

No. R-16011/01/2012-Ins.I
Government of India
Ministry of Finance
Department of Financial Services

2nd Floor, Jeevan Deep Bldg.
Parliament Street, New Delhi
Dated the 4th October, 2012

Subject: Filling up the post of Chairperson, Insurance Regulatory And Development Authority (IRDA) Hyderabad.

It is proposed to fill up the post of Chairperson, Insurance Regulatory And Development Authority (IRDA) Hyderabad, which is falling vacant on 21.02.2013. The Chairperson IRDA is entitled to a consolidated salary of Rs. 3.75 lacs per month, without facility of house and car.

2. As per Section 4 of the IRDA Act, 1999, the Chairperson and Members of IRDA shall be appointed from amongst persons of ability, integrity and standing who have knowledge or experience in life insurance, general insurance, actuarial science, finance, economics, law, accountancy, administration or any other discipline which would in the opinion of the Central Government be useful to the Authority.

3. As per sec 5(1) of the Insurance Regulatory and Development Authority Act, 1999, the chairperson shall hold office for a term of 5 years from the date on which he enters upon his office and shall not hold office beyond 65 years of age. The applicant should have a minimum 2 years of residual service as on date of vacancy i.e. not in excess of 63 years of age as on 21.2.2013.

4. It is desired that the applicant should have at least 30 years of work experience and he/she should have worked as Secretary to Government of India or its equivalent level in Government of India/State Govts/ other institutions/Private sector and should have had a proven track record of leadership and authority in decision making.

5. The applications may be forwarded, duly verified/countersigned by the Head of Department (wherever applicable) along with the following documents:

- (i) Up-to-date Annual Confidential Report (ACR) dossier in original/attested photocopies of last 5 years of the candidate.
- (ii) Integrity Certificate.
- (iii) Vigilance Clearance certification that no disciplinary proceedings or criminal proceedings are either pending or contemplated against the officer concerned.
- (iv) List of major/minor penalties, if any, imposed on the candidates.
- (v) A certificate confirming that no penalty has been imposed on the officer.

6. The applications of the candidates received without the documents mentioned in para 5 above or which contain incomplete information, or received after the due date will not be considered.

7. Application containing the bio-data in the enclosed proforma along with one passport size photograph should be sent through proper channel to the following address in a closed cover super-scribed with "**Application for the post of Chairperson, IRDA**". Application for the post may be downloaded from the Department of Financial Services website <http://www.financialservices.gov.in>

The application should reach the following address on or before **07.11.2012**.

Shri S. K. Mohanty,
Under Secretary to the Government of India
2nd Floor, Jeevan Deep Building,
Parliament Street,
New Delhi-110001.
Tel: 011-23748788 FAX: 011-23344605
Email-usins1-dfs@nic.in

Yours faithfully



(S. K. Mohanty)
Under Secretary to the Govt. of India
Tel.23748788
Fax: 23344605

BIO-DATA

Application for the post of Chairperson, Insurance Regulatory & Development Authority.

1. Name of the candidate :
2. Date of Birth (in Christian Era) :
3. Category (SC/ST/OBC/Other) :
4. Present Post Held :
5. Service to which belong :
6. Present pay and scale of pay :
7. Complete Postal Address:
Permanent:

Present:
8. Educational Qualification :
I - Academic :
II- Professional :
9. Details of experience and brief :
Service particulars

S.No.	Post (Regular /adhoc)	From To	Scale of pay & Basic pay	Nature of Duties	Remarks/any other information relevant for the post

(Signature of Applicant)

Verified & forwarded:

(Signature of Head of Organisation)

Date:

Enclosures: