

MUMBAI PORT TRUST

Applications are invited for the post of Chief Law Officer as head of the Legal Division [Pay scale Rs 32900-3%-58000 (on IDA pattern)] on deputation basis for a period of 3 years. Accordingly, Officers from the Major Port Trusts/Central/State Government Departments/Autonomous Bodies/Semi Govt./PSUs etc. fulfilling the prescribed qualifications and experience given below may apply:

MINIMUM ELIGIBILITY REQUIREMENTS

- (i) Degree in Law from a recognised University.
- (ii) Twelve years executive experience in a Legal Establishment of an Industrial/Commercial/Govt. Undertaking.
- (iii) Officer should be holding analogous post or post of Dy.Chief Law Officer or equivalent posts in the discipline of Legal Division/ in the scale of pay of Rs 24900-3%-50500 in Govt./PSUs or Autonomous Bodies with 3 years regular service in the grade.

DESIRABLE QUALIFICATION

Post Graduate degree in Law from a recognised University.

2. The appointment on deputation will be governed by the Central Government standard terms of deputation (Appendix 5, Part I, General Rules, Swamy's Compilation of FRSR).

3. Benefits admissible include DA on IDA pattern (2001 series) and other allowances with gross remuneration of about Rs 81592/- plus HRA at 30% in case not residing in Ports accommodation.

4. Applications in the attached prescribed format, complete in all respects, alongwith copies of certificates in support of educational qualifications and experience and Caste certificate, wherever relevant may be submitted through proper channel. The application may be forwarded by the concerned organisation/Office alongwith the following:

- (i) Certificate below the application duly filled in and signed by the Head of the Department/Organisation.
- (ii) Photocopies of the ACRs for the last five years (1.4.2009 to 31.3.2014) duly attested by an officer not below the rank of Dy.HOD.
- (iii) Vigilance clearance, signed by the Chief Vigilance Officer.
- (iv) Statement of major/minor penalty imposed, if any, during the last ten years.

5. Applications complete in all respects and received through the proper channel only will be entertained.

6. Applications may be addressed to Shri P.K.Gopi, Sr.Asstt.Secretary, Human Resources Section, General Administration Department, Mumbai Port Trust, Port House, 2nd floor, Shoorji Vallabhdas Marg, Ballard Estate, Mumbai-400001, who can also be contacted on telephone No. 022-66564099 for any details/clarifications.

7. Applicants, if selected, will not be permitted to withdraw candidature at a later date.

8. Applicants should be below 56 years as on 1.4.2015.

9. The last date for receipt of application is 12.5.2015.

APPLICATION FORM

Application for the post of Chief law Officer on deputation basis

Photograph
(3.5 cm x 3.5
cm)

1. Full Name (in block letters) :
2. (a) Address for communication :
(b) Telephone No./Mobile No. :
(c) Fax/E-mail address :
3. Date of birth :
4. Date of retirement :
5. Category (caste certificate to be enclosed in case of SC/ST/OBC) : SC ST OBC GEN
6. Present post with scale of pay :
7. Date of continuous appointment in the present post :
8. Languages Known (Read, write and speak) :
9. Educational and other qualifications (graduation certificate and certificate for higher professional qualification to be enclosed) :

Examination	University	Year passing	of	Class and percentage obtained	Special subjects

10. Details of fulfilling qualifying service: (only regular service is to be counted)

	Period		
	on Regular basis	on Officiating basis	Against Temporary post
Dy. Chief Law Officer (Rs.24900-50500)			

Note: (1) All columns must be clearly filled in.

(2) Payscale granted as Financial upgradation under Modified Assured Career Progression Scheme (MACP) should not be indicated as it is not a regular service in the grade.

11. Details of employment/
experience in chronological order :

Name of the organisation	Posts held	Scale of pay	From	To	Nature of duties

12. Any achievements in the :
posts so far held (give brief note)

13. Any other information that applicant :
may like to mention (give brief note)

In the event of my selection to the above post, I will not withdraw and undertake to accept the posting.

(Signature of the Applicant)

Place:

Date:

Certificate to be given by Head of Office of the applicant.

1. The particulars furnished by the applicant, are correct. He/she thus fulfils all the eligibility criteria including the qualifying service in the feeder post.
2. No disciplinary/vigilance case is pending or contemplated against the applicant and he/she is clear from vigilance angle.
3. His/Her integrity is certified.
4. No major/minor penalties have been imposed on the applicant during the last 10 years.
If any, kindly indicate details thereof.
5. Attested copies of ACRs for the last five years (1.4.2009 to 31.3.2014) are enclosed.

SIGNATURE OF THE HEAD OF DEPARTMENT
WITH SEAL