

No. A-12022/25/2008-E.IV (Vol.II)
Government of India
Ministry of Commerce & Industry
Department of Commerce
E.IV Section

New Delhi, the 9th May, 2011.


CIRCULAR

Subject: Filling up of the post of Development Commissioner MEPZ, Special Economic Zone, Chennai under Department of Commerce by promotion / transfer on deputation.

The undersigned is directed to say that one post of Development Commissioner, MEPZ Special Economic Zone, Tambaram, Chennai (in the Pay Band of Rs. 37400-67000 (PB-4) and Grade Pay of Rs. 10000/-) under Department of Commerce is required to be filled up immediately by promotion / transfer on deputation. The details regarding eligibility criteria etc. are given in Annexure-I.

2. The pay of the officer selected will be regulated in accordance with the extant DoPT's Pay Rules as amended from time to time.

3. Applications of suitable officers in the proforma given at Annexure-II (in triplicate) along with complete ACRs for the last five years with integrity certificate, vigilance clearance and a certificate that no major/minor penalty has been imposed on the applicant during the last 10 years, may be forwarded to Shri D. S. Dhesi, Joint Secretary, Room No. 288, Department of Commerce, Ministry of Commerce & Industry, Udyog Bhawan, New Delhi-110107 within 20 days from the date of issue of this circular. Applications not in the prescribed format or received after the last date or not accompanied with requisite documents will not be entertained.


(Mahender Chaudhary)

Under Secretary to the Govt. of India

Encl: As above.

To:

1. All Ministries/Departments of Government of India
2. All Officers of the rank of Deputy Secretary and above in Department of Commerce.
3. NIC, DoPT for uploading the circular on their website.
4. NIC, Department of Commerce, for uploading the circular on the website of DoC.

ANNEXURE-I

1. **Name of the post** : One post of Development Commissioner, MEPZ SEZ, Chennai
2. **Classification** : General Central Service, Group 'A' Gazetted, Ministerial
3. **Scale of pay** : Rs. 37400-67000 (PB-4) and Grade pay of Rs. 10000/-
4. **Method of recruitment** : Promotion / transfer on deputation
5. **Eligibility*** :
 - I Officers of All India Services and Central Services, Group 'A' eligible for appointment as Joint Secretary in the Central Government and having experience in industrial development, foreign trade, estate development and administration.
 - II Officers under the Central Government :-
 - (a) (i) holding analogous posts on regular basis; or
(ii) with 3 years' regular service in posts in the Pay Band of Rs. 37400-67000/- (PB:4) and Grade Pay of Rs.8700/- or equivalent, or
(iii) with 8 years' regular service in posts in the Pay Band of Rs. 15600-39100/- (PB:3) and Grade Pay of Rs.7600/-or equivalent;
 - AND
 - (b) Possessing experience in industrial development, foreign trade, estate development and administration.
 - III The Departmental Joint Development Commissioner with 8 years' regular service in the grade will also be considered along with outsiders and in case he is selected for appointment to the post, same shall be deemed to have been filled by promotion.

* The Departmental Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Note: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation / Department of the Central Govt. shall not exceed five years. The maximum age limit for appointment by transfer on deputation shall be not exceeding 56 years as on the closing date of receipt of applications).

PROFORMA

(To be filled in triplicate)

1. Name
2. Father's / Husband's Name
3. Date of Birth
4. Date of Retirement under Central Government Rules
5. Educational Qualifications
6. Training Courses attended, if any
7. Research Publications, if any
8. Date of Entry in the service / Government service
9. Languages known
10. Experience as per details of service
11. Name of the post held substantively, if any, and the scale of pay thereof
12. Present scale of pay
13. Present pay & date from which it is drawn
14. Whether belongs to SC / ST / OBC
15. Contact Address / Tel. No.
 - (i) Office
 - (ii) Residence
16. Additional information, if any

CERTIFICATE

(To be given by the Head of the Department)

Certified that the particulars furnished above have been verified and found to be correct.

It is also certified that no disciplinary / vigilance proceedings are either pending or contemplated against the officer. Integrity of the officer is also certified.

Signature of the Head of the Department
(with rubber stamp)