

No. U.12012/ 42/ 2011-NE  
Government of India  
Ministry of Health & Family Welfare  
(North East Division)

Nirman Bhavan, New Delhi-110 108  
Dated 9<sup>th</sup> December, 2011

Subject:-Recruitment to the post of Director, North Eastern Indira Gandhi Regional Institute of Health and Medical Sciences(NEIGRIHMS), Shillong.

It is proposed to invite applications from the Indian Citizens for the post of Director, North Eastern Indira Gandhi Regional Institute of Health and Medical Sciences, Shillong (NEIGRIHMS), an autonomous organization under the Ministry of Health & Family Welfare, in the scale of Rs. 80,000/- (Fixed) (exclusive of NPA) subject to maximum of Rs.85,000/- which has fallen vacant with effect from 1.10.2011. The requirement of age, educational qualifications and experience prescribed for the post for direct recruits are as under:

- a) Age – Not exceeding 60 years for direct recruitment (relaxable for Government servants as per rules).
- b) Educational, other qualification and experience prescribed for direct recruits:-
  - i. A medical qualification included in the First or Second Schedule or part-II of the Third Schedule to the Indian Medical Council Act, 1956 (persons possessing qualifications included in part-II of the Third Schedule also fulfill the conditions specified in sub-section (3) of section 13 of the Act.)
  - ii. A recognized Post-graduate qualification under broad head of Medicine or Surgery or Public Health.
  - iii. The candidate must be registered with the State Medical Council/Medical Council of India.

Experience

- (i) Teaching and/ or research experience of not less than fourteen years.
- (ii) 21 years standing in the profession.
- (iii) Extensive practical and administrative experience in the field of medical relief, medical research, medical education or public health organization and experience of running important scientific/ educational institute either as its Head or as Head of the Department (qualification relax able at the discretion of the Central Government in the case of candidates otherwise well qualified).

The post is required to be filled by the method of deputation (including short-term contract)/ absorption/ direct recruitment. The deputation (including short-term contract)/ absorption shall be made from officers of Central/ State Governments/ Autonomous Organizations/ Research Institutions/ Universities:-

- a) Holding analogous post on regular basis in the parent cadre/ department; or  
b) With two years regular service in the grade of Rs. 22400-24500 (pre-revised) or with five years in the grade of 18400-22400 (pre-revised) or equivalent on regular basis and possessing educational qualifications and experience prescribed for direct recruits.

The persons selected on deputation will be governed by the normal Government rules/ orders on deputation. The age of retirement of the incumbent of the post of Director, NEIGRIHMS, Shillong is 65 years.

Copy of the proforma on which the application has to be submitted is at Annexure-I. The interested candidates may send their application in duplicate through proper channel with all necessary documents to the Shri G.R. Khetarpal, Deputy Secretary, Room No. 529 'A' Wing, Ministry of Health & Family Welfare, Nirman Bhawan, New Delhi-110 108 on or before 31<sup>st</sup> January, 2011. The applications received after the due date will not be entertained. In case of candidates already in service, the sponsoring Departments may forward the applications along with eligibility certificate, Up-to-date ACR Dossiers, No Penalty Statement, vigilance clearance and Integrity Certificate of the candidate within the above said due date.

Yours faithfully,

  
(Meenu Batra)

Under Secretary to the Govt. of India

To,

1. All Ministries/Departments of the Government of India.
2. All State Health Secretaries/Autonomous Organisations/Vice Chancellor of Indian Universities/Directors of Centres /Institutions of Medical Education and Research/ Members of the Governing Council of NEIGRIHMS, Shillong.
3. Director, AIIMS, New Delhi/PGI, Chandigarh/JIPMER/PGIMER, Lucknow/DG,ICMR/DGHS for circulation in their Organisation.
4. 4. All subordinate offices of the Dte.GHS in Delhi and outside Delhi.
5. 5.NIC,DOP&T/Ministry of Health and Family Welfare

  
(Meenu Batra)

Under Secretary to the Govt. of India

PROFORMA

(Name and particulars of candidates for the post of Director, North Eastern Indira Gandhi  
Regional Institute of Health and Medical Sciences, Shillong)

1. Name :
2. Date of Birth and age as on :
3. Date of Superannuation in parent :  
Department/ Cadre:
4. Present Address :
5. Whether Citizen of India :
6. Academic Qualifications :

- (a) Graduation :

Year of passing	Number of attempts	College/ University from which graduated

- (b) Post graduation

7. Field(s) of specialization :

8. Experience :

Year of passing	Number of attempts	College/ University from which graduated

- (i) Before Post graduation :

Name of Institution where worked	Designation and whether on regular or otherwise	From	To	Pay Scale and pay drawn	Duties and responsibilities performed

- (iii) After Post graduation

Name of Institution where worked	Designation and whether on regular or otherwise	From	To	Pay Scale and pay drawn	Duties and responsibilities performed

- (a) Teaching
- (b) Research
- (c) Administration

Name of Institution where worked	Designation and whether on regular or otherwise	From	To	Pay Scale and pay drawn	Duties and responsibilities performed

- 9. A complete list of publications  
(Please attach a list – if required)
- 10. Books, if any written
- 11. Extra-curricular activities such as medico-social work, journalistic or Other literary activities in relation to medical subjects, promotion of Sports and recreational activities etc.
- 12. Awards, distinction prizes etc.
  - (a) At undergraduate level
  - (b) At postgraduate level
- 13. Fellowship/ Membership of national and International Scientific societies, Academic, etc.
- 14. Present post and designation  
(From when held)
- 15. Scale of pay ;
- 16. Salary ;

(Signature of the candidate)  
Address with complete details and Phone/  
Mobile number and E-MAIL ID

Place:

Date