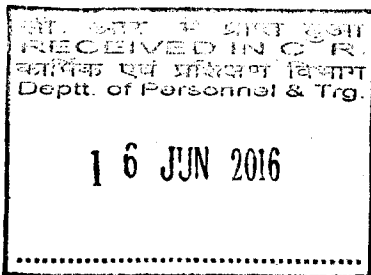


F.No. 4-22/2015-MIDH (CDB)
Government of India
Ministry of Agriculture and Farmers Welfare
Department of Agriculture, Cooperation & Farmers Welfare

147-A, Krishi Bhawan, New Delhi
Dated: 2nd June, 2016

To

1. The Chief Secretary
All State Govts./UTs
2. The Secretary
Department of Horticulture/Agriculture
All State Govts./UTs
3. The Vice Chancellor
All Agriculture Universities
4. All recognized Research Institutions or Councils
5. The Secretary (ICAR)
Krishi Bhavan, New Delhi
6. The Managing Director
All Public Sector Undertakings



Subject: Filling up the post of Chairman, Coconut Development Board (Rs.37,400-67,000 and Grade Pay of Rs.10,000/-), Kochi in the Ministry of Agriculture and Farmers Welfare (Department of Agriculture, Cooperation & Farmers Welfare) on deputation (including short-term contract) basis-reg.

Sir,

It is proposed to fill up the post of Chairman, Coconut Development Board, Kochi in the pay scale of Rs.37,400-67,000 and Grade pay of Rs.10,000/-, Ministry of Agriculture and Farmers Welfare (Department of Agriculture, Cooperation & Farmers Welfare) on deputation (including short-term contract) basis, from amongst officers of the Central Government or State Governments or Union Territories or recognized Research Institutions or Agriculture Universities or Public Sector Undertakings are eligible for consideration with the following qualifications and experience:-

(a) (i) holding post on regular basis in the grade of Joint Secretary to the Government of India;

or

(ii) with five years regular service in the post in the pay band or pay scale of Rs.37,400-67,000 (PB-4) and grade pay of Rs.8700 or equivalent and

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2016

(b) Possessing educational qualifications and experience as under:-
Ph.D. in Horticulture or Life Sciences from a recognized University with at least 15 years experience in horticulture development/research/ production/ extension including 5 years experience in the field of coconut development

OR

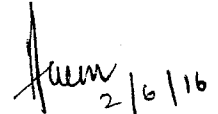
Master's degree in Management with at least 20 years managerial experience including 10 years in horticulture development of which 5 years experience should be in the field of coconut development.

2. The period of deputation shall ordinarily not exceed five years or till the candidate attains the age of sixty years, whichever is earlier.

3. The officer selected for appointment on deputation basis will have the option to draw his/her grade pay plus deputation (duty) allowance or to have his pay fixed in the scale of pay of the post in accordance with DOPT OM.NO. 2-8/97-Estt. (Pay II) dated 11-3-98 as amended from time to time.

4. It is requested that applications in the enclosed proforma, along with complete and up to date Annual Confidential/Assessment Report dossiers (photocopies of the CRs are to be got attested by an officer not below the rank of Under Secretary to the Government of India) and Integrity Certificate of eligible officers who could be spared in the event of his/her selection, may be forwarded to the Additional Commissioner (MIDH), Horticulture Division, Room No.147-A, First Floor, Department of Agriculture, Cooperation & Farmers Welfare, Ministry of Agriculture and Farmers Welfare, Krishi Bhavan, Dr. Rajendra Prasad Road, New Delhi- 110001 **within 60 days** from the date of publication of this circular in the Employment News.

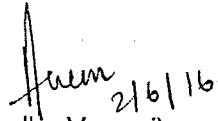
5. While forwarding the applications, it may also be verified and certified that the particulars furnished by the officers are correct and that no Vigilance case is either pending or contemplated against them and no major/minor penalty has been imposed on the officers during the last 10 years. Applications received after due date or without the CRs, Vigilance Clearance, Integrity Certificate and a statement showing major/minor penalty, if any, imposed on the officer during the last 10 years or otherwise found incomplete will not be considered.


2/6/16

(Anuradha Vemuri)
Additional Commissioner (MIDH)

Copy for information and necessary action to:

1. The Establishment Officer, Deptt. of Personnel and Training, North Block N.Delhi
2. All Ministries/Departments of the Government of India, with the request that the vacancy may please be given wide publicity in their subordinate and attached offices and Regional Research Institutions under their administrative control.
3. All attached and subordinate offices of the Department of Agriculture, Cooperation & Farmers Welfare
4. PS to Minister of Agriculture & Farmers Welfare / PS to MOS (A,C&FW)
5. Sr. PPS to Secretary(A,C&FW)/PPS to Addl. Secretary(A,C&FW)/ PPS to Joint Secretary (MIDH)/PPS to Horticulture Commissioner/Agriculture Commissioner.
6. Facilitation Center, Department of Agriculture, Cooperation & Farmers Welfare / Under Secretary (GA)
7. Guard File/Spare copies/Notice Board of the Department
8. Executive (Employment News), DAVP. Soochna Bhavan, 10th Floor, Phase IV, CGO Complex, New Delhi-110003), for giving wide publicity in the Employment News.


(Anuradha Vemuri)
Additional Commissioner (MIDH)

PROFORMA

1. Name:
2. Date of Birth:
3. Date of retirement under Parent Department/organization:
4. Educational Qualifications:
5. Whether educational qualifications required for the post are satisfied. If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same.

Qualifications/Experience required Qualifications/Experience possessed by the officer

- Essential:- (1)
 (2)
 (3)
- Desirable:- (1)
 (2)
 (3)

6. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.
7. Details of employment in the chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

Name of Post	Office/Institution/Orgn.	From	To	Scale of pay and Basic pay therein	Nature of duties performed

8. Nature of present employment i.e.ad-hoc or temporary or permanent.

9. In case, the present employment is held on deputation/contract basis, please state:

- a) The date of initial appointment
- b) Period of appointment on deputation/contract
- c) Name of the parent office/organization to which you belong

10. Additional details about present employment. Please state whether working under:-

- a) Central Government
- b) State Government
- c) Union Territory
- d) ICAR
- e) Agriculture University
- f) Recognized Research Institutions or Councils
- g) Semi Government/ Autonomous or Statutory Organization
- h) Other Organizations

11. Are you in the revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.

12. Total emoluments per month now drawn

13. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.

14. Whether belongs to SC/ST/OBC

15. Remarks

Date:

Signature of the Candidate
Address

It is certified that the particulars furnished are correct and no disciplinary case is either pending or contemplated against the officer and no penalty, major or minor, was imposed on the officer during the last 10 years and his integrity is beyond doubt.

Date:

Signature of the Head of Department/Organization
(with stamp)