

No.1/38/2010-NIFT
Government of India
Ministry of Textiles

Udyog Bhawan, New Delhi
20th June, 2011

To

The Chief Secretaries of States/Administrators of UTs.

Subject: Filling up of the post of Director General on deputation basis in National Institute of Fashion Technology (NIFT), New Delhi.

Sir/Madam,

I am directed to say that a post of Director General in the Pay Band-4 [Rs. 37,400-67,000 + Rs. 10,000 (Grade Pay)] is required to be filled up urgently on deputation basis in the National Institute of Fashion Technology (NIFT), New Delhi, a statutory body under this Ministry. The deputation period shall be three years.

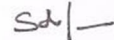
2. NIFT is a National level Institute for Design, Management and Technology to prepare and train professionals to meet the challenges of the dynamic global market in promoting India's exports in textiles, garments, lifestyle product and other fashion goods. NIFT has 15 Centres at present located at New Delhi, Mumbai, Kolkata, Chennai, Hyderabad, Kannur, Patna, Kangra, Gandhinagar, Bangalore, Bhopal, Shillong, Rae Bareli, Jodhpur and Bhubaneswar.

3. The Director General is the Principal Executive Officer of the Institute and is responsible for the proper administration of the Institute and for imparting of instruction and maintenance of discipline.

4. The officers of All India Services and other Group 'A' organised Central Services who are holding the posts of Joint Secretary in the Govt. of India or who are empanelled for appointment as Joint Secretary in the Govt. of India; and preferably possessing Masters Degree/MBA in HR or Finance, are eligible to be considered for the post. Preference will be given to the senior Joint Secretaries.

5. You are requested to circulate the vacancy and forward applications of eligible and willing officers in the enclosed Format for consideration of the Search-cum-Selection Committee constituted for making selection to the post by this Ministry. The applications along-with attested copies of ACRs/APARs for the last five years, cadre clearance, vigilance/disciplinary clearance, integrity certificate, certificate to the effect that no major/minor penalty has been imposed on the officer during the last ten years, may be sent to the Deputy Secretary (NIFT), Ministry of Textiles, Room No. 550, Udyog Bhawan, New Delhi latest by 20th August, 2011.

Yours faithfully,



(S.P. Katnauria)

Deputy Secretary to the Govt. of India

Tel: 23061537

Encl: As above

Copy for similar action to:

- ✓ 1. All Ministries/Departments of the Govt. of India.
- ✓ 2. NIC, Ministry of Textiles.
3. Notice Board.



(S.P. Katnauria)

Deputy Secretary to the Govt. of India

APPLICATION FORMAT

1. Name:
2. Date of Birth:
3. Educational Qualification:
4. Service to which belongs :
5. Cadre (State/year):
6. Present post held:
7. Pay Band and Grade Pay of the present post:
8. Date from which present post held:
9. Whether the present post is held on deputation, if so the date:
10. Employment/Experience details:

Sl. No.	Post held	Name of Organization	Date (From -To)	Nature of duties/work performed

11. Contact details: Telephone/ Mobile Number, E-mail ID:
12. Any other relevant information:

Date:

(Signature of the officer)

CERTIFICATE

(To be given by the office of the officer concerned)

Certified that the particulars given above by the officer have been verified from the service records and are correct. There is no vigilance/disciplinary case either pending or contemplated against him. No major/minor penalty has been imposed on him during the last ten years. His integrity is beyond doubt.

Date:

(Signature of the gazetted officer forwarding the application)
(with office stamp)