlling Au Office of	Signatutre of the applicant with date thority of the applicant)
1 Certified that the particulars given above by t	he applicant are correct as per the records available in
2 It is also certified that Shri/Ms	in also of
Vigilance Angle and no disciplinary proceeding 3 It is also certified that integrity of Shrives	gs are pending or contemplated against him/her
	is
the period(Reports (ACRs/Annual Performance Appraisal Reports (APARs for 2-2013,2013-2014 and 2014-2015 are enclosed along with NRC for if ACE/APAR for period of more than 3 months is not available/for the matching period needed to be forwarded along with No
It is hereby certified further that this Departme case Shri/Ms	ent/Office shall have no objection to the relieving of said officer in is selected for the post of Senior Financial Advisor in ICMR.
Place: Date:	(Name, Signature & Telephone No. of officer with official Stamp)