

**MINISTRY OF ENVIRONMENT & FORESTS, GOVT. OF INDIA  
PARYAVARAN BHAWAN, CGO COMPLEX,  
LODI ROAD, NEW DELHI – 110 003.**

**Advt. No. 5-6/2009**

Central Zoo Authority is a statutory body constituted by the Central Government (Ministry of Environment & Forests), under the Wild Life (Protection) Act, 1972, as amended from time to time to oversee and monitor the management of zoos in the country and to ensure their development on scientific lines. Member Secretary would be the Chief Executive Officer of this Authority.

Applications are invited for the post of MEMBER SECRETARY, Central Zoo Authority, Ministry of Environment & Forests, New Delhi, in the scale of pay of Rs.37400-67000 (Grade Pay Rs.10000) (Group 'A') plus usual allowances as admissible under the Central Government Rules. The Member Secretary will have the option either to avail the leased accommodation as provided by the Authority or draw HRA as admissible.

The minimum qualifications for the post are as follows :-

- (A) **Qualifications : Essential:** (1) Master's degree in Zoology or Wildlife Biology or Veterinary Science of a recognized University or equivalent, with at least 18 years regular service rendered after appointment in Group 'A' post; OR (2) Ph.D in one of the subjects mentioned above with at least 15 years regular service in a Group 'A' post rendered after obtaining Ph.D degree; OR (3) Indian Forest Service Officers serving as a Conservator of Forests or in an equivalent rank having 18 years regular service with reference to year of allotment.

Out of the service indicated at (1), (2), (3) above, the candidate must have at least 3 years experience as whole time Director/ Offer-in-charge of a Zoo. **Desirable :** Experience in formulation of policies and programme on matters relating to wildlife conservation.

- (B) **Age Limit :** Below 55 years (Relaxable for SC/ST candidates, ex-servicemen as per rules). The age limit of superannuation for Member Secretary is 60 years.
- (C) **Method of Recruitment :** Deputation basis.
- (D) **Place of Posting :** NEW DELHI, but liable to be posted anywhere in India subject to exigencies of work.

- (E) **General Conditions :** (1) Application should be sent either in Hindi or English. (2) Application should be accompanied by copies of certificates of educational qualifications, experience, claim for belonging to SC/ST etc. The original certificates should not be attached with the application at this stage. (3) The applications should be submitted through proper channel, together with a certificate as in Annexure. The applicant may, if he so wished, send one advance copy of the application in the prescribed form, complete in all respects, by the due date (4) Outstation candidates called for interview will be paid to and fro fare by the shortest route and entitled class. (5) Applications received after the due date, unsigned applications, incomplete applications and applications not in prescribed proforma will not be considered. (6) Canvassing in any form will be a disqualification. (7) Applications should be sent in the enclosed proforma (neatly handwritten or typed out in A-4 size paper). (8) Please affix one passport size photograph duly signed by the candidate. Candidates must send self addressed envelope (12cm x 20cm) and self addressed post card along with the application. (9) Application should reach **Sh. P.C.S.Negi, Finance Officer, Central Zoo Authority, Bikaner House, Annexe-VI, Shahjahan Road, New Delhi-110011** latest by **31<sup>st</sup> July,2009**. The application should be sent in a cover superscribed Advertisement No. **5-6/2009**.

### PROFORMA FOR APPLICATION

1. Name (In block letters)  
Last Name :  
Middle Name :  
First Name :

Photograph  
Duly signed by  
the candidate

2. Post applied for and pay scale :
3. Scale of pay of present post & present Basic Pay :
4. Date of Birth (Christian era) :
5. Nationality :
6. Father's / Husband's name :
7. Address for correspondence (in block letters) :  
District \_\_\_\_\_ State \_\_\_\_\_ Pincode \_\_\_\_\_

8. Nearest Railway Station :

9. Whether SC/ST :

10. Educational Qualification :

Exam passed	Name of the University	Year of Passing	Subjects	Division	Percentage of marks obtained
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11. Whether Ph.D.: if so, the discipline and the University:  
Year of awarding of Degree :

12. Number of papers published :

13. Number of books published :

14. Total experience (In months) a) After M.Sc.  
b) After Ph.D.

15. Employment details (Chronologically, from present position backwards)  
(In support of item No. 14)

Name of the Employer	Full address of employer	Post held (with pay scale)	Period		Nature of duties
			From *	To*	

\* Specify Month and year.

16. Specific Experience in the subject/ field of selection:

17. Date of return from last ex-cadre post :

18. Date of retirement under Central / State Government Rules :

19. Any other information :

**DECLARATION:** I affirm that information given in this application is true and correct. I also fully understand that if at any stage it is discovered that any attempt has been made by me to willfully conceal or misrepresent the facts, my candidature may be summarily rejected or employment terminated.

(SIGNATURE OF THE CANDIDATE)

Name in block letters \_\_\_\_\_

Place :

Date :

Certificate to be furnished by the Employer/ Head of office/ Forwarding Authority.  
Certified that :-

i) The particulars furnished by Sh./Smt./ Km. .... are correct.

ii) There is no vigilance/ disciplinary case either pending or contemplated against him/ her.

iii) The up-to-date Annual Confidential Report dossier in respect of Sh./ Smt./Km..... is enclosed herewith.

iv) In the event of his/ her selection, he/ she will be relieved.

Signature of the Head of  
Department/ Forwarding Authority

Place :

Date :

Name : \_\_\_\_\_

Department : \_\_\_\_\_

Office : \_\_\_\_\_