

No. 1/12/2010-EP(MP)
Government of India
Ministry of Commerce and Industry
(Department of Commerce)
EP(MP) Desk

Udyog Bhawan, New Delhi.
Dated the 24th August, 2010.

To

Ms. Trishaljit Sethi
Director (MM)
Department of Personnel & Training
Room No. 19A, North Block
New Delhi.

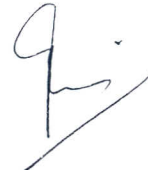
Subject:- Filling up of a post of Resident Director, Trade Promotion Office, The Marine Products Export Development Authority (MPEDA), New York, USA under the Ministry of Commerce and Industry in the Pay Band – 4 of Rs.37,400/- – 67,000/- plus Grade Pay Rs. 8700/- on deputation / transfer basis.

I have been directed to refer to this Ministry's letter no. 12022/08/2008-E-IV dated 22nd March 2010 on the above subject and to inform that due to changes in the Recruitment Rules for the above post, it has been decided to re-circulate the vacancy and invite fresh applications for the above post.

2. As per the amended Recruitment Rules, the post will be at the level of Director and would carry pay scale of Pay Band – 4 of Rs.37,400/- – 67,000/- plus Grade Pay Rs. 8700/- and would be filled up from among the following officers.

“Officers of the Marine Products Export Development Authority in the Pay Band-3 of Rs. 15600-39100 + Grade Pay of Rs. 6600/- or above with at least seven years experience in export promotion of marine products as Deputy Director and / or Joint Director and Officers of IAS and Central Services Group ‘A’ (including Selection Grade of the CSS), having ‘experience in export promotion’ as an essential requirement and ‘experience in dealing with export promotion of marine products’ as a desirable requirement, holding the post of Deputy Secretary / Director in the Govt. of India or those eligible to be appointed to the post of Deputy Secretary / Director in the Govt. of India.

Appointment will be made by the Marine Products Export Development Authority with the approval of the Govt. of India. (If an Officer of MPEDA in the Scale Rs.15,600 – 39,100 (PB-III) & Grade Pay 6,600 is selected and appointed, such appointment shall be transfer appointment).”

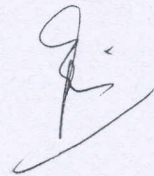


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3. It is requested that a panel of suitable IAS/Central Services Group 'A' officers may be sent to this Department alongwith their ACR dossiers of Five years for considering them for the said post. The officers will be considered alongwith the eligible officers in MPEDA and those working in the Department of Commerce.

4. The panel may be sent by 24th Sep 2010 so that a suitable officer can be selected for this post before the tenure of present incumbent expires on 31.10.2010.

Thanking you.



(T.M. Shivakumar)

Director

Tel. 2306 2929

APPLICATION PROFORMA

1. Name and Address (in BLOCK letters) :
2. Date of Birth :
3. Education Qualifications :
4. Experience Particulars :
 - (i) Experience in export promotion :
(Essential Requirement)
 - (ii) Experience in export promotion of :
Marine products
(Desirable Requirement)
5. Details of employment in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient :

Office / institution / organization	Post held	From	To	Pay Band and Grade Pay	Nature of duties

6. Present pay scale and total emoluments drawn per month :
7. Additional information, if any which you would like to mention in support of your suitability for the post. If the space is insufficient, enclose a separate sheet.
8. Whether belongs to SC/ST :

Place :

Date :

Signature of the Candidate