

No. 2/8/2008-W&WT  
Government of India,  
Ministry of Textiles

Udyog Bhawan, New Delhi  
Dated, the 26<sup>th</sup> November, 2014

Sub.: Filling up of the post of Executive Director, Central Wool Development Board (Group 'A') Pay Band-4 Rs. 37,400-67,000 plus Grade Pay of Rs. 8,700/- on deputation (including short-term contract) on tenure basis in the Central Wool Development Board, Ministry of Textiles.

It is proposed to fill up the post of Executive Director, Central Wool Development Board (Group 'A' {Non-Ministerial}) Pay Band-4 Rs. 37,400-67,000 plus Grade Pay of Rs. 8,700/- on deputation (including short-term contract) on tenure basis in the Central Wool Development Board, Ministry of Textiles, Jodhpur, Rajasthan.

2. The eligibility conditions for deputation are as follows :

Officers of the All India Service, Central Group 'A' services, State Civil Services, autonomous/statutory organizations, recognized research Institutions:-

(a) Holding analogous post on regular basis in the parentt cadre/Department;

or

(b) With five years service in the grade rendered after appointment thereto on regular basis in Pay Band-3 of Rs. 15,600-39,100/- with Grade Pay of Rs. 7,600/-.

Desirable: Having experience in a responsible position with knowledge in the Wool Sector (wool production/processing/ finishing/ manufacturing) with special reference to the Government policies, managerial experience and techno-economic research in the sector.

**Note 1:** Period of deputation( including short-term contract) including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall ordinarily not exceed five years. The maximum age limit for appointment by deputation (including short-term contract) shall be not exceeding 52 years as on closing date of the receipt of the applications.

**Note 2:** For purpose of appointment on deputation basis, the service rendered on a regular basis by an officer to 01.01.2006 or the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended shall be deemed to be service rendered in the correspondence grade pay or pay scale extended based on the recommendations of the Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit will extend only for the post for which that grade pay or pay scale is the normal replacement grade without any up-gradation.

3. Terms and conditions of deputation shall be governed/ regulated according to the applicable normal terms and conditions for deputation issued by the Government of India from time to time. Officers who volunteer for the post will not be permitted to withdraw their names later on.

4. The applications in respect of eligible candidates, who can be spared for taking up the assignment within one month from the date of intimation about selection, may be forwarded by the Cadre Controlling Authority duly verified/ countersigned by the Head of office or an officer authorized to sign on his behalf, along with the following documents :-

- i) Cadre clearance in respect of the applicant.
- ii) Up-to-date clear and legible photocopies of the ACRs/APAR of the last 5 years i.e. up to 2013-14 dully attested by an officer not below the rank of Under Secretary or equivalent to the Govt. of India.
- iii) Integrity certificate signed by an officer not below the rank of Deputy Secretary to the Govt. of India.
- iv) Vigilance Clearance Certificate indicating that no disciplinary or criminal processing are either pending or being contemplated against the officer concerned; and
- v) A certificate indicating major/minor penalties imposed, if any, on the candidate during the last 10 years or otherwise a No Penalty certificate.

{Separate certificate should be furnished in respect of sr. no. iii to v above}.

5. The applications {in duplicate} in the enclosed prescribed proforma (Annexure-I) along with requisite documents should be forwarded **through proper channel to Shri Parveen Jargar, Under Secretary, Room no. 57 D, Ministry of Textiles, Udyog Bhawan, New Delhi-110 001, within 45 days from the date of publication of this circular in Employment News/ Rozgar Samachar.** Applications received after the closing date or without documents mentioned above or otherwise incomplete will not be considered.

( Parveen Jargar )  
Under Secretary to the Govt. of India  
011 – 2306 2341

To,

1. All Ministries/Departments of Government of India with a request to give wide publicity to the Circular.
2. Chief Secretaries of all State Governments.
3. Central Wool Development Board, Wool Research Association, Office of the Textile Commissioner, all PSUs/Boards/other organizations under Ministry of Textiles.
4. NIC, MoT with a request to upload the Circular in Ministry's website.
5. Guard file.
6. Notice Board

**CURRICULUM VITAE PROFORMA**

1.	Name and Address (In Block Letters)	
2.	Date of Birth	
3.	Date of retirement under Central/ State Government Rules	
4.	Educational Qualifications	
5.	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
		Qualifications/Experience required
	Essential	(1)
		(2)
		(3)
		(4)
	Desirable	(1)
		(2)
		(3)
6.	Please State clearly whether in the light of entries made by you above, you meet the requirement of the post	

7. Details of Employment, in chronological order, enclose a separate sheet duly Authenticated by your signature, if the space below is insufficient

Office/ Institution	Post held	From	To	Pay Band and Grade Pay	Nature of duties (in detail)
8.	Nature of present employment i.e. Ad- hoc or Temporary or Quasi- Permanent or Permanent				
9.	In case the present employment is held on deputation/contract basis, please state- The date of initial appointment				
	Period of appointment on deputation/contract				
	Name of the parent office/ organization to which you belong				

10.	Additional details about present employment. Please state whether working under (Indicate the name of your employer against the relevant column) All Indian Service, Central Group 'A' services, State Civil Services, autonomous/statutory organizations, recognized research Institutions	
11.	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade	
12.	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.	
13.	Total emoluments per month now drawn	
14.	Additional information, if any, which you would like to mentioned in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualification (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement) (Note: Enclose a separate sheet, if the space is insufficient)	
15.	Whether belongs to SC/ST	
16.	Remarks (The candidate may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/Scholarship/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and (iv) any other information. (Note: Enclose a separate sheet if the space is insufficient)	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the candidate

Address.....

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Date .....

Countersigned.....

Name, Designation & Rubber Stamp of officer certifying the above particulars

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**Government of India  
Ministry of Textiles  
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Udyog Bhawan, New Delhi  
26<sup>th</sup> November, 2014

**OFFICE MEMORANDUM**

**Subject: Filling up of the post of Executive Director on deputation ( including short term contract ) on tenure basis in Central Wool Development Board (CWDB), Jodhpur.**

The undersigned is directed to state that the post of Executive Director is required to be filled up urgently on deputation ( including short-term contract) on tenure basis in the Central Wool Development Board, Jodhpur under this Ministry. A copy of vacancy Circular in English of even number dated 26.11.2014 is **enclosed.**

2. It is requested that the vacancy Circular may be uploaded on the website of the Department of Personnel & Training. The same has also been sent through e-mail.

**Encls: As above.**

**(Parveen Jargar)  
Under Secretary to the Govt. of India**

The Sr. Technical Director (NIC),  
D/o Personnel & Training  
North Block,  
New Delhi.