

F. No. 12/01/2016- FB-VIII
Government of India
Ministry of Finance
Department of Economic Affairs
(MI Division)

North Block, New Delhi,
Dated the 15th of March, 2016

OFFICE MEMORANDUM


Subject: Advertisement by Climate Investment Funds, Admin Unit for the position of a Lead Specialist, Finance and Operations.

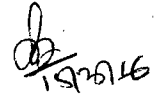
The undersigned is directed to refer to World Bank's e-mail dated the 8th March 2016 and to say that CIF Admin Unit has advertised for the position of a Lead Specialist, Finance and Operations. The advertisement is being posted until 24th March 2016.

2. The Job Description including the Background/General description, Duties and Accountabilities and the required Education/Experience along with the link to the advertisement is attached herewith.

3. Department of Personnel and Training is requested to widely disseminate this information so that interested candidates may apply before the due date.

Encl:- As above.


(Abhay Kumar Sharan)
Under Secretary (MI)
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Email: abhay.sharan@nic.in



To

Under Secretary (Coord.)
(~~Pradhan R.K. Sinha~~)
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training
North Block, New Delhi – 110001
Tel. No. 23094579

• Job Description

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- Job #160647
- Job Title Lead Specialist , Finance and Operations
- Job Family Other
- Job Type Professional & Technical
- Grade GH
- Location Washington, DC
- Recruitment Type International Hire
- Language Requirement English [Essential]
- Closing Date 24-Mar-2016

Background / General description:

Established in 2008, the \$8.4 billion Climate Investment Funds (CIF) represent the first effort by the international community to place a significant amount of resources in a dedicated funding vehicle to support developing and emerging economies in adopting a low carbon and climate resilient development trajectory. Characterized by both size and flexibility, CIF resources are playing an important role in accelerating, scaling up, and influencing the design of a wide range of climate-related investments that expect to attract at least another \$58 million in co-financing from other sources.

The funds and programs comprising CIF have pursued an especially efficient business model: rather than creating a new and costly institution, they have engaged the capacity of existing multilateral development banks, providing capital to encourage and support additional climate-focused investments in 72 developing countries worldwide.

Most recently, looking to the future, CIF's trust fund committee members have invited a thorough review of CIF with a view to making this vehicle even more effective as a mechanism for deploying public finance to accelerate the flow of capital into climate-related activities.

The CIF's success is premised on a solid partnership with national governments, citizen groups and communities, private sector sponsors, the CIF governing bodies, and the five multinational development banks that serve as co-financiers and implementing agencies of the CIF.

At the center of this collaboration is the CIF Administrative Unit, a 30-person secretariat hosted by the World Bank in Washington, D.C. The CIF Administrative Unit supports the work of the CIF governing bodies, manages internal and external institutional relations, supports strategy, policy and program development, and oversees the CIF corporate management systems.

The CIF Administrative Unit now is looking to further strengthen its team through the recruitment of a talented and experienced professional to head its finances and operations, reporting to the CIF Program Manager. This is a principal-level (GH) position within the World Bank human resources framework, with both technical and supervisory responsibilities. It carries a three-year term appointment. (If the successful candidate is a World Bank staff member on a regular, open-ended appointment, (s)he will retain that status subject to obtaining a re-entry guarantee from the World Bank). As with the World Bank Group that hosts it, the CIF Administrative Unit is committed in to diversity in gender, nationality, culture, and educational background in its staff. Individuals with disabilities are equally encouraged to apply. All applications will be treated in the strictest confidence.

Note: If the selected candidate is a current Bank Group staff member with a Regular or Open-Ended appointment, s/he will retain his/her Regular or Open-Ended appointment. All others will be offered a 3 year term appointment.

Duties and Accountabilities:

The ideal candidate will bring a breadth of senior-level leadership, management and finance experience in an international setting. The following background and experience could contribute importantly to a candidate's qualification for the position:

- a) Direct experience managing the finances of a growing global fund or partnership with multiple donor, partner, grantee and international trust fund relationships.
- b) Direct experience managing teams to handle budgeting, work planning and IT functions.
- c) Thorough understanding of accounting and financial reporting concepts. Familiarity with GAAP or IFRS, and financial statement auditing requirements.
- d) Direct experience in designing innovative financing in developing countries to support climate change mitigation and adaptation efforts, especially those which leverage commercial lending and private sector investment.
- e) A proven track record of successfully leading, managing and mentoring a diverse team of senior professionals through changes in strategy and structure.
- f) An understanding of the current development context including trends in the funding climate.
- g) Commands a strong leadership presence at the executive level, with a proven ability to problem solve, communicate complex issues orally and in writing, and to work cooperatively and diplomatically with diverse stakeholders.
- h) Works effectively with considerable autonomy under pressure to deliver high quality results in a timely manner; ability to relate to people at all levels of an organization with excellent communication, listening, and judgment skills; highly collaborative

Education / Experience:

i) Master's degree with at least 12 years of experience or equivalent combination of education and experience; sample degrees include MBA, JD or MS in a relevant domain. Experience working in climate change projects or programs required. A CPA or equivalent financial accreditation would be a plus.

The link to the advertisement is as under:

<http://web.worldbank.org/external/default/main?pagePK=8454041&piPK=8454059&theSitePK=8453353&JobNo=160647&contentMDK=23158967&order=descending&sortBy=jobregnum&location=WAS&menuPK=8453611&JobType~Professiona1%20%26%20Technical&JobGrade=GH>