

Employment news 19c  
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GOVERNMENT OF INDIA

# CABINET SECRETARIAT

Advertisement No.

Closing Date: 15/06/2012

Applications are invited for filling up the following posts in Cabinet Secretariat on lateral induction basis/direct recruitment on transfer basis:

S. No.	Post	Pay
1	Deputy Secretary	Rs. 15600-39100 with Grade Pay of Rs. 7600/- in PB-3
2	Under Secretary	Rs. 15600-39100 with Grade Pay of Rs. 6600/- in PB-3
3	Attache (Junior Time Scale)	Rs. 15600-39100 with Grade Pay of Rs. 5400/- in PB-3

All the posts carry 15% Special Allowance on basic pay drawn (including Grade Pay) of the post.

## Eligibility

**For post at S.No.1 :** Officers belonging to 2002 and 2003 batch (year of joining service) in the All India Services or Central Group 'A' Services participating under the Central Staffing Scheme and selected through Combined Civil Services Examination (CSE) or respective Group 'A' Service examination conducted by the UPSC.

**For post at S.No.2 :** Officers belonging to 2004 and 2005 batch (year of joining service) in the All India Services or Central Group 'A' Services participating under the Central Staffing Scheme and selected through Combined Civil Services Examination (CSE) or respective Group 'A' Service examination conducted by the UPSC.

**For post at S.No.3 :** Officers who have joined All India Services or Central Group 'A' Services participating under Central Staffing Scheme and selected through Combined Civil Services Examination (CSE) or respective Group 'A' Service examination conducted by the UPSC with the allotment year (year of joining service) 2006, 2007, 2008, 2009 & 2010 are eligible to apply for the post. Pay protection will be admissible to those who have been placed in the Grade Pay of Rs. 6600/- (List of eligible Services is given below (Annexure 'A'))

The final selection will be made on the basis of an interview by a Selection Committee duly constituted by the Government of India. Those who are selected to join the Service on lateral induction basis (S.No.1 & 2) or direct recruitment on transfer basis (S.No.3) will be allotted the same year of allotment as held by them in their respective services in the year in which they joined Central Service. They will retain lien in their own cadre for a period of one year from the date of joining the post in Cabinet Secretariat, with the option of reverting to their parent service, in case they so desire.

The employment entails transfers all over India and abroad.

Promotional prospects are comparable to those in other All India Services with time bound career progression at the level of Joint Secretary and above.

Interested candidates may submit their application duly filled in the prescribed format (Annexure 'B') addressed to Post Bag No.001, Lodhi Road Head Post Office, New Delhi - 110003. The envelope containing the application should be superscribed as "Application for the post of Deputy Secretary / Under Secretary / Attache" in Cabinet Secretariat, as the case may be. The last date of receipt of application is 15/06/2012.

The application should be sent by ordinary post.

The applicants should also intimate their cadre controlling authority requesting them to formally forward the application addressed to Shri Vinod Kumar, Deputy Secretary, Room No.7, Bikaner House (Annexe), Shahjahan Road, New Delhi - 110011.

LIST OF ELIGIBLE SERVICES

ANNEXURE 'A'

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- |       |  |       |                                    |
|-------|--|-------|------------------------------------|
| S.No. | Service  | S.No. | Service                            |
| 1.    | Indian Administrative Service                    | 22.   | Indian Ordnance Factory Service    |
| 2.    | Indian Foreign Service                           | 23.   | Indian Civil Accounts Service      |
| 3.    | Indian Police Service                            | 24.   | Indian Defence Accounts Service    |
| 4.    | Indian Forest Service                            | 25.   | Indian Trade Service               |
| 5.    | Indian Revenue Service – Income Tax              | 26.   | Indian Inspection Service          |
| 6.    | Indian Revenue Service – Custom & Central Excise | 27.   | Indian Supply Service              |
| 7.    | Indian Post & Telegraph Finance Accounts Service | 28.   | Indian Economic Service            |
| 8.    | Indian Information Service                       | 29.   | Central Engineering Service – CPWD |
| 9.    | Indian Broadcasting Engineering Service          | 30.   | Central Roads Engineering Service  |
| 10.   | Indian Broadcasting Programme Service            | 31.   | Central Power Engineering Service  |
| 11.   | Indian Railway Traffic Service                   | 32.   | Central Water Engineering Service  |
| 12.   | Indian Railway Personnel Service                 | 33.   | Indian Defence Service Engineers   |
| 13.   | Indian Railway Accounts Service                  | 34.   | Indian Company Law Service         |
| 14.   | Indian Railway Service of Engineers              | 35.   | Indian Cost Account Service        |
| 15.   | Indian Railway Service of Electrical Engineers   | 36.   | Indian Telecom service             |
| 16.   | Indian Railway Service of Mechanical Engineers   | 37.   | Indian Statistical Service         |
| 17.   | Indian Railway Store Service                     |       |                                    |
| 18.   | Indian Railway Service of Signal Engineers       |       |                                    |
| 19.   | Indian Audit & Account Service                   |       |                                    |
| 20.   | Indian Postal Service                            |       |                                    |
| 21.   | Indian Defence Estate Service                    |       |                                    |

FORMAT FOR APPLICATION

ANNEXURE 'B'

- Name of the Candidate :
- Service/Cadre/Year of allotment :
- Date of joining the Service and present posting :
- Grade pay and date from which drawing :
- Sex: \_\_\_\_\_ Male/ Female
- Date of birth :
- Nationality :
- Whether SC/ST/OBC :
- Religion :
- Whether married, if yes, name of spouse/nationality/country of origin and occupation:
- Name of father, occupation, office address, Tele. number:
- Name of mother, occupation, office address, Tele. number:
- Residential address with Telephone/Mobile numbers: (A) Present (B) Permanent
- Educational Qualification :  
(Matriculation onwards):

Sl. No.	Exam. Passed	Board/University	Subjects	Percentage of marks

- Language(s) known :
- Extra curricular activities & interests:
- Any other details, including previous selection and training:

Date:

Place:

davp 58101/11/0006/1213

Signature of the Candidate

Mobile No.

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