

No. 3/35/2012-Adm.

भारत सरकार Government of India

गृह मंत्रालय Ministry of Home Affairs

पुलिस अनुसंधान एवं विकास ब्यूरो

BUREAU OF POLICE RESEARCH & DEVELOPMENT

फोन-EPABX: 011-2436 5009/ 2330/ 0371

फैक्स Fax No. 011-2436-2425 and 011-2436 9825

ब्लॉक-11, 3/4 तल, सीजीओ परिसर

नई दिल्ली-110003

Block No. XI, 3rd Floor

CGO Complex, Lodhi Road

New Delhi-110 003

दिनांक: Dated June ,2012

3-7-12

To

1. All the Secretaries to the Govt. of India.
2. All the Chief Secretaries to the Govt. India.
3. All Central Police Organisations.
4. All Central Armed Police Forces.
5. All Director, Prosecution of the all States.

Sub : Filling up of one post of Assistant Director (Legal), Group 'A' Gazetted, Non-Ministerial in the Scale of Pay of PB-3 Rs. 15,600-39,100/- plus Grade Pay Rs. 6,600/- in the Bureau of Police Research and Development, Ministry of Home Affairs, New Delhi on deputation basis/Deputation or Re-employment for Armed Forces Personnel .

महोदय/Sir,

One post of Assistant Director (Legal), Group 'A' Gazetted, Non-Ministerial in the Scale of Pay of PB-3 Rs. 15,600-39,100/- plus Grade Pay Rs. 6,600/- in the Bureau of Police Research & Development, New Delhi under BPR&D cadre is proposed to be filled up on deputation basis/Deputation or Re-employment for Armed Forces Personnel. The brief details are as under:-

- (a) No. of Post : **One**
- (b) Place of posting : **New Delhi**

2. Following are the eligibility conditions:

Deputation

Officers under the Central Government/ State Governments/Union Territories including Central Police Organisations/State Police Organisation:-

- (a) (i) Holding analogous post on regular basis in the parent cadre/department

OR

- (ii) with five years' service in the grade rendered after appointment thereto on regular basis in posts in PB-3 Rs.15,600-39,100 plus Grade Pay Rs. 5,400/- or equivalent in the parent cadre/department

- (b) Possessing the following educational qualification and experience:-

Bachelor's degree in Law from a recognised university.

Three years' experience in legal work.

Div (Adm)

Pl. host in Intra nos.

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Pls. host in BPT website as well as intranet.

Tech. Div NIC 7/7


:2:

Deputation or Re-employment for Armed Forces Personnel

The Armed Forces Personnel of the rank of Captain or equivalent who are due to retire or to be transferred to reserve within a period of one year and possessing the educational qualifications and experience prescribed for deputationists shall also be considered. If selected, such officers will be given deputation terms upto the date on which they are due for release from the Armed Forces. Thereafter they may be continued on re-employment terms. In case such eligible officers have been replacement grade without any upgradation.

3. The detailed eligibility conditions, experience are enclosed herewith. The maximum age limit for appointment by transfer on deputation shall be not exceed 56 years as on the closing date for receipt of application. The details including Prescribed Proforma and eligibility conditions etc. are also available on BPR&D website www.bprd.gov.in. -“Administration Notices”.
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4. It is requested that the applications of the suitable and willing officers alongwith their up-to-date CR dossiers may kindly be sent to the Director General, Bureau of Police Research & Development on the address indicated above within a period of 2 months from the date of issue of this letter.
5. The applications received after due date will **only be considered after examining the circumstances and reasons for delayed receipt the same.**

भवदीय/Yours faithfully,


(डा० धनी राम)

(Dr. Dhani Ram)

सहायक निदेशक (प्रशा०)

Assistant Director (Admn.)

☎ 24362401 फॅक्स/Fax No. 24369825

Encl: As above

1. Name of the post : **Assistant Director (Legal)**
2. Scale of Pay : PB-3 Rs. 15,600-39,100/- plus Grade Pay Rs. 6,600/-
3. Ministry / Department : Bureau of Police Research & Development, MHA
4. Eligibility : **Deputation**
 Officers under the Central Government/ State Governments/Union Territories including Central Police Organisations/State Police Organisation:-
 - (a) (i) Holding analogous post on regular basis in the parent cadre/department
 - OR
 - (ii) with five years' service in the grade rendered after appointment thereto on regular basis in posts in PB-3 Rs.15,600-39,100 plus Grade Pay Rs. 5,400/- or equivalent in the parent cadre/department
 - (b) Possessing the following educational qualification and experience:-
 Bachelor's degree in Law from a recognised university.
 Three years' experience in legal work.

Deputation or Re-employment for Armed Forces Personnel

The Armed Forces Personnel of the rank of Captain or equivalent who are due to retire or to be transferred to reserve within a period of one year and possessing the educational qualification and experience prescribed for deputationists shall also be considered. If selected, such officers will be given deputation terms upto the date on which they are due for release from the Armed Forces. Thereafter they may be continued on re-employment terms. In case such eligible officers have been replacement grade without any upgradation.

(Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization / department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years. as on the closing date of receipt of applications)

5. Responsibilities / duties: Attached to the post of AD (Legal)
 - i) Study of inadequacy of existing laws and procedure.
 - ii) Legal scrutiny of proposal received from Ministries regarding new enactments relating to law and other matters.
 - iii) Taking up research projects on the subjects of criminal law and order.
 - iv) Examination of all reference relating to legal matters, building up of a date base containing information relating to latest developments in criminal law and criminal justice system.

ANNEXURE - II

Application for appointment to the post of Assistant Director (Legal) in the Bureau of Police Research & Development, Ministry of Home Affairs, New Delhi on deputation basis/Deputation or Re-employment for Armed Forces Personnel.

1. Name and Address :
(in Block letters)
2. Date of Birth :
(in Christian era)
3. Date of retirement under Central/State Govt. Rules :
4. Educational Qualification :
5. Whether Education and other qualification required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same.)

	Qualification/Expeience Required	Qualification /Expeience possessed by the officer
Essential	(1)	
	(2)	
	(3)	
Desired	(1)	
	(2)	

6. Please State clearly whether in the light of entries made by you above, you meet the requirement of the post.
7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature. If the space below is in sufficient.

S.No.	Name of office/Department	Name of the post	From	To	Scale of pay and Basic Pay	Nature of Duties (in detail)

8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi Permanent or Permanent.
9. In case the present employment is held on deputation/contract basis please state:-
 - (a) The date of initial appointment.
 - (b) Period of appointment on deputation/contract.
 - © Name of the parent office/organization to which you belong.
10. Additional details about present employment

Please state whether working under (indicate the name of your employer against the relevant column.)
 - (a) Central Govt.
 - (b) State Govt.
 - © Autonomous Organisation
 - (d) Government Undertaking
 - (e) Universities
 - (f) Other.
11. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.
12. Are you in Revised Scale of pay ? If yes, give the date from which the revision took place and also indicate the pre-revised scale.
13. Total emoluments per month now drawn.
14. Additional information, if any, which you would like to mention in support of you suitability for the post.

This among other things may provide information with regard to:-

- (i) Additional Academic qualifications.
- (ii) Professional training and
- (iii) Work experience over and above prescribed in the vacancy circular/advertisement)
(Note: Enclose a separate sheet, if the space is insufficient)

- 15 Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment basis. (Officers under Central/State Governments are only eligible for " Absorption". Candidates of Non-Government Organisations are eligible only for short term contract)
- 16 Whether belongs to SC/ST/OBC.
17. Whether belongs to minority communities notified by the Government, namely Muslims, Christians, Sikhs Budhists or Zorosatrians (Parsis).
18. Remarks (The candidates may be indicate information with regard to
- (i) Research publications and reports and special projects.
 - (ii) Awards/Scholarship/Official Appreciation
 - iii) Affiliation with the professional bodies/institutions/societies and
 - (iv) Any other information.
- (Note: Enclose a separate sheet if the space is insufficient) .

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by Selection Committee at the time of selection for the post.

(Signature of the applicant)
Address
Telephone No.
Mobile No.

Countersigned

(Employer with Seal)

1. It is certified that the particulars furnished by the officer are correct.
2. It is certified that no disciplinary/vigilance case is pending or contemplated against the applicant and he/she is clear from the vigilance angle.
3. His/Her integrity is certified.
4. It is certified that no major or minor penalties have been imposed on the officer during the last 10 years.
5. His/Her complete ACRs dossier/Attested photo copies of the ACRs (on each page) by an officer of the rank of Under Secretary to the Govt. of India are enclosed.
6. It is certified that no court case is pending against the applicant.

(Head of Office)
Name:
Telephone No.
Fax No.
With office Seal