

**IMMEDIATE**  
**VACANCY CIRCULAR**

No.36/5/2009-PR  
GOVERNMENT OF INDIA  
MINISTRY OF WATER RESOURCES  
(Projects Wing)

.....

Shram Shakti Bhawan, Rafi Marg,  
New Delhi, dated 15.7.2009

To

Subject:- Appointment to the post of Executive Member on deputation basis in  
Narmada Control Authority (NCA), Indore.

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Sir,

I am directed to say that for the purpose of securing compliance with the implementation of the decisions and directions of the Narmada Water Disputes Tribunal (NWDI), the Government of India has, inter-alia, established Narmada Control Authority (NCA) with an autonomous entity under this Ministry. The NCA is presently functioning with headquarters at Indore.

2. The post of Executive Member in NCA will fall vacant w.e.f. 1.7.2010 consequent on the completion of tenure of its present incumbent. The post of Executive Member in the NCA carries the pay scale of Rs.22400-525-24500 (pre-revised). It is proposed to fill up this post by appointment on deputation (including short term contract) on foreign service from amongst officers working under the Central Government/ State Governments/ Union Territory Administrations/Recognized Research Institutions/Semi Government/ Autonomous/ Statutory Organizations including officers of Narmada Control Authority, other than the participating States of Gujarat, Madhya Pradesh, Maharashtra and Rajasthan, and fulfilling the eligibility criteria as given at Annexure-I. The job description and duties of the above post is given at Annexure-II.

3. The selected officer will be treated as deputation on foreign service and his pay will be regulated in accordance with the provisions incorporated in the Department of Personnel and Training O.M. No.2/29/91-Estt.(Pay-II) dated 5.1.1994 and No.2/6/2009-Estt. (Pay-II) dated 25.2.2009 as amended from time to time. In respect of the State Government officers, whose pay scales have been revised after 1.1.73, their pay and allowances will, inter-alia, be governed by the Department of Personnel and Administrative Reforms O.M. No.1/4/84-Estt.(Pay-II) dated 26.12.1984 or any subsequent order which may be issued by the Government in this regard.

4. It is requested that names of suitable and willing officers, who fulfill the eligibility criteria and whose services can be spared in the event of selection, may be forwarded to this Ministry alongwith their detailed bio-data (eight copies) in the attached proforma (Annexure-III), and Confidential Report dossiers. The applications alongwith Confidential

Report dossiers should reach this Ministry immediately and within 60 days of publication of the advertisement for the above post in the Employment News.

5. It may please be confirmed that no vigilance or disciplinary case is either pending or being contemplated against the officers, whose applications are forwarded to this Ministry for appointment to the post in question in the NCA. It may please be noted that it will not be possible to consider the candidature of any officer, whose complete Confidential Report dossiers particularly for the last five years, Vigilance Clearance Certificate, Integrity Certificate (Annexure-IV), No Penalty Statement (Annexure-V), and particulars in the enclosed proforma are not received in this Ministry by the stipulated date.

Yours faithfully,

**Encl.:As above**



(A.K. SURI)

Deputy Secretary to the Government of India  
Tele.No.23714350

**ELIGIBILITY CRITERIA FOR APPOINTMENT TO THE POST OF EXECUTIVE MEMBER IN NARMADA CONTROL AUTHORITY, INDORE ON DEPUTATION BASIS**

**1. Eligibility**

- a) i) holding equivalent post on a regular basis in the parent cadre/department; or
- ii) holding post of Chief Engineer or equivalent post in the scale of pay of Rs.18400-500-22400 (pre-revised) with three years of regular service in the parent cadre/department; and
- b) The officer should possess the following qualifications and experiences:-

**Essential**

- i) Degree in Civil/Electrical/Mechanical Engineering or equivalent from a recognized University.
- ii) The officer should have minimum of overall experience of 5 years in planning, formulation/execution of large, major and multipurpose river valley projects in the irrigation/power sector and also adequate administrative acumen.

**Desirable**

Experience in dealing with Inter-State problems.

Note 1: The period of deputation (including short term contract) including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed 5 years. The maximum age limit for appointment by deputation (including short term contract) shall not exceed 57 years as on the closing date of receipt of application.

Note 2: The officer should be from other than the beneficiary States viz. Gujarat, Maharashtra, Madhya Pradesh and Rajasthan.

Note 3: Officers of the rank of Chief Engineer or equivalent posts in the scale of pay of Rs.18400-500-22400 (pre-revised) with 3 years regular service and possessing the above mentioned qualifications and experiences in the NCA shall be considered for appointment to the post of Executive Member in NCA and in case found fit, the post shall be deemed to have been filled up by promotion.

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Job description and duties of the post of Executive Member in Narmada  
Control Authority (NCA)

Executive Member, NCA is one of the four full time independent Member of the NCA constituted under section 6A of Inter State Water Disputes Act to implement the decisions of Narmada Water Disputes Tribunal (NWDT). He is the Head of Department for the Secretariat of the NCA. He is assisted by other three independent Members, viz. Member (Civil), Member (Environment & Rehabilitation), Member (Power) and also by Secretary, NCA for conducting the affairs of NCA as per decisions of NWDT award, directions of Hon'ble Supreme Court & High Courts and directions of Central Government, etc. He is overall in-charge of the administrative works of the NCA under the general supervision and control of Chairman, NCA, and Secretary to the Government of India, Ministry of Water Resources. He is the Chairman of the Hydromet Sub-Group of NCA which is responsible for Hydrometeorological data network, Chairman of Narmada Main Canal Sub Committee, which is responsible for the phasing and co-ordination of construction of Sardar Sarovar Canals and Chairman of Sardar Sarovar Reservoir Regulation Committee of NCA, which is responsible for preparing the working table for the operation of Sardar Sarovar Reservoir and ensuring regulated release of water by Madhya Pradesh. He also heads the Permanent Standing Committee of Sardar Sarovar Construction Advisory Committee. He is the Member of Resettlement and Rehabilitation Sub-Group and Environment Sub-Group of NCA and also a Member of Sardar Sarovar Construction Advisory Committee.

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CURRICULUM VITAE PROFORMA

1. Name and Address  
(in Block Letters)
2. Date of Birth  
(in Christian era)
3. Date of retirement under  
Central/State Government  
Rules
4. Educational Qualifications
5. Whether Educational and  
other qualifications required  
for the post are satisfied. (If  
any qualification has been  
treated as equivalent to the  
one prescribed in the Rules,  
state the authority for the  
same)

Qualifications/ Experience required	Qualifications/ Experience possessed by the officer
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Essential

- (1)
- (2)
- (3)

Desired

- (1)
- (2)

6. Please State clearly whether in  
the light of entries made by  
you above, you meet the  
requirement of the post

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient

Office/ Institution held	Post held	From	To	Scale of Pay and Basic Pay	Nature of duties (in detail)
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8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent

9. In case the present employment is held on deputation/contract basis, please state-

a) The date of initial appointment

b) Period of appointment on deputation/contract

c) Name of the parent office/ organization to which you belong

10. Additional details about present employment

Please state whether working under (indicate the name of your employer against the relevant column)

a) Central Govt.

- b) State Govt.
- c) Autonomous Organisation
- d) Government Undertaking
- e) Universities
- f) Others

11. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade
12. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale
13. Total emoluments per month now drawn
14. Additional information, if any, which you would like to mention in support of your suitability for the post.  
(This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement)  
(Note: Enclose a separate sheet, if the space is insufficient).
15. Please state whether you are

applying for deputation (ISTC)/Absorption/Re-employment Basis. (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organisations are eligible only for Short Term Contract.)

- 16 Whether belongs to SC/ST
17. Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/Scholarship/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and (iv) any other information. (Note: Enclose a separate sheet if the space is insufficient)

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date \_\_\_\_\_

Signature of the candidate  
Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Countersigned

\_\_\_\_\_  
(Employer with Seal)



INTEGRITY CERTIFICATE

The record of service of \_\_\_\_\_, who is  
being considered for appointment to the post of \_\_\_\_\_  
\_\_\_\_\_ on  
\_\_\_\_\_ basis, have been carefully scrutinised  
and it is certified that there is no doubt about his integrity.

Date:

Signature \_\_\_\_\_

Designation \_\_\_\_\_

NO PENALTY STATEMENT

It is certified that no major penalty/minor penalty  
was imposed on \_\_\_\_\_ of this Ministry during the last 10  
years.

Date:

Signature \_\_\_\_\_

Designation \_\_\_\_\_

<misc/integrity>2