

*Ministry Circular*

**F. No. 9-6/2016-Admn.V**  
Government of India  
Ministry of Agriculture & Farmers Welfare  
Department of Animal Husbandry, Dairying & Fisheries

Krishi Bhawan,  
New Delhi, the 8<sup>th</sup> November, 2016

To

1. All the Ministries/Departments of Govt. of India
2. The Chief Secretaries of All State Governments/UTs
3. Registrars, Agricultural Universities
4. Indian Council of Agricultural Research
5. Commissioners/Secretaries dealing with Fisheries Departments of all the State Governments

**Subject: Recruitment to the post of Chief Executive in the HAG+ Scale of Rs.75,500/-(annual increment @ 3%)-80,000/- (pre-revised), in the National Fisheries Development Board, Hyderabad, on deputation (ISTC) – regarding.**

Sir,

I am directed to say that the post of **Chief Executive** in the HAG+ scale of Rs. 75,500-(Annual increment @ 3%)-80,000/-(pre-revised), which has fallen vacant on 18.10.2016, in the National Fisheries Development Board, Hyderabad, an autonomous body under the Ministry of Agriculture & Farmers' Welfare, Department of Animal Husbandry, Dairying and Fisheries, is proposed to be filled up on deputation (ISTC) basis from amongst the officers under the Central Government/State Government/Union Territories/Agricultural Universities/Indian Council of Agricultural Research/recognised Research Institutions/Public Sector Undertakings. The eligibility criteria for the post is as under:

- (i) holding analogous post on a regular basis; or
- (ii) holding post in the Pay Band-4, Rs. 37,400-67,000/- with Grade Pay of Rs.10,000/- (pre-revised), or equivalent with three years regular service in the grade; and
- (iii) possessing 10 years combined experience in the field of development administration including fisheries development or research.

2. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/Department of the Central Government shall ordinarily not exceed 5 years. The maximum age limit for appointment on deputation shall be not exceeding 56 years as on the closing date of receipt of applications.

3. The pay and other term and conditions of the official selected will be governed by the provisions laid down in the Government of India, DOP&T's O.M. No 6/8/2009-Estt.(Pay.II) dated 17<sup>th</sup> June, 2010 as amended from time to time.

Condt.....

4. The applications from eligible officers may be forwarded, in the enclosed proforma (in duplicate) through proper channel, addressed to Director (FS), Room No. 154, Department of Animal Husbandry, Dairying & Fisheries, Krishi Bhawan, New Delhi-110 001 within a period of 45 days from the date of publication of this advertisement in the Employment News along with upto date ACRs/APARs for the last five years, duly attested by an officer of the level of Under Secretary or above, cadre clearance, vigilance clearance and integrity clearance certificates. It may also be certified that no major or minor penalty was imposed on the officer during the last 10 years of his service. Applications received after the due date or without CRs or otherwise found incomplete will not be considered.

7. A Search-cum-Selection Committee appointed by the Government of India will recommend a panel of names from among the applicants. Besides the applicants, the Committee may also recommend names of other persons whom it finds suitable for inclusion in the panel. The **Chief Executive** will be selected from the panel of names recommended by the Search-cum-Selection Committee.

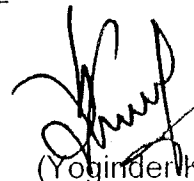


(Yoginder Kumar)

Under Secretary to the Govt. of India  
Tele: 011-23097014

Copy to:

- (1) Executive Director, NFDB, Hyderabad with the request to get this circular advertised in the Employment News immediately. And a compliance report in this regard may be sent to the undersigned.
- (2) Director, NIC, Krishi Bhavan, New Delhi with a request to place the above circular on the website of this Department.
- ✓ (3) Technical Director, NIC, Room No. 11/A, North Block, New Delhi - 110 001 with the request to get this vacancy circular posted on the DOP&T website (under the heading 'Vacancies in Autonomous Organisations). A copy of the circular has also been e-mailed at [persinfotech@nic.in](mailto:persinfotech@nic.in) with a copy of [diracc@nic.in](mailto:diracc@nic.in).



(Yoginder Kumar)

Under Secretary to the Govt. of India  
Tele: 011-23097014

**BIO DATA PROFORMA**

Affix recent  
passport size  
photograph

1. Name & Address in Block Letters:  
(along with Mobile Number & E-mail address, if any)
2. Date of Birth (in Christian era):
3. Date of entry into Govt. Service:
4. Educational Qualifications:-

Whether educational and other qualification required for the post are satisfied:  
(If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).

Qualification/experience required

Qualification/experience possessed by the officer

**Essential:**

- (1)
- (2)
- (3)

**Desirable:**

- (1)
- (2)

5. Please state clearly whether in the light of entries made by you above, you meet the requirements for the post:
6. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

Office/ Instt./ Orgn.	Post held	From	To	Scale of Pay	Nature of appointment i.e. whether regular/ ad-hoc/ deputation	Nature of duties
1	2	3	4	5	6	7

7. Name of post held, substantively, if any, and the scale of pay thereof:
8. Present pay and date from which it is drawn (scale/pay band & grade pay in which drawn also to be indicated)

9. Additional details about present employment.  
Please state whether working under:-
  - (a) Central Government
  - (b) State Government
  - (c) Autonomous Organizations
  - (d) Government Undertakings
  - (e) Universities
10. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.
11. Whether the officer satisfies all the conditions prescribed for the post viz. qualification, experience and service in analogous posts.
12. Remarks if any.

Date .....

Signature of the candidate.

Countersigned.....  
Address.....  
(Employer)

**CERTIFICATE TO BE RECORDED BY THE EMPLOYER  
WHILE FORWARDING THE APPLICATION**

Certified that the particulars filled by Shri .....  
Designation..... have been verified and found correct. It is also  
certified that no vigilance case is pending or contemplated against Shri .....  
and his integrity is beyond doubt. Character Rolls/APARs of the officer are enclosed.

**SIGNATURE OF THE EMPLOYING AUTHORITY**  
**WITH STAMP AND DATE**