

No.16-04/2008-DD.III

Government of India  
Ministry of Social Justice & Empowerment

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Room No.253-A, A-Wing,  
Shastri Bhavan, New Delhi-1  
Dated the 22<sup>nd</sup> March, 2010

OFFICE MEMORANDUM

Subject: - Filling up of post in Autonomous Bodies-placing the advertisement on DOP&T Website.

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The undersigned is directed to refer to the DOP&T OM. No.28/1/2007-EO (SM.II) dated 23.02.2010 on the subject mentioned above and to furnish the requisite information in respect of filling up of the post of Chief Commissioner for Persons with Disabilities, a statutory body under the Ministry of Social Justice & Empowerment which is being sent to your office through e-mail address given in your above mentioned communication. The same matter is also available in the website of the Ministry i.e. [www.socialjustice.nic.in](http://www.socialjustice.nic.in).

2. This issues with the approval of Director (DD-III).

(S.K. Mallik)

Under Secretary to the Government of India

Phone: 2338 9368

To

Department of Personnel & Training,  
Officer of the Establishment Officer,  
North Block, New Delhi

**No.16-04/2008-DD.III**  
**Government of India**  
**Ministry of Social Justice & Empowerment**

**RECRUITMENT TO THE POST OF CHIEF COMMISSIONER FOR PERSONS WITH DISABILITIES  
UNDER THE MINISTRY OF SOCIAL JUSTICE & EMPOWERMENT.**

**Applications are invited for the post of Chief Commissioner for Persons with Disabilities under the Ministry of Social Justice & Empowerment, Government of India.**

1. NAME OF THE POST: Chief Commissioner for Persons with Disabilities (CCPD)
2. HEADQUARTERS: New Delhi
3. PAY SCALE: Rs.80000/- p.m. (fixed) plus allowances as admissible to a Secretary to Government of India.

In the case of a retired Government servant or a retired employee of any institution or autonomous body funded by the Government and in receipt of pension in respect of such previous service, the salary admissible to him under these rules shall be reduced by the amount of the pension and if he had received, in lieu of a portion of the pension, the commuted value thereof by the amount of such commuted portion of the pension.

4. AGE LIMIT: Not exceeding 60 years as on 01.01.2010.

5. EDUCATIONAL QUALIFICATIONS:

**Essential:** Graduate from a recognized university.

**Desirable:** Recognized degree/diploma in Social Work/ Law/ Management/ Human Rights/Rehabilitation/ Education of disabled persons.

6. EXPERIENCE:

Should have at least 25 years experience in one or more of the following types of organizations at specified levels:

- a. In a Group 'A' level post in Central/State Government /Public Sector Undertaking/Semi Government or Autonomous Bodies dealing with disability related matters and/or social sector (health/education/poverty alleviation/ women and child development); or
- b. A senior level functionary in a registered national or international level voluntary organization working in the field of disability/social development; or
- c. Senior Executive position in a leading private sector organization, involved in social work and in charge of handling social development activities of the organization:

Provided that out of the total twenty-five years experience mentioned above, at least three years of experience in the recent past should have been in the field of empowerment of persons with disabilities.

7. MODE OF RECRUITMENT:-

The mode of recruitment to the post of Chief Commissioner for Persons with Disabilities is by Direct Appointment for all categories of persons. If a person is in service under the Central Government or a

State Government, he/she shall seek retirement from such service before his/her appointment to the post.

#### 8. TERM OF THE CHIEF COMMISSIONER:

- a. The Chief Commissioner shall be appointed on full-time basis for a period of three years from the date on which he assumes office.
- b. A person may serve as Chief Commissioner for a maximum of two terms, subject to the upper age limit of sixty-five years.

#### 9. POWERS, DUTIES AND FUNCTIONS OF THE CHIEF COMMISSIONER:

The Chief Commissioner shall

- i. coordinate the work of the Commissioners;
- ii. monitor the utilization of funds disbursed by the Central Government;
- iii. take steps to safeguard the rights and facilities made available to persons with disabilities;
- iv. submit reports to the Central Government on the implementation of the Act at such intervals as that Government may prescribe.

He will look into complaints with respect to matters relating to:-

- a. deprivation of rights of persons with disabilities;
- b. non-implementation of laws, rules, bye-laws, regulations, executive orders, guidelines or instructions made or issued by the appropriate Governments and the local authorities for the welfare and protection of rights of persons with disabilities, and take up the matter with the appropriate authorities.

He will have the same powers as are vested in a court under the Code of Civil Procedure, 1908 while laying a suit, in respect of the following matters:-

- a. summoning and enforcing the attendance of witness;
- b. requiring the discovery and production of any document;
- c. requisitioning any public record or copy thereof from any court or office;
- d. receiving evidence on affidavits; and
- e. issuing commissions for the examination of witness or documents.

As per Section 65, the Chief Commissioner shall prepare an Annual Report for each financial year giving the full accounts of the activities during the previous financial year. This report shall be laid before each House of the Parliament by the Central Government.

The Chief Commissioner and staff provided to him shall be deemed to be public servants.

#### 10. OTHER TERMS AND CONDITIONS OF SERVICE OF THE CHIEF COMMISSIONER:

##### 1. LEAVE

The Chief Commissioner shall be entitled to such leave as is admissible to Government servants under the Central Civil Service (Leave) Rules, 1972.

##### 2. LEAVE TRAVEL CONCESSION -

The Chief Commissioner shall be entitled to such Leave Travel Concession as is admissible to Group 'A' officers under Central Civil Service (LTC) Rules, 1988.

### 3. MEDICAL BENEFITS -

The Chief Commissioner shall be entitled to such medical benefits as is admissible to Group 'A' officers under the Central Government Health Scheme (CGHS).

### 11. RESIDUARY PROVISION:

Conditions of service of a Chief Commissioner in respect of which no express provision has been made in these rules shall be determined by the rules and orders for the time being applicable to a Secretary to the Government of India.";

12. Application in the prescribed proforma (Annexure) from eligible candidates together with supporting documents may be sent to Shri S. K. Pattanayak, Director, Ministry of Social Justice & Empowerment, Room No.602-A, A Wing, Shastri Bhavan, New Delhi-1 within 30 days of publication of this advertisement. Persons working in Central/State Govt., PSUs / autonomous bodies etc. may send their applications through proper channel. However, one advance copy of their application may be sent to Shri S. K. Pattanayak, Director (DD.III), Room No.602-A, A-Wing, Ministry of Social Justice & Empowerment, Shastri Bhavan, New Delhi-1.

**PROFORMA FOR APPLICATION FOR THE POST OF CHIEF COMMISSIONER FOR PERSONS WITH DISABILITIES**

1. Name in full (in Block Letters):

a. Residential Address with telephone number and e-mail address:

2. Date of Birth (age as on 01.01.2010):

3. Educational & other Qualifications:

a. Research papers published (indicate details in brief) (Attach separate sheet)

4. Details of Experience (Attach separate sheet):

Office/ Organization	Brief of organization	Post held with scale of pay/ consolidated pay	Period of service from To	Nature of appointment whether regular/ ad-hoc/deputation/ honorary	Duties/ Job description

5. Additional details about present employment please state whether working under:

- i. Central government;
- ii. State Govt./ UT Admn.;
- iii. Recognised Research Institutions;
- iv. University/autonomous or Statutory Organization;
- v. Public Undertakings;
- vi. Registered Bodies (Registered under Societies Registration Act, Trust Act or any other relevant Act of States/UTs or Charitable company, licensed U/s 25 of the company Act
- vii. International Agency/Society/Association etc.

(If in a registered body - the size of the organization & the field of functioning may be indicated)

6. Additional information, if any, which you would like to mention in support of your candidature:

7. Whether belongs to SC/ST/Disabled :

8. Names, Addresses and Telephone No. of two persons for reference from whom additional information/clarification can be obtained, in case information/ documents made available along with your applications is insufficient.

**Signature of the candidate**

**Full address for communication**\_\_\_\_\_

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**Date:**

**Place:**