

No. 20/6/2004-ASO
Government of India
Ministry of Coal

Shastri Bhawan, New Delhi
15th November, 2012

C I R C U L A R

Subject: **Filling up the post of Commissioner in the Coal Mines Provident Fund Organization under Ministry of Coal on deputation/Short term contract basis.**

Applications in the prescribed proforma, as per the Annexure-II are invited from eligible persons for filling up the post of Commissioner in the Coal Mines Provident Fund Organization under Ministry of Coal on deputation / Short term contract basis. The particulars regarding the post are given in Annexure-I.

2. It is requested that applications of such eligible candidates, as are desirous of being considered for the post and who can be relieved immediately on selection, may be forwarded along with attested photocopies of last 5 years ACR dossiers, Vigilance Clearance and Integrity Certificates, Cadre Clearance, details of major/minor penalty imposed during the last ten years, if any, to the undersigned within a period of **45 days** from the date of publication of this vacancy circular in the 'Employment News/Rozgar Samachar'. In the application, the officer should clearly state whether he wants to be considered for appointment on deputation basis or Short term contract. Applicants will not be allowed to withdraw their candidature at a later date. Applications received without complete documents will not be considered. No action will be taken on advance copies of the applications or applications not received through proper channel.


(S. Ashraf)

Deputy Secretary to the Government of India
☎ 23073425

Copy to:

1. All Ministries/Departments of the Government of India.
2. Chief Secretaries of all the State Governments.
3. Chief Secretaries of all Union Territories.
4. All Central PSEs under Government of India.
5. All recognized Provident Funds/ Semi-Government/ Statutory/ Autonomous Organizations.
6. Technical Director, NIC Cell, Deptt. Of Personnel & Training, North Block, New Delhi with the request to publish the advertisement on their Ministry's website.
7. Commissioner, EPFO, New Delhi.
8. C&AG for Indian Audit and Accounts Service
9. Technical Director (NIC), Ministry of Coal with the request to put on internet and also on "on line Notice Board"
10. CMDs of CIL/ECL/BCCL/CCL/WCL/MCL/SECL/CMPDIL/NCL/NLC/SCCL
11. Asstt. Editor (Adv.) Employment News Publication Division, Ministry of Information & Broadcasting, East Block IV Level 5, R.K. Puram, New Delhi with the request to publish the above vacancy circular in the forthcoming issue of Employment News.
12. Hindi Cell. They are requested for Hindi version of this circular
13. Spare copies.

Annexure-I

1.	Name of the Post	Commissioner in CMPFO
2.	Number of Post	One
3.	Classification	Group-A, Gazetted, Non-Ministerial.
4.	Ministry/Department	Ministry of Coal
5.	Scale of pay	Pay Band-4 (Rs. 37400-67000) +Rs. 10000- Grade Pay (revised).
6.	Method of Recruitment	Deputation/ Short term contract through Search-cum-Selection Committee.

7. Eligibility Conditions:

DEPUTATION/ SHORT TERM CONTRACT

(a) Officers of the All India Services/Organized Group 'A' services/CPSEs of the Government of India

i. holding analogous post on regular basis in the parent Cadre/ Department ;

OR

ii. with 3 years' service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs.37400-67000 and Grade Pay of ' 8700 or equivalent in the parent Cadre/Department;

OR

iii Additional Commissioner in the Coal Mines Provident Fund Organisation with 3 years regular service in the grade and Joint Commissioner in the Coal Mines Provident Fund Organisation with 8 years' regular service in the grade;

AND

(b) Possessing 15 years experience in administration and establishment matter, and /or experience in financial administration and/or management of Provident Fund Organization.

Note 1.- Scales prescribed are Central Government scales of pay.

Note 2.- For Officers of Public Sector Undertakings with Industrial Dearness allowances posts in the scale of pay of Rs. 75,000-90,000 shall be treated as analogous post, and officers in E-9 grade or in the post in the scale of pay of Rs. 65,000-75,000 with 5 years' experience in the grade shall also be eligible to apply.

Note 3.- For the purpose of appointment on deputation / Short term contract basis, the service rendered on a regular basis by an officer prior to 01.01.2006 (the date from which the revised structure based on the 6th CPC recommendation has been extended) shall be deemed to be service rendered in the corresponding Grade pay/pay scale extended based on the recommendations of the Pay Commission except where there

has been merger of more than one pre-revised scale of pay into one grade with a common grade pay/pay scale, and where this benefit will extend only for the posts(s) for which that grade pay/pay scale is the normal replacement grade without any up gradation.

Note 4.- Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Govt. shall ordinarily not to exceed seven years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of application

8. Last date of receipt of applications :- 45 days from the date of publication of the vacancy circular in the Employment News.

BIO-DATA PROFORMA

- 1. Post applied for -
- 2. Name and address in Block letters -
- 3. Father's Name -
- 4. Date of retirement under Central Govt. Rules -
- 5. (i) Educational Qualifications -
- (ii) Technical Qualifications -
- 6. Whether Educational and other Qualifications required for the post are satisfied.(If any qualifications has been treated as equivalent to the one prescribed in the rules, state the authority for the same).

Essential	Qualification/experience Required.	Qualification /experience Possessed by the Officer.

- 7. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.
- 8. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

Office/Instt./ Orgn.	Post	From-To	Scale of pay	Nature of duties	Held	Basic pay
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- 9. Nature of present employment i.e. ad-hoc or temporary Or quasi-permanent or permanent. :
- 10. In case the present employment is held on Deputation/contract basis, please state :
 - (a) The date of initial appointment :
 - (b) Period of appointment on deputation/contract :
- 11. Additional details about present employment :
- 12. Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale. :
- 13. Total emoluments per months now drawn :
- 14. Additional information, if any which you would like to mention in support of your suitability for the post. :

Enclose a separate sheet, if the space is insufficient.

- 15. Whether belongs to SC/ST/OBC. :
- 16. Whether the application is for deputation or Absorption :
- 17. Remarks (if any) :

Date :

Signature of the candidate.

Place :

Address: