

No.A-12034/2/2010-IWT
GOVERNMENT OF INDIA
MINISTRY OF SHIPPING
(IWT SECTION)

Transport Bhavan,
1, Parliament Street,
New Delhi, dated 12th July, 2010

OFFICE MEMORANDUM

Sub: Filling up the post of Member (Finance) in the scale of pay of Rs.37,400 - 67,000 with Grade Pay of Rs.10,000 in Inland Waterways Authority of India (IWAI), NOIDA, U.P on deputation basis.- reg

Ministry of Shipping invites applications for the post of Member (Finance) in IWAI, NOIDA, U.P. in the scale of pay of Rs.37,400-67,000 with Grade Pay of Rs.10,000 on deputation basis.

2. The IWAI is an Autonomous Body constituted under the Inland Waterways Authority of India Act, 1985 for the regulation and development of Inland Waterways for purposes of shipping and navigation. IWAI is currently engaged in developing navigation infrastructure on the five National Waterways. Inland Waterways Authority of India consists of a Chairman, Vice-Chairman and other Members who function under overall supervision of the Chairman. The Member (Finance) is responsible for tendering financial advice as per General Financial Rules (GFR) and other financial procedure/discipline prescribed by the Ministry of Finance and in maintenance of accounts of the Authority. His duty and responsibility will include, among others, evaluation of the schemes prepared by the Engineering/Technical Wing of IWAI, rendering proper financial advice, enforcing financial discipline in expenditure, formulation of budget, plan provisions, introduction of transparency in accounting system, submitting balance-sheet in time to the Authority and rendering financial advice on matters as are assigned to him from time to time by the Authority. The Member (Finance) shall also be attending every meeting of the Authority unless prevented by sickness or any other reasonable cause.

3. Post of Member (Finance), IWAI is a statutory post created under Section 3(3) of IWAI Act, 1985. As per this section, the appointment is made by the Central Government. The post is not part of the Central Staffing Scheme and is required to be filled up as per criteria fixed by Ministry of Shipping. Ministry has decided to fill this post on deputation basis for a period upto 3 years (as may be determined by the Central Government having regard to the circumstance of each case).

4. Suitable officers (with age less than 55 years as on 26.8.2010) belonging to All India Services, Indian Audit & Accounts Services, India Civil Accounts Service Indian Railway Accounts Service, or Indian Defence Accounts Service who are eligible to be appointed as Joint Secretary to the Government of India will be considered for the post. Preference will be given to officers having adequate experience in the IWT Sector and related field. The officers who are already serving under Central Staffing Scheme can also be considered if he/she applies for this post. Such officers, if selected, will be given extended tenure subject to maximum of 7 years including the tenure under Central Staffing Scheme.

5. The Cadre Controlling Authorities of the services referred to in the para above and the State Governments are requested to give wide publicity to the vacancy and forward names of suitable and willing officers for consideration for the post. The ACRs of the officers for the last five years along with the bio-data in the enclosed format (Annexure-I) and clearance from administrative/vigilance angles may also be sent to the undersigned at the following address within 45 days from the date of issue of this O.M.

The Deputy Secretary (MM&IWT)
Ministry of Shipping,
(Room No. 530),
Transport Bhawan,
Parliament Street,
New Delhi – 110 001.

(T.K. Jajoria)
Deputy Secretary (MM&IWT)
Telephone No. 23714714

APPLICATION FOR THE POST OF MEMBER (FINANCE), INLAND WATERWAYS AUTHORITY OF INDIA (IWAI)

1. Name :
2. Designation with Organization :
3. Date of Birth :
4. Scale of Pay and Pay :
5. Service to which belong/ Rank :
6. Qualifications/Experience/Achievements :
7. Post held in chronological order in last 10 years :

Post and Pay Scale	Organization	Brief job description	Date from	Date to	Remarks, if any

8. Other matters, if any.

(Signature of Candidate)

CERTIFICATE BY HEAD OF OFFICE OF THE APPLICANT

1. It is certified that the particulars furnished by the officer are correct.
2. It is certified that no disciplinary/vigilance case is pending or contemplated against the applicant and he/she is clear from the vigilance angle.
3. His/her integrity is certified.
4. It is certified that no major/minor penalties have been imposed to the officer during the last 10 years.
5. Details of ACRs attached for the last 5 years.

SIGNATURE OF THE HEAD OF THE OFFICE
ALONG WITH THE OFFICE SEAL