

E-mail : umesh.jindal@mca.gov.in

By Speed Post
Telefax : 2338 2386

No.5/32/2009-CS
GOVERNMENT OF INDIA
MINISTRY OF CORPORATE AFFAIRS

5th Floor, 'A' Wing, Shastri Bhavan
New Delhi – 110 001
Dated the 7th August, 2009

OFFICE MEMORANDUM

Subject: Filling up of posts in Competition Appellate Tribunal on ad-hoc deputation basis.

The Ministry of Corporate Affairs invites applications for filling up of the following posts on ad-hoc deputation basis: -

S.No.	Name of posts	No. of posts	Pay Band	Grade Pay
1.	Registrar	1	Rs.37,400 - 67,000/-	Rs.10,000/-
2.	Dy. Registrar	1	Rs.15,600 – 39,100/-	Rs.7,600/-
3.	Court Master	1	Rs.9,300-34,800/-	Rs. 4,200/-
4.	Sr. PPS	1	Rs.15,600-39,100/-	Rs.7,600/-
5.	PPS	2	Rs. 15,600-39,100/-	Rs.6,600/-
6.	PS	1	Rs.9,300-34,800/-	Rs.4,200/-
7.	PA	4	Rs.9,300-34,800/-	Rs.4,200/-
8.	Stenographer Gr.III	2	Rs.5,200-20,200/-	Rs.2,400/-
9.	Section Officer	1	P.B. Rs.9300-34800/-	Rs.4800/-
10.	Accounts Officer	1	P.B. Rs.9300-34800/-	Rs.5400/-
11.	Accounts Assistant	1	P.B. Rs.9300-34800/-	Rs.4200/-
12.	Assistant	3	Rs.9,300-34,800/-	Rs.4,200/-
13.	Sr. Hindi Translator	1	Rs.9,300-34,800/-	Rs.4,200/-

2. The details of the posts along with eligibility criteria required for each category of post are given in Annex-I. The appointment will be made on ad-hoc deputation basis initially for a period of one year which may be extended further and will be governed by the terms and conditions of deputation prescribed by the Department of Personnel and Training, Government of India, in this regard as amended from time to time. The maximum age limit for appointment on adhoc deputation basis shall be 56 years on the closing date of application. The Ministry of Corporate Affairs reserves the right not to fill up any or all the above vacancies.

3. The application in the prescribed proforma, (**Annex-II**) complete in all respects may be sent to Shri J.B.Kaushish, Under Secretary, Ministry of Corporate Affairs, Room No.520, 'A' Wing, Shastri Bhawan, New Delhi-110001 " through proper channel" latest by **7th September, 2009**. However, the candidates may forward advance copies to Shri Kaushish.

4. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

5. This may kindly be given wide publicity. This circular can also be seen on the web-site of the Ministry www.mca.gov.in and the application form can be downloaded therefrom.

(U.K. Jindal)
Deputy Secretary to the Government of India

Encl: as above

To

1. All the Ministries/Departments of the Government of India.
2. Comptroller and Auditor General of India.
3. Chief Secretaries of all the States and Union Territories.
4. Registrar Admn., Supreme Court of India
5. Registrars of all the High Courts of India.

Copy for information to:

PS to Chairperson, CAT

**POSTS IN COMPETITION APPELLATE TRIBUNAL TO BE FILLED ON
DEPUTATION BASIS**

S. No	Name of posts	No. of posts	Pay Band	Grade Pay	Eligibility
1.	Registrar	1	Rs.37,400 - 67,000	Rs.10,000	<p>1) Officers of the Central Government or State Government possessing degree in law or judicial services and holding</p> <p>a) analogous posts in Central Government/State Government/High Court on regular basis; or</p> <p>b) Post in Central / State Government/ High Court, with two years regular service in the pay band of Rs.37,400-67,000 with grade pay of Rs.8900 or equivalent;</p> <p>c) Post in Central / State Government/ High Court, with three years regular service in the payband of Rs.37,400-67,000 with grade pay of 8700 or equivalent or</p> <p>2) Officers holding posts of District Judge/ Additional District Judge/ Registrar/Additional Registrar/ Joint Registrar of High Courts.</p>
2.	Dy. Registrar	1	Rs.15,600 – 39,100	Rs.7,600/-	<p>1) Officers possessing degree in law and holding</p> <p>a) analogous posts in Central Government/ State Government/ High Court on regular basis; or b) with 5 yrs. regular service in the payband of Rs.15600-39100 with grade pay of 6600 or equivalent; or</p>

					judicial officers with minimum service of 8 years, officers holding posts of Additional Registrar/ Joint Registrar / Deputy Registrar in High Courts with at least 5 years regular service.
3.	Court Master	1	Rs.9,300-34,800/-	Rs.4,200/-	<p>1) Officers possessing a bachelors degree or equivalent</p> <p>2) having speed of 120 wpm in shorthand (English)</p> <p>i) Holding analogous posts on regular basis; or</p> <p>(ii) with 6 years regular service in the payband of 5200-20200 with grade pay of Rs. 2800 or equivalent.</p> <p>iii) with 10 years Regular service in the payband of Rs.5200-20200 with grade pay of Rs.2400 or equivalent.</p>
4.	Sr. PPS	1	Rs.15,600-39,100/-	Rs.7,600/-	Officer holding analogous post on regular basis; or holding the post of PPS in the payband of Rs. 15600-39000 with grade pay Rs. 6600 or equivalent with 5 years regular service
5.	PPS	2	Rs. 15,600-39,100/-	Rs.6,600/-	Officers holding analogous posts on regular basis; or with 5 years regular service in the scale of Rs.9300-34800 with grade pay of Rs.5400 or equivalent .
6.	PS	1	Rs.9,300-34,800/-	Rs.4,200/-	Officers holding analogous posts on regular basis; or with 6 years regular service in the payband of 5200-20200 with grade pay of Rs.2800 or equivalent or with 10 years regular service in the scale of Rs.5200-20200 with grade pay of Rs.2400 or Equivalent.
7.	PA	4	Rs.9,300-34,800/-	Rs.4,200/-	Officers holding analogous posts on regular basis; or with

					6 years regular service in the payband of 5200-20200 with grade pay of Rs.2800 or equivalent or with 10 years regular service in the scale of Rs.5200-20200 with grade pay of Rs.2400 or Equivalent
8.	Stenographer Gr.III	2	Rs.5,200-20,200/-	Rs.2,400/-	Officers holding analogous posts Possessing speed of stenography of 100 w.p.m. (English/Hindi).
9.	Section Officer	1	Rs.9300-34800/-	Rs.4800/-	Officers holding analogous posts on regular basis or with two years regular service in the payband of 9300-34800 with grade pay of Rs.4600 or equivalent or with 6 years regular service with grade pay of Rs.4200 or equivalent.
10.	Accounts Officer	1	Rs.9300-34800/-	Rs.5400/-	Officers holding analogous posts on regular basis or with two years regular service in the payband of 9300-34800 with grade pay of Rs.4800 or equivalent or with 3 years regular service with grade pay of Rs.4600 or equivalent and possessing any one of the following qualifications:- (i) A pass in the SAS or equivalent examination conducted by any of the Organised Accounts Departments of the Central Government; (ii) Successful completion of training in the Cash & Accounts Work in the ISTM or equivalent and experience in Cash, Accounts & Budget Work.
11.	Accounts Assistant	1	Rs.9300-34800/-	Rs.4200/-	Officers holding analogous posts on regular basis; or with 6 years regular service in the payband of 5200-20200 with grade pay of Rs.2800 or

					<p>equivalent or with 10 years regular service in the scale of Rs.5200-20200 with grade pay of Rs.2400 or Equivalent and possessing any one of the following qualifications:-</p> <p>(i) A pass in the SAS or equivalent examination conducted by any of the Organised Accounts Departments of the Central Government;</p> <p>(ii) Successful completion of training in the Cash & Accounts Work in the ISTM or equivalent and experience in Cash, Accounts & Budget Work.</p>
12.	Assistant	3	Rs.9,300-34,800/-	Rs.4,200/-	<p>Officers holding analogous posts on regular basis; or</p> <p>(ii) with 6 years regular service in the payband of Rs.5200-20200 with grade pay of Rs.2800 or equivalent.</p> <p>iii) with 10 years regular service in the scale of Rs.5200-20200 with grade pay of Rs.2400 or equivalent.</p>
13.	Sr. Hindi Translator	1	Rs.9,300-34,800/-	Rs.4,200/-	Officials holding analogous post

Annex-II

PROFORMA FOR APPLICATION FOR THE POSTS IN THE COMPETITION APPELLATE TRIBUNAL (CAT) ON AD HOC DEPUTATION BASIS.

Post applied for:.....

1. Name and address (in block letters):

2. Date of Birth:

3. Date of Retirement under Central/State Government rules:

4. Educational Qualification:

5. Whether Education and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one required for the post, state the authority for the same.

		Qualifications/Experience Required	Qualifications/Experience possessed by the officer
Essential	(1)		
	(2)		
	(3)		
Desired	(1)		
	(2)		

6. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post:

7. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient

Office/ Institution	Post held	From	To	Scale of pay and basic pay	Nature of duties (in details)

8. Nature of present employment, i.e., ad hoc or Temporary or Quasi-Permanent or Permanent:

9. In case the Present employment is held on deputation/contract basis, please state: -

(a) The date of initial appointment:

(b) Period of appointment on deputation/contract:

(c) Name of the parent office/organization to which you belong.....

10. Additional details about present employment:.....

Please state whether working under (indicate the name of your employer against the relevant column): -

(a) Central Government.....

(b) State Government.....

(c) Autonomous Organization.....

(d) Government Undertaking.....

(e) Universities.....

(f) Others.....

11. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.....

12. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.....

13. Total emoluments per month now drawn.....

14. Additional information, if any, which you would like to mention in support of your suitability for the post.....

15. Whether belongs to SC/ST.....

16. Remarks.....

(The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/Scholarship/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and (iv) any other information.

(Note.- Enclose a separate sheet if the space is insufficient)

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date:
Place:

(Signature of the candidate)

Recommendation of the Competent Authority

- (i) Service particulars given by the applicant are verified w.r.t. service records and found to be correct. Photocopies of the CRs for preceding 5 years are enclosed.
- (ii) The Officer is clear from vigilance angle.
- (iii) If the Officer is selected for appointment on deputation in the Competition Commission of India, he/she will be relieved within 15 days of receiving the intimation in this Ministry/Department/Organisation.

(Signature of the Competent Authority with office seal)