

MOST IMMEDIATE

F.No.11/9/2014-Waqf(Pt)(Vol.II)  
Government of India  
Ministry of Minority Affairs

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11<sup>th</sup> Floor, Pt. Deendayal Antyodaya Bhawan,  
CGO Complex, Lodhi Road,  
New Delhi- 110 003

Dated the 12<sup>th</sup> May, 2017.

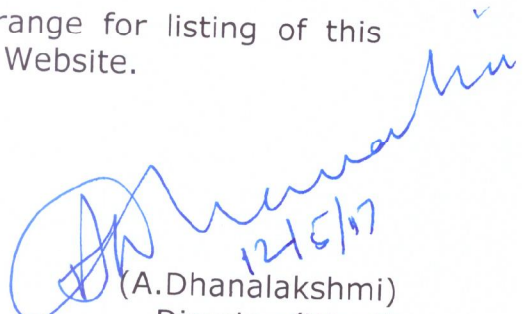
OFFICE MEMORANDUM

**Subject : Listing of advertisement relating to filling up the post of Nazim, Durgah Khawaja Sahib, Ajmer on the website of Deptt of Personnel & Training (DoPT).**

The undersigned is directed to inform that Durgah Khwaja Saheb (DKS) , Ajmer is a Statutory Body under this Ministry and for filling up the post of Nazim, DKS, this Ministry has published the advertisement in various newspapers on 12.5.2017. A copy of the text of the Advertisement indicating details of qualification, eligibility, age criteria etc is **enclosed**. In order to give wide publicity to the above vacancy, it has been decided that the advertisement may be listed on the website of DoPT also.

2. Accordingly, DoPT is requested to please arrange for listing of this Ministry's above advertisement immediately on their Website.

**Encl** : As above.

  
12/5/17

(A.Dhanalakshmi)  
Director (Waqf)  
Tel : 24364281

Ministry of Personnel, PG & Pensions,  
Department of Personnel & Training,  
[Atten : Deputy Secretary (Web)]  
North Block, By mail : wim-dopt@gov.in  
New Delhi

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The Ministry of Minority Affairs, Government of India invites applications from eligible candidates for the post of Nazim, Durgah Khwaja Saheb, Ajmer, who fulfil the following criteria :

<b>ESSENTIAL QUALIFICATIONS AND EXPERIENCE:</b>	<p>The candidate should:</p> <p>a) Be a person serving in or who has retired from a post equivalent to a Deputy Secretary / Director in the Central Government/State Government / Central or State Autonomous Body / Public Sector Undertaking/Armed Forces/Central Para-military Forces;</p> <p>b) Have at least 5 years experience in a supervisory capacity dealing with administrative, legal, revenue and financial matters to allow him to liaise with different Departments of the Central Government and the Rajasthan Government;</p> <p>c) Be a Hanafi Muslim and a citizen of India;</p> <p>d) Be a devotee of Khwaja Saheb (R.A.), Ajmer; and</p> <p>e) At least a graduate from a recognized university with working knowledge of Urdu.</p>
<b>ELIGIBILITY:</b>	<p>A person serving in or who has retired from a post equivalent to a Deputy Secretary / Director in the Central Government / State Government / Central or State Autonomous Body/Public Sector Undertaking / Armed Forces / Central Para-military Forces is eligible to apply.</p>
<b>AGE:</b>	<p>The person should be between 40 years and 55 years. Relaxation in deserving cases will be given subject to fulfillment of essential qualifications and experience detailed in paragraph 1 above.</p>
<b>DESIRABLE QUALIFICATIONS:</b>	<p>Candidates belonging to an organized Central or State Service/ Armed Forces/ Central Para-military Forces and having experience in handling legal, administrative, revenue and financial matters will be preferred.</p>
<b>TENURE:</b>	<p>A person employed in the Central Government/ State Government/ Central or State Autonomous Body / Public Sector Undertaking / Armed Forces / Central Para-military Forces, will, if selected, be appointed for an initial period of two years. The term of appointment can be extended from time to time but in no case will such a person be allowed to continue to function as Nazim beyond the age of 60 years.</p> <p>A retired person will, if selected, be appointed for an initial period of two years. The term of appointment can be extended from time to time but in no case will such a person be allowed to continue to function as Nazim beyond the age of 60 years.</p>
<b>PAY &amp; OTHER ALLOWANCES:</b>	<p>The pay of a person serving with the Central Government / State Government / Central or State Autonomous Body / Public Sector Undertaking / Armed Forces / Central Para-military Forces, if selected for appointment as Nazim, will be protected.</p> <p style="text-align: center;">In case of an officer who has retired from a Central / State</p>

	<p>Autonomous Body or a Public Sector Undertaking and who does not earn a pension, is selected for appointment as Nazim, his pay will be fixed appropriately in the pay band PB-3 of Rs. 15,600- 39,100/- with Grade Pay of Rs. 7,600/- (pre revised, as per 6<sup>th</sup> CPC). He will earn increments in this pay band during the time he is appointed as Nazim as per rules of the Central Government. However, the service as Nazim is non-pensionable.</p> <p>In case a retired person, who draws a pension from whatever source, is selected for appointment as Nazim, such a person will continue to draw his pension including other benefits like dearness relief on pension and will in addition be paid a fixed monthly amount of Rs. 25,000/- p.m.</p>
<b>ACCOMMODATION:</b>	Rent-free accommodation will be provided to the Nazim at Ajmer.
<b>CONVEYANCE:</b>	A car is placed at the disposal of the Nazim to allow him to perform his official duties.
<b>GENERAL CONDITIONS:</b>	<p>a) The candidates presently employed in the Central Government / State Government / Central or State Autonomous Bodies / Public Sector Undertakings / Armed Forces / Central Paramilitary forces, <b>must apply through proper channel.</b></p> <p>b) The candidates when intimated will be required to present themselves for a personal interview.</p> <p>c) The Central Government reserves the right to relax the qualifications / experience and age limit for outstanding and exceptionally deserving candidates.</p>
<b>HOW TO APPLY:</b>	Sealed signed applications (in original) in the prescribed proforma should be sent through post, so as to reach the undersigned latest by 45 days from the date of publication of advertisement stating name of applicant, father's name, permanent address, present address, date of birth, educational and professional qualifications, division / class obtained in each examination (from Matriculation onwards) with the name of Institute / University from which the qualifications have been acquired, details of experience and jobs handled, name of employer(s), posts held with designations, salary or pension drawn, present scale of pay, break-up of Gross salary, whether a Hanafi Muslim and a devotee of Khwaja Saheb (R.A.)
<b>ADDRESS FOR FORWARDING APPLICATIONS:</b>	<p>The application should be sent to the following address in sealed envelope and should be superscribed with the words "APPLICATION FOR THE POST OF NAZIM" on the envelope:</p> <p>Smt. A. Dhanalakshmi,  Director (Waqf),  Ministry of Minority Affairs,  11<sup>th</sup> Floor, Pt. Deendayal Antyodaya Bhawan,  CGO Complex, Lodhi Road,  New Delhi – 110003</p>

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