

**No. A-12022/10/2010-E.IV**  
**Government of India**  
**Ministry of Commerce & Industry**  
**Department of Commerce**  
**E.IV Desk**

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Udyog Bhawan, New Delhi  
Dated the 20<sup>th</sup> October, 2011

**VACANCY CIRCULAR**

**Subject: Filling up of the post of Development Commissioner (Joint Secretary level), Noida Special Economic Zone, Noida under Department of Commerce by promotion / transfer on deputation.**

The undersigned is directed to say that one post of Development Commissioner, Noida Special Economic Zone, Noida (in the Pay Band of Rs. 37400-67000 (PB-4) and Grade Pay of Rs. 10000/-), under Department of Commerce are required to be filled up immediately by promotion / transfer on deputation. The details regarding eligibility criteria etc. are given in Annexure-I.

2. The pay of the officer selected will be regulated in accordance with the extant DoPT's Pay Rules as amended from time to time.

3. Applications of suitable officers in the proforma given at Annexure-II along with attested copies of complete ACRs for the last five years with integrity certificate, vigilance clearance and a certificate that no major/minor penalty has been imposed on the applicant during the last 10 years, may be forwarded to **Shri D.S.Dhesi, Joint Secretary, Room No. 288, Department of Commerce, Ministry of Commerce & Industry, Udyog Bhawan, New Delhi-110107** within 30 days from the date of publication of the advertisement in the Employment News. Applications not in the prescribed format or received after the last date or not accompanied with requisite documents will not be entertained.

4. Applicants who have applied in response to Department of Commerce's Vacancy Circular issued vide No.A-12022/10/2010-E.IV dated 20.5.2011 and advertisement published in Employment News dated 11-17 June, 2011 may apply afresh.

  
(Mahender Chaudhary)

Under Secretary to the Govt. of India

Encl: As above.

To:

1. Chief Secretary (All State Governments)/ Administrator (All Union Territories)
2. All Ministries/Departments of Government of India
3. All Officers of the rank of Deputy Secretary and above in Department of Commerce.
4. NIC, DoPT for uploading the circular on their website.
5. NIC, Department of Commerce, for uploading the circular of the website of DoC

**ANNEXURE-I**

1. **Name of the posts** : Development Commissioner, Noida Special Economic Zone, Noida (UP)
2. **Classification** : General Central Service, Group 'A' Gazetted, Ministerial
3. **Scale of pay** : Rs. 37400-67000 (PB-4) and Grade pay of Rs. 10000/-
4. **Method of recruitment** : Promotion / transfer on deputation
5. **Eligibility\*** :
  - I Officers of All India Services and Central Services, Group 'A' eligible for appointment as Joint Secretary in the Central Government or in the process of so being (i.e. batch is under consideration) and having experience in industrial development, foreign trade, estate development and administration.
  - II Officer under the Central Government :-
    - (a) (i) holding analogous posts on regular basis; or  
(ii) with 3 years' regular service in posts in the Pay Band of Rs. 37400-67000/- (PB:4) and Grade Pay of Rs.8700/- or equivalent, or  
(iii) with 8 years' regular service in posts in the Pay Band of Rs. 15600-39100/- (PB:3) and Grade Pay of Rs.7600/-or equivalent;
  - AND
  - (b) Possessing experience in industrial development, foreign trade, estate development and administration.
  - III The Departmental Joint Development Commissioner with 8 years' regular service in the grade will also be considered along with outsiders and in case he is selected for appointment to the post, same shall be deemed to have been filled by promotion.

\* The Departmental Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Note: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation / Department of the Central Govt. shall not exceed five years. The maximum age limit for appointment by transfer on deputation shall be not exceeding 56 years as on the closing date of receipt of applications).

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**PROFORMA**

(To be filled in triplicate )

1. Name
2. Father's / Husband's Name
3. Present Address with phone no. and email id
4. Date of Birth
5. Date of Retirement under Central Government Rules
6. Educational Qualifications
7. Training Courses attended, if any
8. Research Publications, if any
9. Date of Entry in the service / Government service
10. Languages known
11. Experience as per details of service
12. Name of the post held substantively, if any, and the scale of pay thereof
13. Present scale of pay
14. Present pay & date from which it is drawn
15. Address of the Cadre Controlling Authority with phone no.
16. Whether belongs to SC / ST / OBC
17. Additional information, if any

SIGNATURE OF THE APPLICANT

**CERTIFICATE**

( To be given by the Head of the Department )

Certified that the particulars furnished above have been verified and found to be correct.

It is also certified that no disciplinary / vigilance proceedings are either pending or contemplated against the officer. Integrity of the officer is also certified.

Signature of the Head of the Department  
(with rubber stamp)