

IMMEDIATE  
VACANCY CIRCULAR

No.36/13/2010-PR  
GOVERNMENT OF INDIA  
MINISTRY OF WATER RESOURCES  
(Projects Wing)

.....

Shram Shakti Bhawan, Rafi Marg,  
New Delhi, dated 29.7.2010

To

Subject:- Appointment to the post of Member(Civil) on deputation basis in  
Narmada Control Authority (NCA), Indore.

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Sir,

I am directed to say that for the purpose of securing compliance with the implementation of the decisions and directions of the Narmada Water Disputes Tribunal (NWDT), the Government of India have, inter-alia, established Narmada Control Authority (NCA) with an autonomous entity under this Ministry. The NCA is presently functioning with headquarters at Indore.

2. The post of Member(Civil) in NCA is going to fall vacant in May, 2011, consequent on the completion of tenure of its present incumbent. The post of Member(Civil) in NCA carries the pay scale of Rs.37400-67000 (PB-4) and Grade Pay of Rs.10000/- It is proposed to fill up this post by appointment on deputation (including short term contract) on foreign service from amongst officers working under the Central Government/ State Governments/ Union Territory Administrations/Recognized Research Institutions/Semi Government/ Autonomous/ Statutory Organizations including officers of Narmada Control Authority, other than the participating States of Gujarat, Madhya Pradesh, Maharashtra and Rajasthan, and fulfilling the eligibility criteria as given at Annexure-I. The job description and duties of the post of Member (Civil) in NCA is given at Annexure-II.

3. The selected officer will be treated as on deputation on foreign service and his pay will be regulated in accordance with the provisions incorporated in the Department of Personnel and Training O.M. No.2/12/89-Estt.(Pay-II) dated 29.4.1988 as amended from time to time. In respect of the State Government officers, whose pay scales have been revised after 1.1.73, their pay and allowances will, inter-alia, be governed by the Department of Personnel and Administrative Reforms O.M. No.1/4/84-Estt.(Pay-II) dated 26.12.1984 or any subsequent order which may be issued by the Government in this regard.

4. It is requested that names of suitable and willing officers, who fulfill the eligibility criteria and whose services can be spared in the event of selection, may be forwarded to this Ministry alongwith their detailed bio-data (eight copies) in the attached proforma (Annexure-III), and Confidential Report dossiers for the last five years. The applications alongwith Confidential Report dossiers should reach this Ministry immediately and within 60 days of publication of the advertisement for the above post in the Employment News.

5. It may please be confirmed that no vigilance or disciplinary case is either pending or being contemplated against the officers, whose applications are forwarded to this Ministry for appointment to the post in question in the NCA. It may please be noted that it will not be possible to consider the candidature of any officer, whose Confidential reports for the last 5 years, Vigilance Clearance Certificate, Integrity Certificate, no Penalty Statement in the prescribed formats (Annexure IV, V & VI) and particulars in the enclosed proforma (eight copies) are not received in this Ministry by the stipulated date.

This issues with the approval of Commissioner(Projects), Ministry of Water Resources.

Yours faithfully,

Encl.:As above

(A.K. SURI)  
Ex-Deputy Secretary & Consultant (NCA)  
Tele.No.23714350

ELIGIBILITY CRITERIA FOR APPOINTMENT TO THE POST OF  
MEMBER(CIVIL) IN NARMADA CONTROL AUTHORITY, INDORE ON  
DEPUTATION BASIS

Officers under the Central/ State Governments/ Union Territories/ Recognized Research Institutions/ Semi Government/ Autonomous/ Statutory Organizations including officers of Narmada Control Authority:-

- a) i) holding equivalent post (Senior Administrative Grade) on a regular basis in the parent cadre/ department; **OR**
- ii) holding post in the Junior Administrative Grade in the Pay Band (PB-3) of Rs.15,600-39100 and Grade Pay of Rs. 7600/- (or equivalent) with minimum 8 years of regular service in the grade (including Non Functional Selection Grade in the Pay Band (PB-4) of Rs.37400-67000 and Grade Pay of Rs. 8700/- (or equivalent/higher)) in the parent cadre/ department; **OR**
- iii) with minimum 17 years of regular service in Group 'A' posts or equivalent posts in the service out of which at least 4 years of regular service should be in the Junior Administrative Grade (including service rendered in the Non Functional Selection Grade) in the parent cadre/department;

**AND**

b) The officer should possess the following qualifications and experiences :-

Essential

- i) Degree in Civil Engineering or equivalent from a recognized University.
- ii) The officer should have minimum of overall experience of 5 years in planning, formulation/execution of large, major and multipurpose river valley projects in the irrigation/power sector and also adequate administrative acumen.

Desirable

Experience in dealing with Inter-State issues.

Note 1: The appointment by deputation (including short term contract) would be for a tenure not exceeding five years or till the date of retirement on superannuation, whichever is earlier. Provided that, in case of appointment on Deputation, the date of superannuation will be as applicable in the lending organization.

Note 2: The period of deputation (including short term contract) including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the Central Government shall ordinarily not exceed 5 years. The maximum age limit for appointment by deputation (including short term contract) shall not exceed 58 years as on the closing date of receipt of application.

Note 3: The officer should be from other than the beneficiary States, viz., Gujarat, Maharashtra, Madhya Pradesh and Rajasthan.

Note 4: Officer holding post in the Junior Administrative Grade in the Pay Band (PB-3) of Rs.15,600-39100 and Grade Pay of Rs. 7600/- (or equivalent) with minimum 8 years of regular service in the grade (including Non Functional Selection Grade in the Pay Band (PB-4) of Rs.37400-67000 and Grade Pay of Rs. 8700/- (or equivalent/higher) **OR** with minimum 17 years of regular service in Group 'A' posts or equivalent posts in the service out of which at least 4 years of regular service should be in Junior Administrative Grade (including service rendered in the Non Functional Selection Grade) and possessing the above mentioned qualifications and experiences in the NCA shall be considered for appointment to the post of Member(Civil) in NCA and in case found fit, the post shall be deemed to have been filled up by promotion.

Note 5: For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1.1.2006/the date from which the revised pay structure based on the 6<sup>th</sup> CPC recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay/pay scale extended based on the recommendations of the Commission. For purposes of appointment on deputation/absorption basis, the service rendered on a regular basis by an officer prior to 1.1.2006/ the date from which the revised pay structure based on the 6<sup>th</sup> CPC recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay/pay scale extended based on the recommendations of the Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay/pay scale, and where this benefit will extend only for the post(s) for which that grade pay/pay scale is the normal replacement grade without any upgradation.

Job description and duties of the post of Member (Civil) in Narmada Control  
Authority(NCA)

Member(Civil), NCA is one of the four full time independent Members of the NCA constituted under section 6A of Inter State Water Disputes Act to implement the decisions of the Narmada Water Disputes Tribunal (NWDT). He is responsible for various matters pertaining to Water Management aspects of Narmada Water Resources Projects, such as Storages, Apportionment, Regulation & Control of the Narmada waters and regulated releases by Madhya Pradesh. He reports to Executive Member, NCA and is assisted by Chief Engineer/Directors for discharge of duties assigned to him. He is Member of Hydromet Sub Group of NCA, which is responsible for Hydrometeorology Network; Narmada Main Canal Sub Committee, which is responsible for phasing, coordination & construction of Narmada Main Canal and Sardar Sarovar Reservoir Regulation Committee, which is responsible for preparing the working table for the operation of Sardar Sarovar Reservoir and ensuring regulated releases of water by Madhya Pradesh and continuous release of flow for environmental purposes. He is also responsible for any other work entrusted to him by the Executive Member/Authority from time to time for implementing the Narmada Water Scheme and directions of Hon'ble Supreme Court and High Courts, etc.

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CURRICULUM VITAE PROFORMA

1. Name and Address :  
(in Block Letters)
2. Date of Birth :  
(in Christian era)
3. Date of retirement under :  
Central/State Government Rules
4. Status of Domicile of Origin :  
(Whether belongs to Gujarat, Maharashtra,  
Madhya Pradesh and Rajasthan)
5. Educational Qualifications :
6. Whether Educational and other :  
Qualifications required for the post  
are satisfied, (if any qualification has  
been treated as equivalent to the one  
prescribed in the Rules, state the  
authority for the same)  

	Qualifications/ Experience required	Qualifications/ Experience possessed by the officer
Essential	(1) (2) (3)	
Desired	(1) (2)	
7. Please state clearly whether in the :  
Light of entries made by you above,  
You meet the requirement of the post
8. Details of Employment, in chronological order. Enclose a separate sheet duly  
authenticated by your signature, if the space below is insufficient  

Office/ Institution	Post held	From	To	Pay Band and grade pay or pay scale	Nature of duties (in detail)
9. Nature of present employment i.e. :  
Adhoc or Temporary or Quasi-  
Permanent or Permanent

10. In case the present employment is held on deputation/contract basis, please state – :

a) The date of initial appointment :

b) Period of appointment on deputation/contract :

c) Name of the parent office/ Organization to which you belong :

11. Additional details about present employment :

Please state whether working under (indicate the name of your employer against the relevant column)

- a) Central Government
- b) State Government
- c) Autonomous Organisation
- d) Government Undertaking
- e) Universities
- f) Others

12. Please state whether you are working in the same Department and are in the feeder grade or feeder grade to feeder grade :

13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale :

14. Total emoluments per month now drawn :

15. Additional information, if any, which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to  
(i) additional academic qualifications  
(ii) professional training and  
(iii) work experience over and above prescribed in the vacancy Circular/ Advertisement)

(Note: Enclose a separate sheet, if the space is insufficient).

16. Please state whether you are applying :  
for deputation (ISTC) Basis. (Officers  
under Central/State Governments are  
only eligible for “Deputation”. Candidates  
of non-Government Organisations are  
Eligible only for Short Term Contract.)
17. Whether belongs to SC/ST :
18. Remarks (The candidates may  
Indicate information with regard to  
(i) Research Publications and  
reports and special projects  
(ii) Awards/Scholarship/  
Official Appreciation (iii) Affiliation  
With the professional bodies/  
institutions/societies and  
(iv) Any other information.  
(Note: Enclose a separate sheet  
if space is insufficient)

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the candidate

Date \_\_\_\_\_  
Address \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
Countersigned

\_\_\_\_\_  
\_\_\_\_\_  
(Employer with Seal)



INTEGRITY CERTIFICATE

The record of service of \_\_\_\_\_, who is being considered for appointment to the post of \_\_\_\_\_ in \_\_\_\_\_, on \_\_\_\_\_ basis, have been carefully scrutinized and it is certified that there is no doubt about his integrity.

Date:

Signature \_\_\_\_\_  
Designation \_\_\_\_\_

NO PENALTY STATEMENT

It is certified that no major penalty/minor penalty was imposed on \_\_\_\_\_, \_\_\_\_\_ of this Ministry during the last 10 years.

Date:

Signature \_\_\_\_\_  
Designation \_\_\_\_\_